

## FINANCE/PERSONNEL COMMITTEE MEETING AGENDA

October 7, 2020

7:00 PM

Virtual via Zoom

### FINANCE/PERSONNEL

#### Minutes

- A. Approval of the September 9, 2020 Finance/Personnel Committee Meeting Minutes

#### Approval Items

##### A. Personnel Items

- 1. Appointments
- 2. Increase Rates
- 3. Leave Request
- 4. Information Items
  - a) Conferences
  - b) FMLA – Family Medical Leave Act
  - c) Transfers

##### B. Business Office Report

- 1. Approve the Disbursement of School District Funds  
September  
Check # 116058 (9/3/2020) - # 116217 (9/2020)  
ACH # 202101623 (9/3/2020) - #202101721 (9/2020)
- 2. Acknowledge Receipt of the District Financial Reports - August 2020

##### C. Business Office Items

- 3. Approval to Appoint Dr. Jeremy Melber as the voting delegate for Phoenixville Area School District to the Chester County Tax Collection Committee
- 4. Approval of a PILOT Agreement between PASD and The Phoenixville Area Children’s Learning Center for Tax Exemption Status for the Tax Years from 2020-2021 to 2024-2025
- 5. Approval of the Independent Contractor Agreement with Tritt-Schell Consulting for FY 2021 Category 1 and 2 E-Rate Consulting Services

##### Pupil Services Agreements

- 6. Approval of a Physician’s Services Agreement with PMA Medical Specialists for the 2020-2021 School Year

##### 7. Athletic Agreements

None

**Transportation Contracts**

8. Approval of Contract with Approved Transportation Provider, Atlas Transportation, Inc., for Transportation Services to and/or from Mother Teresa RCS for the 2020-2021 School Year

**Discussion Items**

**Personnel**

1. Contracted Communications Position

**Business Office**

1. COVID-19 Grants Update
2. Occupational Tax Discussion
3. Solicitor RFP
4. District Banking Depositories

**Information Items**

1. Monthly Bank Statements
  - a) BB&T – Waiting for September 2020
  - b) Phoenixville Federal – Waiting for September 2020
  - c) PSDLAF – None
  - d) PNC Bank
    - Asset General Fund
      - August 2020
      - September 2020
    - Asset Payroll Account
      - August 2020
      - September 2020
    - Easy Procure
      - August 2020
      - September 2020
  - e) TD Wealth – August 2020
  - f) Wells Fargo – Waiting to receive July 1, 2020 – September 30, 2020
  - g) Wilmington Trust – August 2020
  - h) Credit Cards

**PUBLIC COMMENT**

Agenda subject to change

**Next Meeting Date:** November 11, 2020 at 7:00 PM