



**June 13, 2022  
Meeting  
MINUTES**

**PHOENIXVILLE AREA SCHOOL DISTRICT**  
Phoenixville, PA 19460

**SCHOOL BOARD MEETING**  
Monday, June 13, 2022, 7:00 PM  
Phoenixville Area School District  
Phoenixville Area High School Cafeteria  
(TV Channel 28 and [www.pasd.com](http://www.pasd.com))

### MINUTES

#### OPENING

Ms. Susan Turner, Board President, Presiding called the June 13, 2022, Board Meeting to Order at 7:02 PM. The meeting was held in the Phoenixville Area High School Cafeteria and broadcasted on the website and local cable Channel 28.

#### ROLL CALL

Dr. Whitehead called the Roll of the Board

#### BOARD MEMBERS PRESENT

Ms. Susan Turner, Board President  
Mr. Scott Overland, Board Vice President  
Mr. Jerome Weiss, Board Secretary  
Ms. Caitlyn Carminito  
Mr. David Golberg  
Mrs. Betsy Ruch  
Ms. Michelle Schamis (Virtual)  
Dr. Ayisha Sereni  
Ms. Victoria Walker

#### ADMINISTRATORS PRESENT

Dr. Alan D. Fegley, Superintendent  
Dr. LeRoy Whitehead, Assistant Superintendent  
Mr. Ken Gibson, Director of Operations and Technology  
Dr. Jeremy Melber, Director of Finance  
Mr. David Ramsey, Director of Specialized Programs and Services  
Mrs. Sandra Claus, Community Relations Coordinator  
Dr. Jessica Kilmetz, Executive Director of Curriculum and Specialized Programs and Services  
Dr. Frank Garritano, Executive Director of Schools, and DEI

#### OTHERS PRESENT

Phantom TV Crew

President Turner announced the meetings held prior to this evening as well as the upcoming meetings in June

#### ANNOUNCEMENT OF MEETINGS

- Hares Hill Advisory Group—May 24, 2022, 6:00 PM
- Board Building Committee—May 26, 2022, 5:00 PM
- Board Executive Session—June 13, 2022, 5:15 PM Re: School Security, Personnel
- Board Curriculum Committee Meeting—June 13, 2022, 5:40PM
- Board Policy Committee Meeting—June 13, 2022, 6:41 PM
- Board Executive Session—June 13, 2022, 8:13 PM: Re: Legal—Kindergarten Center

## UPCOMING PUBLIC MEETINGS

- Board Finance/Personnel Committee Meeting—June 27, 2022, 5:30 PM
- Board Buildings & Grounds Committee Meeting—June 27, 2022, immediately following Finance
- Board Meeting—June 27, 2022, 7:00 PM
- Board Building Committee Meeting—June 29, 2022, 5:00 PM

President Turner then requested a motion to allow for voting/deliberating via electronic communications as per Board Policy 006.1. Mr. Golberg made the motion with Mr. Weiss seconding.

Voice vote:

Overland - Yes

Weiss - Yes

Carminito - Yes

Golberg – Yes

Ruch - Yes

Sereni - Yes

Walker – Yes

Turner - Yes

MOTION passes 8-0 (Schamis abstain)

DISCUSSION OF FUTURE VOTING ITEMS

Board Curriculum Committee—Ms. Michelle Schamis, Chair

Potential voting items for June 27, 2022

1. Approval of the 2022-2025 Comprehensive Plan
2. Approval of the 2021-2024 Special Education and Gifted Plan
3. Approval of the 2022-2025 Professional Development Plan (Act 48)
4. Approval of the 2022-2025 Induction Plan (Act 49)
5. Approval of an Agreement with Chester County Intermediate Unit (CCIU) for Medical Authorization required for the School-Based ACCESS Billing Program for the term of July 1, 2022 through June 30, 2023.
6. Approval of a Reciprocal Memorandum of Understanding with Philadelphia Freedom Valley YMCA for a Use and Occupancy of Facilities for Emergency Purposes for the 2022-2023 School Year
7. Approval of an Enrollment Agreement with Valley Forge Educational Services for Specialized Educational Services for the 2022-2023 School Year
8. Approval of Contract with Project Libertad for Services for English Learners for the 2022-2023 School Year (Total cost \$50,000 Funded through the ESSER grant)
9. Approval of an Educational Service Agreement with Lakeside Youth Service, for five (5) Special Education Slots for the 2022-2023 through 2024-2025 School Years.
10. Approval of a Student Teaching and Field Experience Memorandum of Understanding with the University of Maine for a term of May 2022 through April 2027.
11. Approval of Disposal / Sale / Recycling of Textbooks or Library Books
  - Phoenixville Area Middle School (Textbooks)
  - Phoenixville Area Middle School (Library Books)
  - Phoenixville Area Middle School (Textbooks #2)
  - Manavon Elementary School (Library Books)
  - Manavon Elementary School (Library Books #2)
  - Schuylkill Elementary School (Textbooks)
  - Schuylkill Elementary School (Library Books)
12. Approval of the Revised 2022-2023 School Calendar
13. Approval of Transportation and Field Trip Requests

