

PHOENIXVILLE AREA SCHOOL DISTRICT

Phoenixville Area High School

1200 Gay Street Phoenixville, PA 19460 www.pasd.com phone – 484-927-5100 fax – 610-927-5174 email – <u>info@pasd.com</u>

PSSA/KEYSTONE TESTING OPT-OUT INFORMATION

Excusal from Keystone Exams

Chapter 4 of Title 22 of the Pa. Code (22 Pa. code 4.4) provides for the right of any parent/guardian to excuse his/her child from the state assessment if, upon inspection of the testing materials, he/she finds the assessment to be in conflict with his/her religious beliefs. This is the only basis for a parent/guardian to excuse his or her child from the statewide assessments.

Procedure for parent/guardian to request that student be excused from the PSSA/Keystone Exam(s):

1. The parent/guardian needs to initiate contact with the school with a request for his/her student to be excused from the assessment(s).

2. Two weeks prior to the assessment(s), the principal will schedule an appointment for the parent/guardian to come in and view the exam(s). The parent/guardian must sign the Parent Confidentiality Agreement provided by the Pennsylvania Department of Education prior to viewing the exam. No written notes, video, or pictures can be taken of the material. The objection process is not complete until the parents view the exam(s) in the school. If the parent/guardian wants the student to be excused from several exams (i.e. ELA and Math), then the parent/guardian will need to view all of these exams.

3. The parent/guardian submits a written request to the school principal, with a copy to the Superintendent, stating a request to have his/her child opt out of the assessment due to a religious objection. The letter must list the specific name(s) of each assessment about which there is an objection.

4. A parent/guardian will need to make this request each year he/she wishes the student to be excused and he/she will need to view the exam(s) each year as well.

5. The principal will confirm with the parent/guardian that the child will be excused.

Phoenixville Area School District is an equal opportunity education institution and will not discriminate on the basis of race, color, religious affiliation, national origin, sex, age, marital status or non-relevant disabilities in its activities programs or employment practices as required by Title VI, Title IX and Section 504. The District's commitment to non-discrimination extends to students, employees, prospective employees and the community. For information regarding civil rights or grievance procedures or for information regarding services, activities and facilities that are accessible to and useable by disabled persons, contact the Director of Human Resources, Phoenixville Area School District, 386 City Line Avenue, Phoenixville, Pennsylvania, 19460, 484-927-5000.