

## FINANCE/PERSONNEL COMMITTEE MEETING AGENDA

February 13, 2019  
5:30 PM

District Administration Office  
Committee Conference Room

### FINANCE/PERSONNEL

#### Minutes

- A. Approval of the January 9, 2019 Finance/Personnel Committee Meeting Minutes

#### Presentation

Athletic / Activities Deep Dive

#### Discussion Items

1. Support Staff Substitute Rates – Reporting
2. District Management Group - Proposal
3. Phoenixville Hospital Update
4. EIT / Occupational Taxes - Update
5. Cold Weather Buses

#### Approval Items

##### A. Personnel Items

1. Approval of Personnel Report – February 2019
  - a) Resignations
  - b) Termination
  - c) Sub Rates
  - d) Appointments
  - e) Leave Request
  - f) Eagle Wolfington Employees
  - g) Volunteers
  - h) Informational Items
    1. Conference Requests
    2. Family and Medical Leave of Act (FMLA) Leaves of Absence
    3. Transfer

##### B. Business Office Items

1. Approve the Disbursement of School District Funds – January 2019  
Check #112196 (1/1/2019) to Check 112347 (1/31/2019)  
ACH Payment #181900823 (1/1/2019) to ACH Payment #181900941 (1/31/2019)
2. Acknowledge Receipt of the District Financial Reports for January 2019 (Cash Flow Projection)

3. Approval to Deputize Keystone Collections Group and Name them as the Deputy Tax Collector for Three (3) Additional Years ending May 14, 2022 per the Terms of the Amended Agreement.
4. Approval of the Addendum to the Agreement with Keystone Collection Group for the Collection of Real Estate, Occupation, and Person Per Capita Taxes for Three (3) Years ending May 14, 2022.
5. Approval of a Professional Services Agreement with the Phoenixville Community Education Foundation (PCEF) for Five (5) Years from July 1, 2019 through June 30, 2024.
6. Approval to Appoint Christopher Gehris as Primary Voting Delegate and Kenneth Gibson as First Alternate Voting Delegate for the Chester County Tax Collection Committee for the Phoenixville Area School District for the 2019 Fiscal Year
7. Acknowledgement of the Acceptances from Primary and First Alternate Voting Delegates Christopher Gehris for the Primary Voting Delegate and Kenneth Gibson for the of First Alternate Voting Delegate for the Phoenixville Area School District for the 2019 Fiscal Year
8. Approval to Appoint Christopher Gehris as School District Tax Collector and Kenneth Gibson as Alternate School District Tax Collector for the Phoenixville Area School District for the 2019 Fiscal Year
9. Acknowledgement of the District Tax Collection Acceptances from Christopher Gehris for the Appointment of Tax Collector and Kenneth Gibson for the Appointment of Alternate Tax Collector for the Phoenixville Area School District for the 2019 Fiscal Year
10. Approval of Service Agreement with ZFX Flying Effects for Floating Track Flying System for the 2019 PAMS Theatrical Production of Aladdin.
11. Approval of PA School Works Resolution Urging the General Assembly to Adequately Invest in Public Schools and Students.
12. Approval of the Application Submittal for Category 2 Funding from U.S. E-Rate Program.

**C. Pupil Services Agreements**

None

**D. Athletic Agreements**

None

**E. Transportation Contracts**

None

**F. Exception for Use of School Facilities, School Board Policy 707**

None

## Information Items

1. Reserves
2. Health Care Cost Comparison
3. Preliminary Benchmark Graphs (Need updated data through 2017-2018)
4. Contract Management System
5. Exception for Use of School Facilities
6. Grant Report (Amount, Subject and to whom)
7. Full Day Kindergarten / Childcare
- (Approval at February 11, 2019 Special Public Budget Meeting)
8. Approval of the 2019-2020 Preliminary General Fund Budget
  - Proposed Millage Rate – 32.34 upon approval of PDE Exceptions
  - Total Proposed Preliminary Expenditure Budget - \$96,072,279
  - Total Proposed Preliminary Revenue Budget - \$93,883,730
  - Budgetary Gap (covered by district surplus) - \$2,188,549
  - Act I Exceptions sought - \$600,000 est. (would decrease shortfall if Board wishes to go over ACT 1 Index)

## EXECUTIVE SESSION (if needed)

## PUBLIC COMMENT

- \* Indicates an attachment.
- Agenda subject to change  
**Next Meeting Date:** March 13, 2019 – 5:30 PM