Date	Destination	Group	Trip #	Board Meeting Minutes   3
June 13-20, 2023	Costa Rica 2023	High School Spanish Club Grades 9 – 12	22230005	Student Funded
July 22–24, 2022	Boys Basketball Team Camp Alvernia University Reading, PA	High School Boys Basketball Team Grades 9 - 12	22230006	Student Funded
August 14–17, 2022	Pine Forest Cheer Camp Camp Pine Forest Greenly, PA	High School Girls Cheer Squad Grades 9 – 12	2223009	Student Funded
August 18–20, 2022	Boys Cross Country Team Camp Artillery Ridge Campground Gettysburg, PA	High School Boys Cross Country Team Grades 9 – 12	22230007	Student Funded
September 16, 2022	Chorister’s Workshop Messiah University Mechanicsburg, PA	High School Music Dept Grades 9 – 12	22230000	Registration fee (\$30) student-paid Transportation-High School Activities Budget
October 17–19, 2022	PIAA Golf Championships Heritage Hills Golf Resort York, PA	High School Golf Team Grades 9 – 12	**22230010	Athletic Budget
November 5-6, 2022	PIAA Boys & Girls Cross Country Parkview Cross Country Course Hershey, PA	High School Cross Country Team(s) Grades 9 – 12	**2223011	Athletic Budget
November 19–20, 2022	PIAA Field Hockey Championships Cumberland Valley HS Mechanicsburg, PA	High School Field Hockey Team Grades 9 - 12	**22230012	Athletic Budget
November 18-19, 2022	PIAA Boys & Girls Soccer Championships Cumberland Valley HS Mechanicsburg, PA	High School Soccer Team(s) Grades 9 – 12	**22230013	Athletic Budget
December 8-10, 2022	PIAA Football Championships Cumberland Valley, HS Mechanicsburg, PA	High School Football Team Grades 9 – 12	**22230014	Athletic Budget
January 20-21, 2023	PIAA Co-Ed Competitive Cheer Championships Giant Center Hershey, PA	High School Competitive Cheer Squad Grades 9 – 12	**22230015	Athletic Budget
March 9-11, 2023	PIAA Wrestling Championships Giant Center Hershey, PA	High School Wrestler(s) Grades 9 – 12	**22230016	Athletic Budget
March 15-18, 2023	PIAA Boys & Girls Swimming & Diving Championships Bucknell University Lewisburg, PA	High School Swimming & Diving Team(s) Grades 9 – 12	**22230017	Athletic Budget
March 23-25, 2023	PIAA Boys & Girls Basketball Championships Giant Center Hershey, PA	High School Basketball Team(s) Grades 9 – 12	**22230018	Athletic Budget
March 27 – April 5, 2023	Denmark Exchange Trip P Møllers Vej 35 Svendborg, Denmark	High School Foreign Language Department	22230024	Student Funded

Date	Destination	Group	Trip #	Comment
March 29 – April 11, 2023	Europe Trip 2023 Italy, Germany, Austria, Croatia, Slovenia, and Hungary	High School Foreign Language Dept Grades 9 – 12	22230004	Student Funded
May 19-27, 2023	PIAA Boys Tennis Championships TBA TBA	High School Boys Tennis Grades 9 – 12	**22230019	Athletic Budget
May 26-27, 2023	PIAA Boys & Girls Track & Field Championships TBA TBA	High School Track & Field Grades 9 - 12	**22230020	Athletic Budget
June 10, 2023	PIAA Boys & Girls Lacrosse Championships TBA TBA	High School Lacrosse Team(s) Grades 9 – 12	**22230021	Athletic Budget
June 16, 2023	PIAA Baseball Championships TBA TBA	High School Baseball Team Grades 9 – 12	**22230022	Athletic Budget
June 16, 2023	PIAA Softball Championships TBA TBA	High School Softball Team Grades 9 – 12	**22230023	Athletic Budget

\*\* If teams qualify

Ms. Carminito, acting chair of the Curriculum Committee, provided a summary of the discussions held at the meeting. She noted the voting items discussed included the Comprehensive Plan, Special Education Plan, Professional Development Plan and the Induction Plan. Others were agreements with the CCIU for Medical ACCESS Billing, the MOU with Freedom Valley YMCA for Emergency purposes, the agreement with Project Libertad for ELL services and the agreements for Special Education Services with Valley Forge Educational Services and Lakeside Education, respectively. Also, disposal of textbooks and library books from the district buildings, revisions to the professional development dates were made to the 2022-2023 School Calendar and many field trips and overnight trips.

