

## FINANCE/PERSONNEL COMMITTEE MEETING AGENDA

March 11, 2020  
7:00 PM

District Administration Office  
Committee Conference Room

### FINANCE/PERSONNEL

#### Minutes

- A. Approval of the February 5, 2020 Finance/Personnel Committee Meeting Minutes

#### Presentation

Personnel Updates – Sylvia Rockwood, Director of Human Resources

#### Approval Items

##### A. Personnel Items

1. Approval of Personnel Report – March 2020
  - a) Resignations
  - b) Appointments
  - c) Leave Request
  - d) Eagle Wolfington Employees
  - e) Volunteers
  - f) Information Items
    1. Conference Requests
    2. Family and Medical Leave Act (FMLA) Leaves of Absence

##### B. Business Office Report

1. Approve the Disbursement of School District Funds  
February 2020  
Check # 114723 (2/6/2019) - # 114903 (2/27/2020)  
ACH # 192000895 (2/6/2019) - #192001031 (2/27/2020)
2. Acknowledge Receipt of the District Financial Reports for:  
January 2020  
February 2020

##### C. Business Office Items

3. Approval of Settlement of the Tax Assessment Appeal for Property Located at 552 Kimberton Road, Tax Parcel Number 26-03-0121.0200 for an Assessment of \$1,810,296.00
4. Approval of the 2018-2019 Audit through June 30, 2019. \* (New Business at March 16, 2020 Workshop Meeting)
  - Cover Letter
  - Audit Documents
5. Approval of Charter Renewal for Renaissance Academy Charter School (RACS) from July 1, 2020 through June 30, 2025.
  - Renewal Report
  - Recommendation

**D. Pupil Services Agreements**

6. Approval of a Physician's Service Agreement with PMA Medical Specialists, LLC (specifically Dr. Wilma Santiago) from July 1, 2019 through June 30, 2020.
7. Approval of a Day Program Placement for a Special Education Student at Melmark, Inc. for the 2019-2020 School Year and 2020 ESY

**E. Athletic Agreements**

None

**F. Transportation Contracts**

None

**G. Treasurer's Report**

March 11 Report

**Discussion Items**

1. Budget
2. Phoenixville Hospital Update
3. Borough of Phoenixville – Occupation and Per Capita Taxes
4. Request for Proposals
  - a. Insurance Service Providers
  - b. Auditor (Annual)
  - c. Solicitor
5. Transportation Contractor Update
  - a. Transportation Contract Extension – Wolfington
6. Healthcare Reserves

**Information Items**

1. Grant Report (Amount, Subject and to whom)
2. Reassessments
3. Healthcare Reserves
4. Exception for Use of School Facilities (School Board Policy 707 - Use of School Facilities) Chester County Pops Orchestra at Phoenixville Area Middle School (Spring 2020 Performance June 7<sup>th</sup>, Summer 2020 Performance August 2<sup>nd</sup>, and Halloween Performance November 1<sup>st</sup>.)
7. PAC Boosters
8. PlanCon J
9. Monthly Bank Statements (**3/9/2020**)
  - a. BB&T (January 2020 – February 2020)
  - b. Phoenixville Federal – Phoenixville Summer (January 2020 - February 2020)

- c. Phoenixville Federal – Activities (January 2020)
- d. PSDLAF
- e. PNC Bank (January)
- f. TD Bank (January 2020)
- g. Wells Fargo (January 2020 – February 2020)
- h. Wilmington Trust (January 2020 – February 2020)
- i. Credit Cards

**PUBLIC COMMENT**

**EXECUTIVE SESSION - Re: Legal**

Agenda subject to change

**Next Meeting Date:** April 15, 2020 at 7:00 PM