



PHOENIXVILLE AREA SCHOOL DISTRICT  
Phoenixville, Pennsylvania

## **BOARD FINANCE AND PERSONNEL COMMITTEE MEETING**

June 27, 2022 5:30 PM  
Phoenixville Area High School Cafeteria

### **AGENDA**

#### **CALL TO ORDER**

Board Finance and Personnel Committee Meeting – Betsy Ruch, Chairperson

#### **A. APPROVAL OF MINUTES**

1. [Approval of the Minutes of the May 23, 2022 Finance and Personnel Committee Meeting](#)

#### **B. APPROVAL ITEMS**

##### **PERSONNEL**

##### ***\*Potential Voting Item at June 27, 2022 Meeting***

1. \*Personnel Report – June 2022
  - a. Resignations
  - b. Appointments
  - c. Leave Requests
  - d. Informational Items
    1. FMLA – Family Medical Leave of Absence

##### **FINANCE**

##### **Business Office Report**

1. [Approve the Disbursement of School District Funds – May 2022](#)  
Check # 3126 (5/6/2022) – Check 3285 (5/27/2022)  
ACH # 212201797 (5/6/2022) – ACH # 212201976 (5/27/2022)
2. [Acknowledge the Receipt of District Financial Reports – May 2022](#)

##### **Business Office Items**

##### ***\*Potential Voting Items at June 27, 2022 Meeting***

1. Approval of Tax Assessment Settlement for 743 Starr Street, Parcel ID #15-14-0287.0000 for an Assessment of \$1,350,000 (increase of \$400,360.)
2. Approval of Tax Assessment Settlement for 640 Nutt Road, Parcel ID #15-08-0080.0000 for an Assessment of \$2,160,000 (increase of \$831,320.)

3. Approval of Tax Assessment Settlement for 5 Schuylkill Road, Parcel ID #26-03-0110.0200 for an Assessment of \$2,137,500 (increase of \$1,227,590).
4. Approval of the District's Property and Liability Insurances for the 2022-2023 Fiscal year as follows:

Insurance	Company	2022-23 Premium	Premium Increase
Package Policy	Utica Mutual	\$130,864	3.9%
Business Auto	Utica Mutual	\$14,287	0%
School Board Legal	AIG	\$40,719	6.38%
Cyber Liability	CHUBB	\$23,243	30.2%
Commercial Umbrella	Utica Mutual	\$15,862	6.04%
Student Accident	Fairfax Financial	\$16,490	0%
	<b>Total:</b>	<b>\$241,465</b>	<b>6.08%</b>

**C. DISCUSSION ITEMS**

**Personnel**

None

**Business Office**

1. Recommendation for Approval at Board Meeting for Municipal Advisor Starting July 1, 2022.
2. [Covid-Grants Update](#)

**D. INFORMATION ITEMS**

**Personnel**

None

**Business Office**

1. Monthly Bank Statements
  - a. Meridian Bank – [May 2022](#)
  - b. Peoples Security – [May 2022](#)
  - c. Phoenixville Federal
    - Student Activities – [May 2022](#)
    - Phoenixville Summer – [May 2022](#)
  - d. PLGIT – [May 2022](#)
  - e. PSDLAF – General Fund – [May 2022](#)
  - f. PNC Bank – Easy Procure – [May 2022](#)
  - g. TD Wealth – [May 2022](#)
  - h. Univest Bank – CD & Money Market – [May 2022](#)
  - i. WSFS
    - Capital Reserve – [May 2022](#)
    - Construction – [May 2022](#)
    - Food Services – [May 2022](#)
    - General Fund – [May 2022](#)

- Money Market – [May 2022](#)
  - Payroll – [May 2022](#)
- j. Credit Cards

- E. **RECOGNITION OF VISITORS** — The Committee respectfully asks that comments be no more than three (3) minutes
- F. **NEXT MEETING** — August 22, 2022 — 5:30 PM





Grant Allocations:

ESSER I: \$ 286,284

ESSER II: \$1,632,659

ESSER III: \$3,302,396

Total: \$5,221,339

Total Spent: \$2,559,139 (49%)

