

PHOENIXVILLE AREA SCHOOL DISTRICT
Phoenixville, Pennsylvania

**Minutes of the FINANCE / PERSONNEL Committee Meeting
September 9, 2020**

Finance / Personnel Committee Members Present:

Jeesely Soto
Laura Reed

Finance / Personnel Committee Members Absent:

None

Board Members Present:

Jerry Weiss
Blake Emmanuel
Christopher Caltagirone
Michelle Schamis

Administrators Present:

Dr. Alan Fegley – Superintendent
Dr. Le Roy Whitehead – Assistant Superintendent
Dr. Jeremy Melber – Director of Finance
Sandy Claus – Community Relations Coordinator

Others Present:

Bill Anderson - Developer
John Mraz – Meadowbrook
Kathleen Mraz – Meadowbrook
Ron Graham – East Pikeland Township
Kim Moretti

Call Board Finance / Personnel Committee Meeting to Order

The Finance Committee meeting was held virtually via Zoom and was called to order at 7:02 p.m. by Ms. Jeesely Soto, Chairperson.

MINUTES

A. APPROVAL OF THE AUGUST 19, 2020 FINANCE/PERSONNEL COMMITTEE MEETING MINUTES

With one small change, the committee approved the minutes.

APPROVAL ITEMS

A. PERSONNEL ITEMS

1. Approval of Personnel Report – September 2020

- a) Resignation
- b) Appointments
- c) Leave Requests
- d) Information Items

1. Family and Medical Leave Act (FMLA) Leaves of Absence

The committee agreed to recommend approval to the full Board.

B. BUSINESS OFFICE REPORT

1. Approve the Disbursement of School District Funds
July 2020
 Check #115858 (7/16/2020) - #115926 (7/30/2020)
 ACH #202101453 (7/16/2020) - #202101505 (7/30/2020)

August 2020
 Check #115935 (8/3/2020) - #116057 (8/27/2020)
 ACH #202101514 (8/6/2020) - #202101622 (8/27/2020)

The committee agreed to recommend approval to the full Board.

2. Acknowledge Receipt of the District Financial Reports for July 2020
 The committee agreed to recommend approval to the full Board.

C. BUSINESS OFFICE ITEMS

3. Approval of Assessment Appeal Settlement for Kenalcon Properties, LP
 The committee agreed to recommend approval to the full Board.

D. PUPIL SERVICES AGREEMENTS

4. Approval of Three (3) Service Agreements with The Timothy School for the 2020-2021 School Year
 Dr. Fegley explained these are for special education placements already at The Timothy School, and this a continuation of their services. The committee agreed to recommend approval to the full Board.

E. ATHLETIC AGREEMENTS

None

F. TRANSPORTATION CONTRACTS

1. Approval of Contract with Approved Transportation Provider, Atlas Transportation, Inc. for Transportation Services to and/or from The Talk Institute for the 2020-2021 School Year
 Dr. Fegley reported that this is for one student. The committee agreed to recommend approval to the full Board.

DISCUSSION ITEMS:

1. OCCUPATIONAL TAX STUDY

Dr. Melber explained the Optional Occupation Tax Elimination Act to the Committee, as well as a timeline should the committee pursue this in the future.

2. EAST PIKELAND LERTA PRESENTATION

Mr. Graham provided a LERTA presentation to the committee, requesting to extend the current 10 year LERTA ordinance for another 10 years. The committee agreed to continue discussion with the full Board at the Workshop meeting.

3. BANKING DEPOSITORIES

Dr. Melber reported Administration is in discussions with a couple of banks regarding possibly bringing in a new bank as a main depository.

INFORMATION ITEMS

1. MONTHLY BANK STATEMENTS

- a. BB&T
 - July 2020
 - August 2020
- b. Phoenixville Federal – August 2020
- c. PSDLAF - None
- d. PNC Bank
 - August 2020
 - Easy Procure – Waiting to receive August 2020
- e. TD Wealth
 - June and July 2020
- f. Wells Fargo – Waiting to receive July 1, 2020 – September 30, 2020
- g. Wilmington Trust – August 2020
- h. Credit Cards

EXECUTIVE SESSION

There was no Executive Session.

PUBLIC COMMENT

Mr. Mraz noted the PASD website states retirees do not pay the Occupation Tax, and he commented regarding the East Pikeland LERTA.

Announcement of Next Meeting

The next meeting will be held on October 7, 2020 at 7:00 P.M.

Adjournment

The meeting adjourned at 8:30 PM.

Ms. Jeeseley Soto, Chairperson

The minutes of the September 9, 2020 Board Finance Committee meeting are scheduled to be approved at the October 7, 2020 Board Finance Committee meeting. Dr. Jeremy Melber, Director of Finance, and Sharon Oleski, Executive Assistant to the Cabinet, prepared the September 9, 2020 minutes.