

PHOENIXVILLE AREA SCHOOL DISTRICT  
Phoenixville, Pennsylvania

**Minutes of the FINANCE Committee Meeting  
October 7, 2019**

**Finance Committee Members Present:**

J. Kenneth Butera  
Lisa Longo (Chair)  
Jeesely Soto (via phone)

**Finance Committee Members Absent:**

None

**Board Members Present:**

Blake Emmanuel  
Dave Golberg  
Christopher Caltagirone

**Administrators Present:**

Dr. Alan Fegley – Superintendent  
Dr. Le Roy Whitehead – Assistant Superintendent  
Mr. Rich Fazio – Interim Business Manager  
Mr. Ken Gibson – Director of Operations and Technology

**Others Present:**

Mr. John Mraz, Phoenixville resident  
Mrs. Kathleen Mraz, Phoenixville resident

**Call Board Finance Committee Meeting to Order**

The Finance Committee meeting was held in the Administration Building Committee Conference Room and was called to order at 7:00 PM by Ms. Lisa Longo, Chairperson via phone.

**OLD BUSINESS**

1. APPROVAL OF SEPTEMBER 11, 2019 FINANCE AND PERSONNEL MINUTES  
After a brief discussion, the committee agreed to approve the minutes.

**PRESENTATION**

1. **PFM – Bond Update (Public Financial Management – Jamie Doyle, PFM Representative)**  
Jamie Doyle from PFM presented to the committee and community members present an update on the recommendation to go out for a bond refinance. Attached is a copy of the packet that was handed out.

**DISCUSSION ITEMS:**

1. PHOENIXVILLE HOSPITAL UPDATE  
Dr. Fegley stated that the District is waiting to hear when the Administrative conference would take place.
2. SB 1273 EIT / OCCUPATIONAL TAXES - UPDATE  
Dr. Fegley stated there was no update.
3. SENIOR TAX REBATE DISCUSSION  
After a brief discussion, it was noted that Ms. Longo will be providing samples and a potential recommendation at the next meeting.
4. PSERS EXTRA DUTY STIPEND  
This was removed from the agenda
5. SLEP  
Dr. Fegley stated the Administration would be bringing a recommendation to the board in early 2020.
6. LERTA  
Dr. Fegley stated that there was no update.

7. TRID  
Dr. Fegley stated there was no update.
7. Transportation Contract Extension – Wolfington  
Dr. Fegley updated the committee on the proposed one-year extension offer that Wolfington submitted. Mr. Fazio and the Administration did not feel it was an acceptable offer and he is working on a potential 3 to 5 year proposal.
8. InCommunity Magazine  
Dr. Fegley notified the committee of the revisions to the current agreement with InCommunity Magazine publishers. They have come forward with a new contract, which will charge an \$800 per page fee to the district and the three municipalities. After a brief discussion the committee recommends the board turn down the proposed contract changes. Mrs. Claus is looking into alternative district to community communications.

Approval Items (Thursday, October 17, 2019 Board Meeting)

## **NEW BUSINESS / BOARD APPROVAL**

### **Personnel Items**

#### **A. Personnel Items**

1. Approval of Personnel Report – October 2019
  - a) Approval of Agreement
  - b) Appointments
  - c) Leave Request
  - d) Eagle Wolfington Employees
  - e) Volunteers
  - f) Informational Items
    1. Conference Requests
    2. Family and Medical Leave Act (FMLA) Leaves of Absence
1. Approve the Disbursement of School District Funds – September 2019  
Check # 113671 (9/1/19) - # 113886 (9/30/19)  
ACH # 192000196 (9/1/19) - #192000335 (9/30/19)
2. Acknowledge Receipt of the District Financial Reports for September 2019 (Cash Flow Projection)
3. Approval of the 2019-2020 Phoenixville Area High School Student Activity Treasurers
4. Approval of the 2019-2020 Phoenixville Area Middle School Student Activity Treasurers
5. Approval of the Independent Contractor Agreement with Tritt-Schell Consulting for FY 2020  
Category 1 E-Rate Consulting Services

#### **B. Pupil Services Agreements**

6. Approval of Professional Services Agreement with PMA Medical Services LLC to Provide State Mandated School Physicals and Other Consultation Services for the 2019-2020 School Year.
7. Approval of Four (4) Service Agreements with The Timothy School for the 2019-2020 School Year

#### **C. Athletic Agreements**

None

#### **D. Transportation Contracts**

8. Approval of Contract with Approved Transportation Provider, Atlas Transportation, Inc. for Transportation Services to and/or from TALK Institute for the 2019-2020 School Year.
9. Approval of Contract with Approved Transportation Provider, Atlas Transportation, Inc. for Transportation Services to and/or from The Concept School for the 2019-2020 School Year.
10. Approval of Contract with Approved Transportation Provider, Atlas Transportation, Inc. for Transportation Services to and/or from Mother Theresa RCS for the 2019-2020 School Year.
11. Approval of Contract with Approved Transportation Provider, Atlas Transportation, Inc. for Transportation Services to and/or from Camphill Beaver School for the 2019-2020 School Year.
12. Approval of Contract with Approved Transportation Provider, Atlas Transportation, Inc. for Transportation Services to and/or from Crefeld School for the 2019-2020 School Year.

**E. Exception for Use of School Facilities, School Board Policy 707**

None

**D. INFORMATION ITEMS**

1. Contract Management System
2. Grant Report (Amount, Subject and to whom)
3. Pennsylvania State Budget Update – 2020-2021
4. PAC Financials – Mrs. Longo and Mr. Caltagirone asked for additional details in the PAC financials. This information will be shared at the next Finance Committee meeting.
5. ACCESS Services Update
  - a. State Interim Rates 2019-2020
  - b. Service Contract with CCIU / Rates 2019-2020

**EXECUTIVE SESSION**

No Executive Session needed

**Public Comment**

Mr. Jerry Weiss spoke about the sources for some of the articles within the InCommunity Magazine.

Mrs. Laura Reed spoke about the district finding ways to replace the InCommunity Magazine as a way to communicate with the community.

**Announcement of Next Meeting**

The next meeting will be held on November 16, 2019 at 7:00 PM

**Adjournment**

The meeting adjourned at \_\_\_\_\_ pm to executive session for legal/property

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Lisa Longo, Chairperson

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The minutes of the October 7, 2019 Board Finance Committee meeting are scheduled to be approved at the November 13, 2019 Board Finance Committee meeting. Dr. Alan Fegley, Superintendent and Mrs. Lenore Filipovic prepared the October 7, 2019 meeting minutes.