As of May 31, 2022



# Others:

## ARP Set Aside Grants

- After School Sub Grant: \$36,667
  - After School Staffing - \$11,208
- Summer School Subgrant - \$36,667
  - Summer School Staffing - \$0
- Learning Loss Subgrant - \$183,337
  - Lakeside Counseling and Pro Dev - \$80,703
  - Staffing - \$7,766

# ESSER III (ARP)

PASD Allocation: \$3,302,396: \*\$2,131,781 Unspent

• Educational Technology:	\$ 61,427
• Software Licenses, Supplies	
• Salary and Benefits:	\$457,504
• Brandywine Virtual Academy	\$332,533
• Maintenance:	\$ 5,670
• Summer School Staffing and Transport:	\$ 48,128
• Restorative Practices	\$ 34,634
• NCEE Professional Development:	\$ 64,000
• Mental Health Services	<u>\$166,718</u>
	<b>\$1,170,614</b>

\* District has until September 30, 2024 to spend funds

## ESSER II

PASD Allocation: \$1,632,659: \*\$533,418 Unspent

• Educational Technology:	\$449,358
• Laptop Computers, Software, Whiteboards	
• Substitute Staffing:	\$ 80,669
• Mental Health Services:	\$233,174
• Maintenance:	\$224,719
• HVAC filters, cleaning supplies	
• Summer School Staffing and Transport:	\$ 18,000
• Substitute and HR Technology:	\$ 91,587
• Education Task Force:	\$ <u>1,734</u>
	\$1,099,241

\*District has until September 30, 2023 to spend funds






# ESSER I

PASD Allocation: \$289,284: **COMPLETED**

- Educational Technology: \$286,087
  - Laptop Computers
  - Infrastructure Boosting
- Holy Family: \$3,197\*
  - Educational Technology

\*Grant was required to be proportionally shared with Holy Family



# ESSER and ARP Grant Updates

PASD FINANCE COMMITTEE

JUNE 27, 2022

INVESTMENT REPORT  
GENERAL FUND  
YTD INVESTMENT INCOME

Investment Income 2021-22								
General Fund								
	Total	WSFS	PSDLAF	PLGIT	TD Bank	Meridian	PSB&T	UNIVEST
<b>July</b>	8,971.09	679.70	193.48	0.45	0.36	2,217.57	5,055.06	824.47
<b>Aug</b>	10,416.29	2,599.57	4.10	0.44	0.36	2,218.33	4,741.18	852.31
<b>Sept</b>	14,103.93	4,564.85	6.44	0.40	0.35	3,059.37	5,619.85	852.67
<b>Oct</b>	16,832.30	3,129.33	2.95	0.47	0.36	3,511.00	8,300.89	1,887.30
<b>Nov</b>	15,926.95	2,485.91	7.16	0.62	0.07	3,398.45	8,036.52	1,998.22
<b>Dec</b>	14,901.72	1,583.24	8.52	0.53	0.08	3,512.46	8,307.82	1,489.07
<b>Jan</b>	11,999.32	1,011.04	6.34	0.46	0.07	3,513.21	5,978.81	1,489.39
<b>Feb</b>	10,189.93	783.25	7.04	0.38	0.06	2,797.14	5,256.52	1,345.54
<b>Mar</b>	11,330.60	894.22	17.50	1.37	0.07	2,500.27	5,706.21	2,210.96
<b>Apr</b>	10,803.90	870.09	59.72	4.61	0.07	2,849.07	4,039.42	2,980.92
<b>May</b>	13,287.75	767.63	154.74	19.03	1.60	2,951.09	3,910.28	5,483.38
<b>June</b>	-							
<b>Total</b>	<b>138,763.78</b>	<b>19,368.83</b>	<b>467.99</b>	<b>28.76</b>	<b>3.45</b>	<b>32,527.96</b>	<b>64,952.56</b>	<b>21,414.23</b>

