

FRIENDS OF SCHUYLKILL SCHOOL
Minutes of Committee Meeting 5/3/04

1. Present at Meeting: Sandy Momyer, Sue Weicheld, Herman John, Josh Gould, Joanne Brown, Peter Brown, Jane Davidson, Peter Benton and Phil Yocum
2. Minutes of 4/5/04 meeting were approved. It was requested that Dr. Noyes please update the listserve to include Josh's new email address joshnsu@comcast.net the old email address has inadvertently not been updated for several months.
3. Treasurer's Report – Peter Brown reported that the balance in the FOSS checking account is approximately \$453.00.
4. Grants update – Sandy Momyer:
 - a. We did receive a \$4,000.00 grant from the Henry A. Jordan M.D. Preservation Excellence Fund
 - b. The following grants are currently outstanding.
 - i. National Trust Johanna Favrot Fund - \$5,000.00
 - ii. Claneil Foundation - \$10,000
 - iii. Huston Foundation - \$10,000
 - c. Schuylkill Township Update – Herman said that Schuylkill Township would provide matching funds up to \$10,000 for the feasibility study. The funds would be paid upon presentation of the invoices and related grant funding information.
5. Adaptive Reuse Study Report – John Milner Associates (JMA):
 - a. Phil and Jessica met with Dr. Noyes to review the district administration requirements. The survey included a visual survey of all spaces in the existing administration building, identification of all office furniture, file storage and conference space as well as a calculation of area utilized by each existing office. With assistance from Dr. Noyes, JMA was able to develop a scheme for the placement of administrative offices and facilities in Historic Schuylkill School. JMA provided FOSS members and Dr. Noyes a copy of the "Preliminary Program Review and Sketch Plan Submission".
 - b. Per discussion with Dr. Noyes, the existing Administration building would continue to be used for Technology personnel. Additionally, Pupil Services personnel from 301 S. Gay Street would move into the current Administration Building (White House), once the current administrative employees have moved over to the adaptively reused Historic Schuylkill School building. It was noted that Ron Miller's office would stay in the Annex.
 - c. Phil presented two sketch plans for the adaptively reused Historic Schuylkill School. They were submitted for review by the PASD and FOSS. The JMA sketch provides PASD with the following improvements from the existing office space: an increase in Administrative office space, the addition of two large conference rooms and two smaller conference rooms, additional conference areas within administrative offices, accessibility for handicapped staff and/or public visitors, secure public "core" at the lobby providing access to the main conference facility, an

outer office zone with restricted public access for security, public ADA restrooms accessible from the lobby.

- d. FOSS members suggested that JMA reduce the size of the floor plan and provide a copy for the Buildings and Grounds committee.
 - e. JMA noted the beautiful oak moldings and doors that exist and would be very expensive to replicate in the Historic Schuylkill School. JMA would like to work with as much of the existing fabric as possible. Phil noted that the offices are within the existing classrooms. This will save money and retain the original structure of the building.
 - f. It was noted that John Milner Associates should attend the Buildings and Grounds meetings. Additionally, they should attend the Full board meetings. It was suggested that they contact Robb Frees to get direction.
 - g. JMA will communicate with Dr. Noyes to review the sketch plans and make any suggested changes to meet the needs of PASD. They plan to submit a completed feasibility report in June.
 - h. Jane Davidson asked Peter Benton to provide a draft list of Bricks and Mortar Grants that may be able to fund part of the cost of the adaptive reuse project. Sandy and Jane will work on a list of potential bricks and mortar grant funding sources for the next meeting.
 - i. JMA will check with township personnel regarding licenses and inspection requirements as well as sprinkler system requirements. Jane noted that Historic structures may have “grandfathered” requirements on sprinkler systems. The Schuylkill Historic Commission would provide information regarding licensing and inspection requirements for historic buildings plus permit and zoning ordinances.
 - j. John Milner Associates will invoice on a monthly basis. The first invoice will be sent in mid-May.
6. The next meeting date will be May 24th, 2004 in the Administrative Building conference room at 5:00 PM.
 7. The meeting was adjourned at 6:30 PM

Respectfully submitted by Sue Weicheld, 5/4/04