



**June 27, 2022  
MINUTES**

PHOENIXVILLE AREA SCHOOL DISTRICT  
Phoenixville, PA 19460

SCHOOL BOARD MEETING  
Monday, June 27, 2022, 7:00 PM  
Phoenixville Area School District  
Phoenixville Area High School Cafeteria  
(TV Channel 28 and [www.pasd.com](http://www.pasd.com))

#### MINUTES

Mrs. Susan Turner, Board President, Presiding called the June 27, 2022, Board Meeting to Order at 7:00 PM. The meeting was held in the Phoenixville Area High School Cafeteria and broadcasted on the website and local cable Channel 28.

There was the pledge to the flag.

Dr. Melber called the Roll of the Board

The members of the Board present for the June 27, 2022 meeting were:

Ms. Susan Turner, Board President  
Mr. Scott Overland, Board Vice President  
Mrs. Betsy Ruch  
Ms. Michelle Schamis  
Ms. Victoria Walker

The members of the Board absent from the June 27, 2022 meeting were:

Ms. Caitlyn Carminito  
Mr. David Golberg  
Dr. Ayisha Sereni  
Mr. Jerome Weiss, Board Secretary

The Administrators present for the June 27, 2022 meeting were:

Dr. Alan D. Fegley, Superintendent  
Mr. Ken Gibson, Director of Operations/Technology  
Dr. Jeremy Melber, Director of Finance/Board Treasurer (non-voting)  
Mr. David Ramsey, Director of Specialized Programs and Services  
Mrs. Sylvia Rockwood, Director of Human Resources  
Mrs. Sandra Claus, Community Relations Coordinator

Lenore Filipovic, Executive Assistant to the Superintendent/Cabinet  
The Phantom TV Crew was also present.

President Turner announced the meetings held prior to this evening as well as the upcoming meetings in June, July, and August.

#### ANNOUNCEMENT OF MEETINGS

- Board Meeting—June 13, 2022, 7:00 PM
- Board Executive Session—June 13, 2022, 8:20 PM, Legal (100 School Lane Property)
- Board Finance/Personnel Committee Meeting—June 27, 2022, 5:30 PM
- Board Buildings & Grounds Committee Meeting—June 27, 2022, immediately following Finance

## UPCOMING PUBLIC MEETINGS

- Board Building Committee – June 29, 2022, 5:30 PM, District Administration Building
- Board Executive Session—July 18, 2022, 5:30 PM, Re: School Safety
- Board Meeting—July 18, 2022, 7:00 PM
- Board Curriculum Committee Meeting—August 8, 2022, 5:30 PM
- Board Policy Committee Meeting—August 8, 2022, immediately following Curriculum
- Board Meeting—August 8, 2022, 7:00 PM
- Hares Hill Advisory Group Meeting—August 15, 2022, 6:00 PM
- Board Finance/Personnel Committee Meeting—August 22, 2022, 5:30 PM
- Board Buildings & Grounds Committee Meeting—August 22, 2022, immediately following Finance
- Board Meeting—August 22, 2022, 7:00 PM

## DISCUSSION OF FUTURE VOTING ITEMS

## BOARD COMMITTEE REPORTS

**Board Building Committee – Mr. Scott Overland, Chair**

Mr. Overland noted the upcoming Board Building Committee meeting is scheduled for June 29<sup>th</sup> and will be held in DAO Committee Room. Along with a discussion a presentation will be given on the new building construction process/timeline. Currently, the committee is recommending a Grade 2 – 6 level building. He also noted that because Schrader Architecture Group included the SLEP plans with overall projections, the construction costs being circulating are showing a much higher final cost. The scheduling of town hall meetings is being considered for late August and mid-September. Town halls will also be scheduled for community members

**Board Buildings and Grounds Committee—Mr. Jerome Weiss, Chair**

In Mr. Weiss' absence, Mrs. Ruch provided information on the Buildings & Grounds Committee meeting held earlier in the evening. Topics included the new fee structure for rentals of outside locations around the district. She also reported on the Sewer Grinder Pump issues with the Borough. Summer projects including new floors at Barkley, playground revisions at Schuylkill and updates on the PAHS track / Football Field were given.