INVESTMENT REPORT  
GENERAL FUND

INVESTMENT REPORT GENERAL FUND		Month of May 2022				
INSTITUTION	AMOUNT	RATE	TYPE	MATURITY	INTEREST PAID THIS MONTH	INTEREST AT MATURITY
<b>WSFS</b>	4,262,919.04	0.15%	Variable		597.39	
Money Market	1,002,286.52	0.15%	Variable		170.24	
<b>PSDLAF</b>	1,161,904.29	0.38%	Variable		154.74	
Treasury Bill	1,490,769.00	1.25%	Fixed	11/3/22		9,289.58
<b>PLGIT</b>						
PA Local Government	45,783.09	0.12%	Variable		19.03	
<b>Meridian Bank</b>	5,558,975.57	0.65%	Variable		2,951.09	
<b>People's Security B&amp;T</b>	13,596,775.50	0.35%	Variable		3,910.28	
<b>UNIVEST</b>	7,028,055.32	1.00%	Fixed		5,483.38	
	5,000,000.00	0.50%	Fixed	9/14/22		25,000.00
<b>TD Bank</b>	13,624.75	0.00%	Variable		1.60	
Matured this month						
<b>TOTALS</b>	<b>39,161,093.08</b>				<b>13,287.75</b>	<b>34,289.58</b>

**CAPITAL RESERVE FUND:**

Cash Balance - 05/1/2022	\$	2,430,362.15	
ADD: Interest	\$	283.66	
ADD: Transfer from General Fund	\$	-	
Deduct - Bills	\$	(210,715.21)	
Cash Balance - 05/31/2022			\$ 2,219,930.60

**CONSTRUCTION FUND:**

CASH BALANCE - 05/1/2022	\$	278,942.10	
ADD: Interest on Construction Fund	\$	35.53	
ADD: Transfers In	\$	-	
Deduct: Bills	\$	-	
CHECKING ACCOUNT BALANCE - 05/31/2022			\$ 278,977.63

**ADD: PA School District Liquid Asset Fund -**

Balance - 05/1/2022	\$	1,552,733.07	
Deduct: Transfer to WSFS General Fund	\$	(295,305.22)	
Deduct: Bills	\$	(2,476.87)	
Add: Interest Income	\$	154.74	
Comm. of PA - Basic Ed	\$	-	
National School Lunch Program	\$	295,305.22	
Title I	\$	74,362.72	
Title II	\$	21,388.08	
Title III	\$	-	
Title IV	\$	-	
Section 1305 & 1306	\$	-	
PA SMART Grant	\$	-	
PCCD Grant	\$	-	
Health Subsidy	\$	-	
E-Rate	\$	-	
SD Special ED	\$	134,265.00	
CARES Act - ESSER	\$	77,787.63	
ARP ESSER	\$	429,638.11	
COVID-19 SECIM	\$	-	
Ready-to-Learn Grant	\$	-	
Retirement	\$	-	
Rental Subsidy	\$	-	
Medical Access	\$	-	
Social Security	\$	364,820.81	
Property Tax Relief	\$	-	
SD Transportation	\$	-	
NP Transportation	\$	-	

Balance - 05/31/2022 \$ 2,652,673.29

**ADD: PA Local Government Investment Trust -**

Balance - 05/1/2022	\$	45,764.06	
Deduct: Transfer to General Fund	\$	-	
Add: Interest Income	\$	19.03	
Transfer from General Fund	\$	-	
Balance -05/31/2022	\$		<b>45,783.09</b>

**ADD: Meridian Bank -**

Balance - 05/1/2022	\$	11,556,024.48	
Deduct: Transfer to General Fund	\$	(6,000,000.00)	
Add: Interest Income	\$	2,951.09	
Transfer from General Fund	\$	-	
Balance - 05/31/2022	\$		<b>5,558,975.57</b>

**ADD: People's Security Bank & Trust -**

Balance - 05/1/2022	\$	13,592,865.22	
Deduct: Transfer to General Fund	\$	-	
Add: Interest Income	\$	3,910.28	
Transfer from General Fund	\$	-	
Balance - 05/31/2022	\$		<b>13,596,775.50</b>

**ADD: UNIVEST Bank & Trust -**

Balance - 05/1/2022	\$	12,022,571.94	
Deduct: Transfer to General Fund	\$	-	
Add: Interest Income	\$	5,483.38	
Transfer from General Fund	\$	-	
Balance - 05/31/2022	\$		<b>12,028,055.32</b>

**ADD: TD Bank**

Balance - 05/1/2022: Schuylkill Escrow	\$	13,623.15	
Add: Interest Income	\$	1.60	
Deduct: Transfer to General Fund	\$	-	
Balance - 05/31/2022	\$		<b>13,624.75</b>

