



PHOENIXVILLE AREA SCHOOL DISTRICT
Phoenixville, PA 19460

SCHOOL BOARD WORKSHOP MEETING MINUTES
Monday, January 11, 2021 - 7:00 PM

CALL TO ORDER The January 11, 2021 Board Workshop Meeting was held virtually via ZOOM, the District website (www.pasd.com), and on Channel 28. Presiding Board President, Ms. Blake Emmanuel, called the meeting to order at 7:00 PM.

BOARD MEMBERS PRESENT

Ms. Blake Emmanuel, Board President
Ms. Michelle Schamis, Vice President
Ms. Laura Reed, Board Secretary
Mr. Christopher Caltagirone
Mr. David Golberg

Dr. Ayisha Sereni
Ms. Jeeseley Soto
Ms. Susan Turner
Mr. Jerome Weiss

STUDENT BOARD REPRESENTATIVES

Gavin Perillo, Senior Board Representative
Aubrey Wright, Junior Board Representative

ADMINISTRATORS PRESENT

Dr. Alan D. Fegley, Superintendent of Schools
Dr. LeRoy Whitehead, Assistant Superintendent
Dr. Jeremy Melber, Business Manager and Board Treasurer
Mr. Ken Gibson, Director of Operations and Technology

Mrs. Sandra Claus, Community Relations Coordinator
Mrs. Sylvia Rockwood, Director of Human Resources
Mr. David Ramsey, Director of Specialized Program & Services
Dr. Jessica Kilmetz, Director of Curriculum

ANNOUNCEMENT OF MEETINGS

- Board Meeting (Virtual) — December 7, 2020, 7:00 PM
- Board Policy Committee (Virtual) – January 5, 2021, 6:01 PM
- Board Curriculum Committee (Virtual) – January 5, 2021, 6:30 PM
- Board Buildings & Grounds Committee (Virtual) – January 5, 2021, 6:00 PM
- Board Finance/Personnel Committee (Virtual) – January 6, 2021, 7:00 PM
- Board Executive Session (Virtual) – January 6, 2021, 8:08 PM – Personnel, Legal, Negotiations

UPCOMING PUBLIC MEETINGS

- Board Meeting (Virtual)—January 19, 2021, 7:00 PM
- Board Policy Committee (Virtual) – February 2, 2021, 6:00 PM
- Board Curriculum Committee (Virtual) – February 2, 2021, 6:30 PM
- Board Buildings & Grounds Committee (Virtual) – February 3, 2021, 6:00 PM
- Board Finance/Personnel Committee (Virtual) – February 3, 2021, 7:00 PM

OPEN PUBLIC COMMENT SECTION

Open Public Comment – Comments on Any School Subject

At this time, the Board welcomes public comments on any school subject from residents of PASD or others who have a business or group affiliation with PASD. Comments may be emailed to boardmeeting@pasd.com. At the beginning of the comment please include the individual's name, municipality, and topic to be addressed, and group affiliation, if applicable. Comments including this information will be read aloud. The reading of comments will be limited to one (1) - three (3) minute opportunity per individual.

Daniel Willis, East Pikeland Township resident, wrote regarding in-person learning for his children.

Janine Caruthers, East Pikeland Township resident, wrote regarding segregating the basketball team from in-person learning.

John Mraz, Schuylkill Township resident, wrote regarding the availability of meetings agendas on the district website.

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Ben Potts, representative of Facetime Theater in Phoenixville Borough, wrote regarding potential tax exoneration for the 2017-2018 school real estate taxes.

The Board and Administration responded when appropriate. President Emmanuel noted that the students are not in school full time as the district is following the CHOP Policy Guidelines and the Chester County Department of Health. She noted that the administration and board continue to have discussions as the guidelines are ever changing.

Dr. Fegley responded to the Mr. Mraz's comments regarding the website.

STUDENT BOARD REPRESENTATIVE REPORTS

Aubrey Wright – Junior Student Representative, reported on the return from winter break. She noted the break was needed but it was a hard adjustment to be back in-person.

Gavin Perillo – Senior Student Representative spoke briefly about the great return to school.

BOARD COMMITTEE REPORTS

Board Buildings and Grounds Committee—Jerry Weiss, Chair

Mr. Weiss provided a brief update on the items discussed at the Buildings & Grounds committee meeting.

VOTING ITEMS

1. Approval of Library Maintenance Contract for a Term of January 1, 2021 through December 31, 2023.

Committee discussion items included:

- Meadowbrook Farmhouse – he shared historical data and information regarding the structures on the property as well as how PASD got involved with this property.
- He noted that the district is awaiting estimates on the sitework repairs at Barkley and HS.
- He shared the new district security cameras needed minor hardware adjustments. The new cameras allowed for local law enforcement to have access to video footage. The cameras were fund through a security grant.

Board Curriculum Committee—Michelle Schamis, Chair

Ms. Schamis provided a summary of topics discussed at the curriculum committee meeting. She briefly explained the three voting items listed for approval.

VOTING ITEMS

2. Approval of Disposal / Sale / Recycling of Library Materials – Phoenixville Area High School
3. Approval of the 2021-2022 Phoenixville Area High School Program of Studies
4. Approval of the Adoption of Textbooks for the 2021-2022 School Year
 - Honors Calculus
 - AP Psychology
 - AP US History

Board Finance/Personnel Committee—Laura Reed, Chair

Ms. Reed provided a brief update on the Finance/Personnel Committee meeting held earlier in the week.