**Board Finance/Personnel Committee— Mrs. Betsy Ruch, Chair**

## PERSONNEL - Potential voting items for June 27, 2022

1. \*Personnel Report – June 2022
  - a. Resignations
  - b. Approval of Salaries
  - c. Professional Contracts
  - d. Appointments
  - e. Leave Request
  - f. Informational Items
    - a. FMLA – Family Medical Leave of Absence

Finance/Personnel Committee chair, Mrs. Ruch provided a brief update of the items on the personnel report being approved later this evening. She indicated the report included resignations, leave requests, appointments, professional contracts and 2022-2023 salaries. For Finance, the report included the standard approvals including the disbursement of funds and receipt of financial reports. The renewal of the 2022-2023 PSBA membership at a cost not to exceed \$16,342.08 was also recommended for approval. Additional approval items included the CCIU Marketplace Budget for the 2022-2023 school year and a Professional Services Contract with Concord Financial to look for under assessed properties. This latter item will be voted on later this evening. At that meeting, Dr. Melber provided answers to questions that Mr. Mraz had posed at a previous meeting related to the Finance report format.

## FINANCE - Potential voting items for June 27, 2022

## Business Office Report

1. Approve the Disbursement of School District Funds – May 2022

Check # 3126 (5/6/2022) – Check 3285 (5/27/2022)

ACH # 212201797 (5/6/2022) – ACH # 212201976 (5/27/2022)

2. Acknowledge the Receipt of District Financial Reports – May 2022

Business Office Items

**\*Potential Voting Items at June 27, 2022 Meeting**

1. Approval of Tax Assessment Settlement for 743 Starr Street, Parcel ID #15-14-0287.0000 for an Assessment of \$1,350,000 (increase of \$400,360.)
2. Approval of Tax Assessment Settlement for 640 Nutt Road, Parcel ID #15-08-0080.0000 for an Assessment of \$2,160,000 (increase of \$831,320.)
3. Approval of Tax Assessment Settlement for 5 Schuylkill Road, Parcel ID #26-03-0110.0200 for an Assessment of \$2,137,500 (increase of \$1,227,590).
4. Approval of the District’s Property and Liability Insurances for the 2022-2023 Fiscal year as follows:

Insurance	Company	2022-23 Premium	Premium Increase
Package Policy	Utica Mutual	\$130,864	3.9%
Business Auto	Utica Mutual	\$14,287	0%
School Board Legal	AIG	\$40,719	6.38%
Cyber Liability	CHUBB	\$23,243	30.2%
Commercial Umbrella	Utica Mutual	\$15,862	6.04%
Student Accident	Fairfax Financial	\$16,490	0%
<b>Total:</b>		<b>\$241,465</b>	<b>6.08%</b>

BOARD REPRESENTATIVE REPORTS

President Turner then opened the floor for the board representative reports.

- Chester County Intermediate Unit Board—Michelle Schamis, Board Representative

Ms. Schamis reported on the items discussed at the Chester County Intermediate Board meeting held recently. She noted the upcoming meetings and their locations as well as the names of the new leadership officers. They approved the employment agreements and the routine contracts. The annual Board Reorganization occurred with Bonnie Wolf being named President with Jeff Hellrung as Vice President.

- Legislative Representative – Mr. Scott Overland, Board Representative

Mr. Overland provided an update on the current items going through the legislative process. He reported that President Biden signed into law the Keep Kids Fit Act. This is not an extension of the Universal Free Lunch Program. There was an extension of waivers in place and supports for summer meals for families. These benefit children in childcare centers. The hope is for a Universal Free Lunch program. Additional topics include a Gun Safety bill as well as those funding Mental Health and School Safety Programs. He noted the deadline for the Governor to sign the 2022-2023 budget is June 30<sup>th</sup>. Current reports show increased funding in Title and Education Funding.

There was a brief discussion regarding the breakdown of the state budget. Finally, there is a new bill that could prohibit people from filing too many Right to Know requests when they become harassing or bothersome.

- Superintendent’s Report—Alan D. Fegley, Ed.D.

Dr. Fegley informed the board and community of the potential School Security meeting on July 18<sup>th</sup>. There will be a board Executive Session from 5:30 until 7:00 PM followed by a public board meeting at 7:00 PM. Topics for approval at the 7:00 Board meeting include personnel approvals and then a listening session on school security/safety. The board may come back with potential implementation and consideration. The July 18<sup>th</sup> meeting was recommended to replace the meeting originally scheduled for July 11<sup>th</sup>, which has been cancelled. After a brief discussion, the tentative date of July 18<sup>th</sup> was also cancelled. A poll will be taken of the board members to see what dates work best, and when decided, the next meeting will be scheduled for the Board Room.

Open Public Comment – Comments on Consent Agenda and Roll Call Items

There was no public comment.

VOTE  
CONSENT AGENDA

President Turner requested a motion to approve the Consent agenda items. Ms. Schamis made the motion with Mr. Overland seconding

Dr. Melber called the roll.