**ADD: WSFS Money Market**

Balance - 05/1/2022	\$	1,002,116.28	
Deduct: Transfer to General Fund	\$	-	
Add: Interest Income	\$	170.24	
Transfer from General Fund	\$	-	
Balance -05/31/2022	\$		<b>1,002,286.52</b>

<b>TOTAL CASH AVAILABLE FOR USE AS OF 05/31/2022</b>
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<b>\$ 39,161,093.08</b>
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PHOENIXVILLE AREA SCHOOL DISTRICT

Treasurer's Report

June 1, 2022

**CHECKING ACCOUNT CASH ON HAND BALANCE - May 1, 2022**

\$ 2,987,306.76

**RECEIPTS**

**TAX COLLECTION:**

**Keystone Tax Collector**

Real Estate Taxes	\$	-	
Interim Real Estate Taxes	\$	128,630.97	
Earned Income Tax	\$	1,481,189.40	
Per Capita Tax	\$	588.20	
Occupation Tax	\$	5,533.56	\$ 1,615,942.13

**Delinquent Taxes**

Real Estate Delinquent	\$	226,669.54	
Occupational Delinquent	\$	57,867.41	
Per Capita Delinquent	\$	3,446.08	\$ 287,983.03

**Realty Transfer Tax:**

By Cash	\$	174,453.32	\$ 174,453.32
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**TOTAL RECEIPTS FROM TAX COLLECTION**

\$ 2,078,378.48

**RECEIPTS FROM INVESTED FUNDS:**

Interest Income	\$	597.39	
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**TOTAL RECEIPTS FROM INVESTED FUNDS**

\$ 597.39

**OTHER RECEIPTS:**

Transfer from PSDLAF	\$	295,305.22	
Transfer from Meridian Bank	\$	6,000,000.00	
Phoenixville Library Wages and Benefits	\$	138,657.40	
IDEA 611	\$	29,115.49	
SDIC Rebate	\$	67,674.00	
SchoolPay Deposits	\$	29,281.57	
Miscellaneous	\$	60,618.15	

**TOTAL OTHER RECEIPTS**

\$ 6,620,651.83

**TOTAL RECEIPTS**

\$ 8,699,627.70

**TOTAL CHECKING ACCOUNT AVAILABLE FOR USE**

\$ 11,686,934.46

**EXPENDITURES**

**Bills List**

Reschini Agency	\$	495,806.57	
Chester County Intermediate Unit	\$	176,870.30	
PECO	\$	40,464.76	
Constellation	\$	9,912.89	
Verizon	\$	5,747.24	
Krise Transportation	\$	442,565.32	
UCCI	\$	-	
Debt Service - Wilmington Trust	\$	1,203,132.45	
Other Bills	\$	1,180,903.55	\$ 3,555,403.08

**Payroll**

\$ 3,494,282.96

**Transfers Out**

\$ 374,329.38

**TOTAL EXPENDITURES**

\$ 7,424,015.42

**CHECKING ACCOUNT BALANCE ON HAND - 05/31/2022**

\$ 4,262,919.04

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	534,054.24	10,197.83	3,013,627.88	3,557,879.95
32	CAP RESERVE	0.00	0.00	92,220.19	92,220.19
51	FOOD SERVICE FUND	-3,308.20	0.00	236,007.64	232,699.44
***	Fund Summary Totals ***	530,746.04	10,197.83	3,341,855.71	3,882,799.58