**Board Policy Committee— Mr. David Golberg, Chair**

**Potential voting items for June 27, 2022**

1. Policy 246—Pupils—Student Wellness
2. Policy 328—Employees—Compensation Plans/Salary Schedule
3. Policy 802—Operations—School Organization
4. Policy 813—Operations—Insurance
5. Policy 814—Operations—Copyright Material
6. 3Policy 916—Community—Volunteers

Policy Committee chair, Mr. Golberg provided details of the policies addressed during the Policy Committee meeting. He noted the general scope of each policy: Policy 246 (importance and plan/procedures for student wellness), Policy 328 (parameters around negotiation and discussion around employee compensation), Policy 802 (school organization), Policy 813 (affirmed the insurance coverage and numerated the current coverage including COBRA if applicable), Policy 814 (parameters regarding Copyright materials, fair usage) and Policy 916 (oversee the approval and usage of volunteers around the district).

Board Finance/Personnel Committee— Mrs. Betsy Ruch, Chair

**PERSONNEL**

**Potential voting items for June 13, 2022**

1. \*Personnel Report – June 2022
  - a. Resignations
  - b. Appointments
  - c. Volunteers
  - d. Informational Items
    - a. Transfers

Finance/Personnel Committee chair, Mrs. Ruch provided a summary of the items on the personnel report being approved later this evening. She noted the resignations, appointments of professional staff; Long Term Substitutes (LTS) and coaches for 2022-2023, Summer employees/instructors as well as volunteers, conference requests and transfers.

There was a discussion regarding the large number internal employee requested transfers. Due to the large number of employee-requested internal transfers there was a brief discussion regarding why and how they occur. Administration indicated that most transfers was at the request of the individuals. Mr. Weiss also noted he would be abstaining from the Coaches portion of the consent agenda.

In the finance portion of the meeting, Mrs. Ruch noted that finance committee met with two financial management firms, they will be discussed at the next committee meeting and make a recommendation to the board.

#### BOARD REPRESENTATIVE REPORTS

President Turner then opened the floor for the board representative reports.

- Phoenixville Community Education Foundation – Ms. Caitlyn Carminito

Mrs. Carminito noted that PCEF will meet again on June 20<sup>th</sup> and there was nothing to report currently.

- Phoenixville Library—Alan D. Fegley, Ed.D. on behalf of Jessica Bicker, HS Librarian

Dr. Fegley shared Ms. Bicker's report which included the promotion/marketing of the summer reading program for children and adults. He urged the community to reach out to the library for more information on the new raffle program. He also reported that the new library board officers will be selected at the next library board meeting, and that the budget committee is meeting and will be making recommendations on the last year's surplus. The Development Committee had a table at Dogwood Festival for the first time. They are looking for sponsorships for their Fall fundraiser, "Wine, Wit and Wisdom". They will also be meeting with the Phoenixville Borough Finance Committee to secure funding to help the library. They are also looking for sponsors to cover the cost of books that are given monthly to children aged 0 to 5 as part of the affiliation with the Dolly Parton Imagination Library. They are also starting an ESL group on Tuesdays from 6:00 to 7:00 PM.

Superintendent Report—Alan D. Fegley, Ed.D.

- School Safety and Security

Dr. Fegley thanked the entire district and board for their hard work this year and wished Dr. Whitehead well in his retirement.

He then opened the floor for Dr. Frank Garritano, to provide an update on the District School Safety and Security program. Dr. Garritano provided a general overview of the program which includes Planning, Prevention and Preparation. There was a brief discussion regarding each of the different areas of the presentation. There was a request for a deeper dive discussion into School Safety as a board executive session. In addition, there was a request for a public listening session to provide the board an opportunity to hear from the public.

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#### **Board Discussion**

##### OPEN PUBLIC COMMENT SECTION

Open Public Comment – Comments on Consent Agenda Items

John Mraz, Schuylkill Township resident shared concerns about what he viewed as inaccurate financial reporting in terms of what is considered "miscellaneous" funds.

Lisa Longo, Phoenixville Borough resident, questioned the need for the new East Pikeland Fire alarm system that is up for approval.

- Dr. Fegley reminded Ms. Longo that the East Pikeland property is rented by Cottege7

#### VOTE CONSENT AGENDA

President Turner requested a motion to approve the Consent Agenda as presented. Mrs. Ruch made the motion with Mr. Weiss seconding. The board and community were reminded that the Consent Agenda is compiled of voting items for

Buildings & Grounds and Finance/Personnel Committees detailed at the last meeting in addition to the current Personnel Report.

Dr. Whitehead called the roll.

