

## FINANCE/PERSONNEL COMMITTEE MEETING AGENDA

January 8, 2020  
7:00 PM

District Administration Office  
Committee Conference Room

### FINANCE/PERSONNEL

#### Minutes

- A. Approval of the November 13, 2019 Finance/Personnel Committee Meeting Minutes

#### Discussion Items

1. Phoenixville Hospital Update
2. Borough of Phoenixville – Occupation and Per Capita Taxes
3. Insurance Service Providers - Request for Proposal
4. Transportation Contractor Update
  - a. Transportation Contract Extension – Wolfington
5. Healthcare Reserves

#### Approval Items

##### A. Personnel Items

1. Approval of Personnel Report – January 2020
  - a) Resignations
  - b) Professional Contracts
  - c) Track Changes
  - d) Creation of a New Position
  - e) Appointments
  - f) Leave Requests
  - g) Eagle Wolfington Employees
  - h) Volunteers
  - i) Informational Items
    1. Conference Requests
    2. Family and Medical Leave Act (FMLA) Leaves of Absence
    3. Transfers

##### B. Treasurer's Report

1. Approve the Disbursement of School District Funds
  - November 2019**  
*Check # 114156 (11/6/2019) - # 114348 (11/27/2019)*  
*ACH # 192000492 (11/6/2019) - #192000628 (11/27/2019)*
  - December 2019**  
*Check # 114349 (12/5/2019) - # 114497 (12/27/2019)*  
*ACH # 192000629 (12/5/2019) - #192000739 (12/27/2019)*
2. Acknowledge Receipt of the District Financial Reports for:  
July 2019

August 2019  
September 2019  
October 2019  
November 2019  
December 2019 (including Cash Flow Projections)

**C. Business Office Items**

1. Approval of the Independent Auditor Report for Fiscal Year ended June 30, 2019 (Financial Statements and Single Audit)
2. Approval of a Joint Defense Agreement with Coatesville Area School District, Avon Grove School District, and the County of Chester relating to the Tower Health/Phoenixville Hospital Tax Appeal
3. 2020-2021 Preliminary General Fund Budget – available for public inspection  
Proposed Millage Rate – 32.01 upon approval of PDE Exceptions  
Total Proposed Preliminary Expenditure Budget - \$97,446,253  
Total Proposed Preliminary Revenue Budget - \$97,446,253  
Act I Exceptions sought - \$600,000 est. but may not be used

**D. Pupil Services Agreements**

None

**E. Athletic Agreements**

None

**F. Transportation Contracts**

None

**Information Items**

1. Contract Management System
2. Grant Report (Amount, Subject and to whom)
3. 2018-2019 Pre-Audit / Post-Audit Update
4. Monthly Bank Statements
  - a. BB&T
  - b. Phoenixville Federal – Athletics
  - c. Phoenixville Federal – Activities
  - d. PSDLAF
  - e. PNC Bank
  - f. TD Bank
  - g. Wilmington Trust
  - h. Credit Cards

**EXECUTIVE SESSION (if needed)**

**PUBLIC COMMENT**

Agenda subject to change

**Next Meeting Date:** February 5, 2020 at 7:00 PM