

## **FRIENDS OF SCHUYLKILL SCHOOL**

### **Minutes of Committee Meeting 4/4/03**

1. Committee Mission:
  - Propose adaptive reuse options for Historic Schuylkill School (1930's school building)
  - Pursue funding to cover the refurbishment and adaptive reuse of Historic Schuylkill School, includes estimates of cost and identifying funding sources
2. Adaptive Reuse:
  - Brainstorm possible adaptive reuses:
    - i. Start with Dr. Noyes' list
    - ii. Review Committee list distributed by Sandy
    - iii. Seek suggestions from township architect/consultant, PAEDCO and other organizations.
  - Evaluate potential adaptive reuses:
    - i. Agree on criteria for evaluation: ranking/rating system with rough cost estimates. A committee ranking of each criterion for each adaptive reuse option should be determined.
    - ii. Upon review and evaluation of adaptive reuse options, create a "Short List" of top ranking/rated choices, to submit to architect
    - iii. Reach a consensus on "Short List"
    - iv. After input from architect and possible revision of "Short List", prepare higher fidelity cost estimates
3. Funding:
  - At this point in time, neither PASD nor the township will spend any of their own budgets for adaptive reuse costs. Depending on adaptive reuse decision and other factors, the lack of funding from both these entities may change.
  - Possible funding sources include: PA State government, PA Department of Education, Schuylkill Heritage Corridor, Department of Economic Development, and private funds. Carol Rubley, PAEDCO, Phoenixville Historical Society, Chester County, Township architect, etc., are sources who could direct us to other sources.
4. Schedule:
  - February 2005 - PASD makes a decision to proceed with demolition of Historic Schuylkill School or determines, based on committee's progress, to "put demolition plans on hold".
5. Committee Process:
  - It was determined that decisions reached within the committee will be reached by a consensus. A consensus will operate on mutual respect for diversification of expertise.
  - A consensus was reached to elect:
    - i. Co-Chairpersons: Sandy Momyer & Robb Frees
    - ii. Secretary: Sue Weicheld
    - iii. Treasurer: Peter Brown

- A consensus was reached for the name of the Committee: “Friends of Schuylkill School”.
  - A consensus was reached that a fictitious name will be filed for “Friends of Schuylkill School”. It will be established under the Phoenixville Community Education Foundation, a 501 C 3, non-profit entity.
  - The committee will try to meet at least once a month. Tentatively, the committee will meet Mondays at 5:00, in the PASD Administration Building.
  - Minutes of the committee meeting will be sent to the co-chairpersons for review. Approved minutes will be e-mailed to committee members (a list serve may be created by PASD to assist in e-mail communication), and may be listed on the PASD and Schuylkill Township websites.
  - A consensus was reached that only co-chairpersons will communicate with the news media/reporters. Reports at public meetings will provide access to newspapers/news media. Access to the newspapers/media will be through public meetings. When the committee hits a milestone, it will prepare and distribute a press kit.
6. To Do List:
- Prior to the meeting, all committee members send a list of adaptive reuse options to Josh Gould.
  - Josh Gould – create a list of adaptive reuse options, similar to Dr. Noyes list. If possible develop a ranking/rating system.
  - All committee members develop a possible list of funding sources
  - Jane Davidson and Peter Benton will bring copies of feasibility studies
  - Dr. Noyes to set up List Serve for committee
  - Dr. Noyes to bring the plan and tentative dates/schedule for Building Project at Schuylkill School
7. NEXT MEETING DATE – MONDAY, MAY 5<sup>th</sup> at 5:00 in the Administration Building, Boardroom

Respectively submitted by Sue Weicheld  
4/7/03