Overland – YES

Weiss – YES (except Personnel 2.c (coaches)

Walker – YES

Sereni - NO

Carminito – YES

Goldberg - YES (except B&G #1 – Waterproofing technologies)

Schamis - YES

Ruch - YES

Turner - YES

MOTION carries 8-1 (Sereni)

### CONSENT AGENDA ITEMS

Board Buildings and Grounds Committee—Mr. Jerome Weiss, Chair

1. Approval of Proposal from Weatherproofing Technologies, Inc. for the High School Glass Block Wall Repair amount not to exceed \$250,482.51

Board Finance/Personnel Committee— Mrs. Betsy Ruch, Chair

#### PERSONNEL

1. \*Personnel Report – June 2022
  - a. Resignations
  - b. Appointments
  - c. Volunteers
  - d. Informational Items
    - a. Transfers

#### FINANCE

##### **Business Office Report**

1. Approve the Disbursement of School District Funds – April 2022  
Check # 3010 (4/1/2022) – Check 3125 (4/29/2022)  
ACH # 212201584 (4/1/2022) – ACH # 212201796 (4/29/2022)
2. Acknowledge the Receipt of District Financial Reports – April 2022

##### **Business Office Items**

3. Approval of the 2022-2023 Pennsylvania School Board Association Membership Renewal in the amount of \$16,308.04
4. Approval of the CCIU Marketplace Budget Schedule for 2022-2023 School Year

#### ***Board Secretary's Report— Jerome Weiss, Board Secretary***

1. Nomination and Approval of Joseph Koury to the Phoenixville Public Library Board of Trustees for the Term of July 1, 2022 through June 30, 2025.
2. Nomination and Approval of Barbara Shepsko to the Phoenixville Public Library Board of Trustees for the Term of July 1, 2022 through June 30, 2025.
3. Nomination and Approval of Michael English to the Phoenixville Public Library Board of Trustees for the Term of July 1, 2022 through June 30, 2025.
4. Approval of Board Meeting Minutes
  - a) May 9, 2022, Board Meeting
  - b) May 23, 2022, Board Meeting

## OPEN PUBLIC COMMENT SECTION ON ROLL CALL VOTING ITEMS

Lisa Longo, Phoenixville Borough resident requested the names of those administrator(s) or board member(s) who would be representing the District at settlement for 33 Pothouse Rd. property.

**ROLL CALL VOTING ITEM*****Buildings & Grounds***

1. Approval of the Resolution Authorizing Certain Individuals to attend Settlement and Execute any and all Necessary Settlement Documentation on Behalf of the Phoenixville Area School District in Connection with the School District's Sale of Real Property Identified as UP-27-5C-16 with an Address of 33 W. Pothouse Road and Located in Schuylkill Township, Chester County Pennsylvania.

President Turner requested a motion to approve the Roll Call Voting Item Authorizing Certain individuals attend the Settlement and Execution of any and all necessary documents for the 33 W. Pothouse Road sale. Mrs. Ruch made the motion with Ms. Walker seconding. The names of those individuals included Business Manager, District Superintendent, Executive Director of Operations and Technology and/or Board President

Dr. Whitehead called the roll.

Schamis - YES

Goldberg - YES

Carminito – YES

Sereni - NO

Walker – YES

Weiss – YES

Overland – YES

Ruch - YES

Turner - YES

MOTION carries 8-1 (Sereni)

Board discussion

## OPEN PUBLIC COMMENT SECTION ON ANY SCHOOL SUBJECT

Ms. Lisa Longo, Phoenixville Borough resident spoke about the Video Retention policy, the need for a public town hall meeting before armed security guards are placed in buildings, ways to address mental health issues, and the need for parent led technology / social media seminars.

Christopher De Vol, Grant Street resident spoke about the sale of the Kindergarten Center and if the board was aware of the proposed addition of the Schuylkill Trail in the Phoenixville Borough and Schuylkill Townships Comprehensive Plan to go through the Kindergarten Center property since 2016.

Dr. Brian Broker, Phoenixville resident, spoke about the School Safety presentation and potential needs for armed security guards and metal detectors.

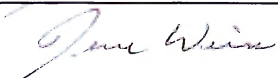
Debra Sulley, Schuylkill Township, spoke about mental health needs at the district and against a recently held protests on school property during school hours.

Dr. Fegley responded to the comments regarding the student protests on gun safety in schools as well as the potential court ruling of Roe v Wade. He indicated that they were conducted in a safe environment for a limit period.

Mrs. Ruch shared a brief statement in the PSBA School Directors handbook on Sunshine and allowable topics for Executive Sessions.

ADJOURNMENT to Executive Session

President Turner adjourned the meeting 8:13 PM.



Jerome Weiss, Board Secretary

Date

