



**PHOENIXVILLE AREA SCHOOL DISTRICT
Phoenixville, Pennsylvania**

REGISTRATION CHECKLIST

Three Steps are required to fully register your child.

1. Click the online registration website below for infosnap.

English <https://secure.infosnap.com/family/gosnap.aspx?action=8163&culture=en>
Spanish <https://secure.infosnap.com/family/gosnap.aspx?action=8163&culture=es>

2. **Make an appointment with Central Registration.**

- **Peg Beisel – 484-927-5051**

3. **Present this checklist and the required documents at the time of your appointment.**

Required Documents

- _____ Original Birth Certificate
- _____ Record of Immunization (Shot record, baby book, etc.)
- _____ Proof of Residency for New Phoenixville Residents – one of the following
 - Copy of Deed
 - Mortgage or Lease Papers
 - Utility Bill
- _____ Parent/Guardian Drivers License or Passport
- _____ Student Records if Applicable (last report card, progress report, IEP, etc.)
- _____ Custody Papers (if Applicable)

Appointment:

Date: _____ Time: _____

Location:

Phoenixville Area School District
Administration Building
Peg Beisel
386 City Line Ave.
Phoenixville, PA 19460
484-927-5051