Overland – YES  
Ruch – YES  
Schamis – YES  
Walker – YES  
Turner – YES

MOTION  
Passes 5-0

Board Finance/Personnel Committee— Mrs. Betsy Ruch, Chair  
PERSONNEL

1. \*Personnel Report – June 2022
  - a. Resignations
  - b. Approval of Salaries
  - c. Professional Contracts
  - d. Appointments
  - e. Leave Request
  - f. Informational Items
    - a. FMLA – Family Medical Leave of Absence

Board Policy Report—Mr. Dave Golberg, Chair

1. Policy 246—Pupils—Student Wellness
2. Policy 802—Operations—School Organization
3. Policy 813—Operations—Insurance
4. Policy 814—Operations—Copyright Material
5. Policy 916—Community—Volunteers

**Board Curriculum Committee—Mrs. Michelle Schamis, Chair**

1. Approval of the 2022-2025 Comprehensive Plan
2. Approval of the 2021-2024 Special Education and Gifted Plan
3. Approval of the 2022-2025 Professional Development Plan (Act 48)
4. Approval of the 2022-2025 Induction Plan (Act 49)
5. Approval of an Agreement with Chester County Intermediate Unit (CCIU) for Medical Authorization required for the School-Based ACCESS Billing Program for the term of July 1, 2022 through June 30, 2023.
6. Approval of a Reciprocal Memorandum of Understanding with Philadelphia Freedom Valley YMCA for a Use and Occupancy of Facilities for Emergency Purposes for the 2022-2023 and 2023-2024 School Year
7. Approval of a Reciprocal Memorandum of Understanding with Colonial Theater for a Use and Occupancy of Facilities for Emergency Purposes for the 2022-2023 and 2023-2024 School Year
8. Approval of an Enrollment Agreement with Valley Forge Educational Services for Specialized Educational Services for the 2022-2023 School Year
9. Approval of Contract with Project Libertad for Services for English Learners for the 2022-2023 School Year (Total cost \$50,000 Funded through the ESSER grant)
10. Approval of an Educational Service Agreement with Lakeside Youth Service, for five (5) Special Education Slots for the 2022-2023 through 2024-2025 School Years.
11. Approval of a Student Teaching and Field Experience Memorandum of Understanding with the University of Maine for a

term of May 2022 through April 2027.

12. Approval of Disposal / Sale / Recycling of Textbooks or Library Books

- Phoenixville Area Middle School (Textbooks)
- Phoenixville Area Middle School (Library Books)
- Phoenixville Area Middle School (Textbooks #2)
- Manavon Elementary School (Library Books)
- Manavon Elementary School (Library Books #2)
- Schuylkill Elementary School (Textbooks)
- Schuylkill Elementary School (Library Books)

13. Approval of the Revised 2022-2023 School Calendar

14. Approval of a Confidential Settlement and Release Agreement with Student 2022-2023A

15. Approval of Transportation and Field Trip Requests

Date	Destination	Group	Trip #	Comment
June 13-20, 2023	Costa Rica 2023	High School Spanish Club Grades 9 – 12	22230005	Student Funded
July 22–24, 2022	Boys Basketball Team Camp Alvernia University Reading, PA	High School Boys Basketball Team Grades 9 - 12	22230006	Student Funded
August 14–17, 2022	Pine Forest Cheer Camp Camp Pine Forest Greenly, PA	High School Girls Cheer Squad Grades 9 – 12	2223009	Student Funded
August 18–20, 2022	Boys Cross Country Team Camp Artillery Ridge Campground Gettysburg, PA	High School Boys Cross Country Team Grades 9 – 12	22230007	Student Funded
September 16, 2022	Chorister's Workshop Messiah University Mechanicsburg, PA	High School Music Dept Grades 9 – 12	22230000	Registration fee (\$30) student-paid Transportation-High School Activities Budget
October 17–19, 2022	PIAA Golf Championships Heritage Hills Golf Resort York, PA	High School Golf Team Grades 9 – 12	**22230010	Athletic Budget
November 5-6, 2022	PIAA Boys & Girls Cross Country Parkview Cross Country Course Hershey, PA	High School Cross Country Team(s) Grades 9 – 12	**2223011	Athletic Budget
November 19–20, 2022	PIAA Field Hockey Championships Cumberland Valley HS Mechanicsburg, PA	High School Field Hockey Team Grades 9 - 12	**22230012	Athletic Budget