\*\*\*\*\* End of report \*\*\*\*\*



<u>CHECK</u>	<u>CHECK</u>			<u>BANK</u>
<u>DATE</u>	<u>NUMBER</u>	<u>AMOUNT</u>	<u>VENDOR</u>	<u>CODE</u>
05/27/2022	212201970	384.34	TAGUE LUMBER	WSFS GENER
05/27/2022	212201971	1,405.26	TELEMEDICINE MANAGEM	WSFS GENER
05/27/2022	212201972	745.00	THEO S JANSSEN DBA P	WSFS GENER
05/27/2022	212201973	1,161.00	THOMAS, JORDAN	WSFS GENER
05/27/2022	212201974	3,933.00	TIMOTHY SCHOOL CORPO	WSFS GENER
05/27/2022	212201975	3,540.00	TITANIUM SECURITY &	WSFS GENER
05/27/2022	212201976	291.19	US SUPPLY CO INC	WSFS GENER
05/03/2022	223	104.75	AMERICAN ASSOCIATION	PSDALF INV
05/03/2022	224	25.96	CORNERSTONE GRADUATE	PSDALF INV
05/03/2022	225	441.78	HERSHEY ENTERTAINMEN	PSDALF INV
05/03/2022	226	20.00	KNOWROAMING	PSDALF INV
05/03/2022	227	138.88	NETWORK SOLUTIONS	PSDALF INV
05/03/2022	228	75.97	NETWORK SOLUTIONS	PSDALF INV
05/03/2022	229	33.98	NETWORK SOLUTIONS	PSDALF INV
05/03/2022	230	59.00	NOETIC LEARNING	PSDALF INV
05/03/2022	231	81.95	PAT'S PIZZERIA OF PH	PSDALF INV
05/03/2022	232	35.00	PENNSYLVANIA TURNPIK	PSDALF INV
05/03/2022	233	119.43	ROCCO'S PIZZA KIMBER	PSDALF INV
05/03/2022	234	866.84	SIP.US LLC	PSDALF INV
05/03/2022	235	374.33	STAPLES ADVANTAGE	PSDALF INV
05/03/2022	236	99.00	VENNGAGE, INC	PSDALF INV

