

PHOENIXVILLE AREA SCHOOL DISTRICT
Phoenixville, Pennsylvania

MINUTES
of the FINANCE / PERSONNEL Committee Meeting
May 5, 2021

Finance / Personnel Committee Members Present:

Laura Reed, Chair
Jeesely Soto
Jerry Weiss

Finance / Personnel Committee Members Absent:

None

Board Members Present:

Blake Emmanuel
Chris Caltagirone

Administrators Present:

Dr. Alan D. Fegley - Superintendent
Dr. Le Roy Whitehead – Assistant Superintendent
Dr. Jeremy Melber – Director of Finance
Sandy Claus – Community Relations Coordinator

Others Present:

John Mraz

Call Board Finance / Personnel Committee Meeting to Order

The Finance Committee meeting was held virtually via Zoom and was called to order at 7:27 p.m. by Ms. Laura Reed, Chair.

APPROVAL ITEMS

MINUTES

A. APPROVAL OF THE APRIL 7, 2021 FINANCE/PERSONNEL COMMITTEE MEETING MINUTES

The committee approved the minutes.

PERSONNEL

A. PERSONNEL ITEMS

1. APPROVAL OF PERSONNEL REPORT – MAY 2021

- a) Resignations
- b) Appointments
- c) Informational Items
 - Conference Requests
 - Family and Medical Leaves
 - Transfers
 - Employee Survey Results

Mrs. Rockwood presented the employee survey results to the committee, and the committee agreed to recommend approval of the May Personnel Report to the full Board.

FINANCE

B. BUSINESS OFFICE REPORT

1. APPROVE THE DISBURSEMENT OF SCHOOL DISTRICT FUNDS – APRIL 2021
 Check #1452 (4/1/2021) - #1608 (4/30/2021)
 ACH #202102505 (4/1/2021) - #202102666 (4/30/2021)
 The committee agreed to recommend approval to the full Board.
2. ACKNOWLEDGE RECEIPT OF THE DISTRICT FINANCIAL REPORTS – MARCH 2021
 The committee agreed to recommend approval to the full Board.

C. BUSINESS OFFICE ITEMS

1. APPROVAL OF THE EXONERATION OF DELINQUENT REAL ESTATE TAXES FOR EAST PIKELAND TOWNSHIP – PARCEL ID 26-2K-1.3.
 The committee agreed to recommend approval to the full Board.
2. APPROVAL OF A SETTLEMENT OF THE TAX ASSESSMENT APPEAL FILED BY FBW STORAGE, LP FOR PARCEL ID 27-02-0081.000 FOR A NEW ASSESSMENT OF \$3,055,000
 The committee agreed to recommend approval to the full Board.
3. APPROVAL OF A TWO (2) YEAR EXTENSION OF THE AGREEMENT WITH VALLEY FORGE AQUATICS CENTER DATED JULY 17, 2018 FOR THE LEASE OF A 16 ACRE PARCEL, PARCEL ID 27-5-1.
 Valley Forge Aquatics would like to extend the agreement to try and complete their fundraising efforts. The committee agreed to invite them to the June Finance meeting to provide an update of their fundraising progress for further consideration.

PUPIL SERVICES AGREEMENTS

None

ATHLETIC AGREEMENTS

None

TRANSPORTATION CONTRACTS

None

DISCUSSION ITEMS:

Personnel

None

Business Office

None

INFORMATION ITEMS

1. MONTHLY BANK STATEMENTS
 - a. Meridian Bank
 - March 2021
 - April 2021
 - b. Peoples Security
 - March 2021
 - April 2021

- c. Phoenixville Federal –
 - Student Activities – March 2021
 - Phoenixville Summer – March 2021
- d. PSDLAF – General Fund
 - March 2021
 - April 2021
- e. PNC Bank
 - Easy Procure – Waiting for April 2021
- f. TD Wealth – March 2021
- g. Uninvest Bank CD – April 2021
- h. Credit Cards

PUBLIC COMMENT

Mr. Mraz commented on the facility rentals.

Announcement of Next Meeting

The next meeting will be held on June 2, 2021 at 7:00 P.M.

Adjournment

The meeting adjourned at 8:02 PM into an Executive Session.

Ms. Laura Reed, Chair

The minutes of the May 5, 2021 Board Finance-Personnel Committee meeting are scheduled to be approved at the June 2, 2021 Board Finance-Personnel Committee meeting. The May 5, 2021 minutes were prepared by Dr. Jeremy Melber, Director of Finance, and Sharon Oleski, Executive Assistant to the Cabinet.