Date	Destination	Group	Trip #	Comment
November 18-19, 2022	PIAA Boys & Girls Soccer Championships Cumberland Valley HS Mechanicsburg, PA	High School Soccer Team(s) Grades 9 – 12	**22230013	Athletic Budget
December 8-10, 2022	PIAA Football Championships Cumberland Valley, HS Mechanicsburg, PA	High School Football Team Grades 9 – 12	**22230014	Athletic Budget
January 20-21, 2023	PIAA Co-Ed Competitive Cheer Championships Giant Center Hershey, PA	High School Competitive Cheer Squad Grades 9 – 12	**22230015	Athletic Budget
March 9-11, 2023	PIAA Wrestling Championships Giant Center Hershey, PA	High School Wrestler(s) Grades 9 – 12	**22230016	Athletic Budget
March 15-18, 2023	PIAA Boys & Girls Swimming & Diving Championships Bucknell University Lewisburg, PA	High School Swimming & Diving Team(s) Grades 9 – 12	**22230017	Athletic Budget
March 23-25, 2023	PIAA Boys & Girls Basketball Championships Giant Center Hershey, PA	High School Basketball Team(s) Grades 9 – 12	**22230018	Athletic Budget
March 27 – April 5, 2023	Denmark Exchange Trip P Møllers Vej 35 Svendborg, Denmark	High School Foreign Language Department	22230024	Student Funded
March 29 – April 11, 2023	Europe Trip 2023 Italy, Germany, Austria, Croatia, Slovenia, and Hungary	High School Foreign Language Dept Grades 9 – 12	22230004	Student Funded
May 19-27, 2023	PIAA Boys Tennis Championships TBA TBA	High School Boys Tennis Grades 9 – 12	**22230019	Athletic Budget
May 26-27, 2023	PIAA Boys & Girls Track & Field Championships TBA TBA	High School Track & Field Grades 9 - 12	**22230020	Athletic Budget
June 10, 2023	PIAA Boys & Girls Lacrosse Championships TBA TBA	High School Lacrosse Team(s) Grades 9 – 12	**22230021	Athletic Budget
June 16, 2023	PIAA Baseball Championships TBA TBA	High School Baseball Team Grades 9 – 12	**22230022	Athletic Budget
June 16, 2023	PIAA Softball Championships TBA TBA	High School Softball Team Grades 9 – 12	**22230023	Athletic Budget



**Board Secretary’s Report— Jerome Weiss, Board Secretary**

1. Approval of Board Meeting Minutes
  - a) March 14, 2022, Board Meeting
  - b) March 28, 2022, Board Meeting
  - c) April 18, 2022 Board Meeting
  - d) April 25, 2022 Board Meeting
2. Approval of Phoenixville Area High School Students Eligible for Graduation – Class of 2022

**FINANCE**

**Business Office Report**

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**OPEN PUBLIC COMMENT SECTION**

Open Public Comment – Comments on Remaining Roll Call Voting Items  
 None

1. Approval of Concord Public Financial Management as the District Municipal Advisor Effective July 1, 2022.

President Turner requested a motion to approve the Appointment of the District Municipal Advisor effective July 1, 2022. Mrs. Ruch made the motion with Mrs. Schamis seconding.

There was no public comment on roll call item.  
 Dr. Melber called the roll.

- Ruch - YES
- Schamis – YES
- Walker – YES
- Overland – YES
- Turner –YES

Motion carries 5-0

**Open Public Comment – Comments on Any School Subject**

Ms. Lisa Longo, Phoenixville Borough resident spoke about the finance meeting where Dr. Melber was appointed Board Treasurer and the specific separation of duties for internal controls. She also spoke about her understanding of the possible overcrowding at the High School, the potential of creating outdoor space, use of grant funds and she feels that the district is a property manager since we rent East Pikeland.

Ms. Jane Dugdale, Phoenixville Borough resident, spoke about the agreement of sale for the 100 School Lane property and against our video retention policy.

Mr. David Lutzger, Phoenixville Borough resident and President of Phoenixville Green Team, spoke about the Sunshine complaint filed against the school district.

Mr. Daniel Weiser, Phoenixville Borough, felt the Board consider community comments related to the sale of the 100 School Lane property.

Ms. Dana Waldman, Phoenixville Borough resident, echoed the statements of concern about the sale of the 100 School Lane property.

Dr. Fegley responded to the public comments regarding the auditor general report and how the administration requested an additional person for the Business Office to provide additional oversight but was turned down by the board at that time. He noted that once this situation occurred, that the Board approved an Assistant Finance Director was hired. He also reported that if the district moves into a Class II designation, the Board Treasurer and Board Secretary may not be Board Members. He also noted that auditors come annually to review the financials.

He also shared that the previous two property sales were handled the same as the most recent process.

President Turner responded that the board did have the opportunity to review the Kindergarten Center contract and then approved that legal and administration complete the negotiations for the final wording.

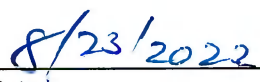
**ADJOURNMENT**

President Turner adjourned the meeting at 7:37 PM

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PLEASE NOTE: This agenda is subject to change. The Board requests that they be made aware of anyone taping the proceedings of this meeting.

  
\_\_\_\_\_  
Jerome Weiss, Board Secretary

  
\_\_\_\_\_  
Date