Items discussed included: the act 93 agreement and the track changes agreed upon in the recently agreed upon PAEA collective bargaining agreement.

PERSONNEL

A. Personnel Items

1. Approval of Personnel Report – January 2021
 - a. Resignations
 - b. Act 93 Agreement (July 1, 2021 through June 30, 2025)
 - c. Track Changes
 - d. Appointments
 - e. Leave Requests
 - f. Informational Items
 - i. Conferences

- ii. FMLA – Family Medical Leave Act
- iii. Transfers

Dr. Melber provided a detailed report on the Act 1 Index Resolution. He provided updates on the Facetime Theater exoneration request as well as PFM and the two bond refinances. Explanations of the reserve funds process were also given. The Board can direct administration to keep five months of reserves for healthcare.

During the fiscal review, Dr. Melber indicated the district ended with a \$2 million surplus since COVID began.

There was a lengthy discussion regarding the bond refinance.

FINANCE

A. Business Office Report

1. Approve the Disbursement of School District Funds
November 2020
Check # 116437 (11/5/2020) - # 116540 (11/30/2020)
ACH # 202101873 (11/5/2020) - #202101993 (11/30/2020)
December 2020
Check # 1000 (12/9/2020) - # 1119 (12/30/2020)
ACH # 202101994 (12/8/2020) - #202102126 (12/30/2020)
2. Acknowledge Receipt of the District Financial Reports – October 2020
3. Acknowledge Receipt of the District Financial Reports – November 2020

B. Business Office Items

4. Approval of the 2021-2022 Act 1 Index Resolution
5. Approval of the Exoneration of Delinquent Property Taxes for the 2018 Real Estate tax year for Facetime Theater, located at 400 Franklin Avenue, Suite 109, Phoenixville, PA 19460, in the amount of \$18,499.22 due to the property owner's tax-exempt status.

Board Policy Report—Susan Turner, Chair

Ms. Turner shared a brief summary of each of the policies up for 1st and 2nd approval. She reported that the committee met and there were no public comments. The eight policies listed are in the regular review cycle and not part of the PNN.

1. Policy 000—Local Board Procedures—Board Policy/Procedure/Administrative Guidelines
2. Policy 115—Programs—Career and Technical Education
3. Policy 301—Employees—Creating a Position
4. Policy 304.1—Employees—Nepotism
5. Policy 308—Employees—Employment Contract
6. Policy 710.1—Property—Use of Materials, Equipment/Vehicles by Staff
7. Policy 713—Property—Trespassing on or Misuse of School Property
8. Policy 912—Community—Relationship with Educational Institutions

Board Secretary's Report – Laura Reed, Secretary

Discussion: Change of date for September Buildings & Grounds and Finance & Personnel Committee meetings
September Buildings & Grounds and Finance committee meetings from September 8th to September 9th. There was a brief discussion and explanation on the need to change the date. Times will remain the same.

1. Acceptance of the Board of School Directors of the Phoenixville Area School District Adoption of the Pennsylvania School Boards Association Standards for Principles for Governance and Leadership

Ms. Reed provided brief explanation on the adoption of the PSBA standards for principle and governance and leadership. She also requested any revisions or feedback regarding the minutes be shared before the next meeting.

2. Approval of Board Meeting Minutes
 - a. December 7, 2020 Board Reorganization Meeting
 - b. December 7, 2020 Board Meeting

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BOARD REPRESENTATIVE REPORTS

Board Representatives

- Phoenixville Community Education Foundation, Representative – Jerry Weiss
Information on the upcoming Trivia Night on January 29th was provided. He noted that tickets are available online. He reminded the board and community the annual PCEF gala was cancelled due to COVID, and this would help in fundraising efforts.

- Superintendent's Report—Alan D. Fegley, Ed.D.
 - Enrollment Reports — Grades K-12
 - January 2021
Dr. Fegley provided a brief update on the enrollment for January 2021.

 - School Director Recognition Month Resolution
 - Board Member Facts
 - PSBA Certificates 2021
Dr. Fegley read a few facts about the role of a school board member

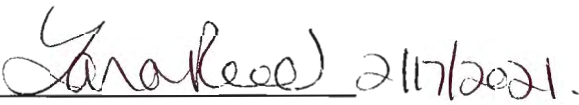
 - Notification of Donation Acceptance – Science Supplies (\$7,200)
Dr. Fegley provided details of the science supplies being donated to the district.

 - Quarterly Update on Superintendent Goals Progress
Dr. Fegley provided the board with updates on each of his goals and the progress made.

 - Update on Next Steps for Hybrid/Virtual Learning
Dr. Fegley provided details of the Next Steps for the Hybrid / Virtual Learning program. These are all based on current Covid-19 figures at the time.

Mr. Golberg made a **MOTION** to include a survey question asking if parents wanted full-time, in-person school. He wanted it noted that it might not be available now, but it might become in the future. Dr. Sereni seconded the motion. After a brief discussion, the **MOTION was Withdrawn**.

The meeting was adjourned at 8:29 PM


Laura Reed, Board Secretary