3,882,799.58 Totals for checks

<u>CHECK</u>	<u>CHECK</u>	<u>AMOUNT</u>	<u>VENDOR</u>	<u>BANK</u>	<u>CODE</u>
<u>DATE</u>	<u>NUMBER</u>				
05/27/2022	212201913	6,858.15	21ST CENTURY CYBER C	WSFS	GENER
05/27/2022	212201914	8,650.50	ABINGTON SPEECH PATH	WSFS	GENER
05/27/2022	212201915	1,522.89	ABLE EQUIPMENT RENTA	WSFS	GENER
05/27/2022	212201916	434.65	AHOLD FINANCIAL SERV	WSFS	GENER
05/27/2022	212201918	2,137.15	AMAZON CAPITAL SERVI	WSFS	GENER
05/27/2022	212201919	1,717.00	BARNES & NOBLE INC	WSFS	GENER
05/27/2022	212201920	8,750.00	BBD, LLP	WSFS	GENER
05/27/2022	212201921	1,327.64	BLICK ART MATERIALS	WSFS	GENER
05/27/2022	212201922	5,379.63	BONFITTO INC	WSFS	GENER
05/27/2022	212201923	1,490.13	BUXMONT ACADEMY	WSFS	GENER
05/27/2022	212201924	19,661.73	CCIU	WSFS	GENER
05/27/2022	212201925	95.94	CHADWICK, DANIEL	WSFS	GENER
05/27/2022	212201926	239.00	CLAUS, SANDRA	WSFS	GENER
05/27/2022	212201927	18,439.22	COLLEGIUM CHARTER SC	WSFS	GENER
05/27/2022	212201928	10.00	CROWN TROPHY	WSFS	GENER
05/27/2022	212201929	409.06	DECKER EQUIPMENT	WSFS	GENER
05/27/2022	212201930	299.89	DELL MARKETING L.P.	WSFS	GENER
05/27/2022	212201931	316.79	DEMCO INC	WSFS	GENER
05/27/2022	212201932	0.94	EDDY, SARAH	WSFS	GENER
05/27/2022	212201933	1,548.00	EDGAR, JESSICA	WSFS	GENER
05/27/2022	212201934	398.18	ERB & HENRY EQUIP IN	WSFS	GENER
05/27/2022	212201935	25,155.31	ESS NORTHEAST LLC	WSFS	GENER
05/27/2022	212201936	1,338.20	FOLLETT SCHOOL SOLUT	WSFS	GENER
05/27/2022	212201937	114.00	FRAMES POWER EQUIPME	WSFS	GENER
05/27/2022	212201938	410.66	GENUINE PARTS CO NAP	WSFS	GENER
05/27/2022	212201939	486.46	W. W. GRAINGER INC	WSFS	GENER
05/27/2022	212201940	3,935.00	H T LYONS, INC	WSFS	GENER
05/27/2022	212201941	528.00	INTELLICOM SYSTEMS I	WSFS	GENER
05/27/2022	212201942	1,540.50	PALMIERI HOLDINGS, I	WSFS	GENER
05/27/2022	212201943	386.00	IRVIN G TYSON & SON	WSFS	GENER
05/27/2022	212201944	335.80	KAMPUS KLOTHES INC	WSFS	GENER
05/27/2022	212201945	3,263.52	KEYSTONE DEAF AND HA	WSFS	GENER
05/27/2022	212201946	6,250.00	KINETIC PHYSICAL THE	WSFS	GENER
05/27/2022	212201947	1,372.70	LANGUAGE LINE SERVIC	WSFS	GENER
05/27/2022	212201948	2,625.00	LUKENS & WOLF, LLC D	WSFS	GENER
05/27/2022	212201949	6,960.00	MELMARK INC	WSFS	GENER
05/27/2022	212201950	5.50	MENCHEY MUSIC SERVIC	WSFS	GENER
05/27/2022	212201951	49.14	MOHR, ELIZABETH	WSFS	GENER
05/27/2022	212201952	2,269.68	NATIONAL VISION ADMI	WSFS	GENER
05/27/2022	212201953	5,484.24	OFFICE BASICS INC	WSFS	GENER
05/27/2022	212201954	26,047.40	PECO	WSFS	GENER
05/27/2022	212201955	8,176.25	PERSONAL REFLECTIONS	WSFS	GENER
05/27/2022	212201956	900.00	PHILADELPHIA PROTECT	WSFS	GENER
05/27/2022	212201957	2,921.61	PHOENIXVILLE AREA ED	WSFS	GENER
05/27/2022	212201958	5.00	PHOENIXVILLE COMMUNI	WSFS	GENER
05/27/2022	212201959	1,886.81	PHOENIXVILLE EDUCATI	WSFS	GENER
05/27/2022	212201960	1,201.20	QUEST BEHAVIORAL HEA	WSFS	GENER
05/27/2022	212201961	84,573.79	RESCHINI AGENCY INC	WSFS	GENER
05/27/2022	212201962	41.00	ROTARY CLUB OF PHOEN	WSFS	GENER
05/27/2022	212201963	1,742.50	SHATZEL, GARRETT	WSFS	GENER
05/27/2022	212201964	151.52	SHERWIN WILLIAMS	WSFS	GENER
05/27/2022	212201965	1,054.32	SHIFFLER EQPT SALES	WSFS	GENER
05/27/2022	212201966	1,835.58	SIEMENS INDUSTRY	WSFS	GENER
05/27/2022	212201967	600.00	SKYWARD INC	WSFS	GENER
05/27/2022	212201968	150.00	SPRINGHOUSE EDU & CO	WSFS	GENER
05/27/2022	212201969	638.95	STEVE WEISS MUSIC IN	WSFS	GENER

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	BANK CODE
05/13/2022	212201857	5,739.82	KRISE TRANSPORTATION	WSFS GENER
05/13/2022	212201858	35,101.66	LAKESIDE YOUTH SERVI	WSFS GENER
05/13/2022	212201859	187.20	LAWN & GOLF SUPPLY C	WSFS GENER
05/13/2022	212201860	90.30	LEINHAUSER, THOMAS	WSFS GENER
05/13/2022	212201861	2,053.51	MUSIC SALES DIGITAL	WSFS GENER
05/13/2022	212201862	2,200.88	PECO	WSFS GENER
05/13/2022	212201863	14,423.11	PEDIATRIC THERAPEUTI	WSFS GENER
05/13/2022	212201864	190.00	PHILADELPHIA PROTECT	WSFS GENER
05/13/2022	212201865	2,921.61	PHOENIXVILLE AREA ED	WSFS GENER
05/13/2022	212201866	5.00	PHOENIXVILLE COMMUNI	WSFS GENER
05/13/2022	212201867	1,853.91	PHOENIXVILLE EDUCATI	WSFS GENER
05/13/2022	212201868	16,127.36	RESCHINI AGENCY INC	WSFS GENER
05/13/2022	212201869	15.40	ROBERT E LITTLE INC	WSFS GENER
05/13/2022	212201870	29.21	SHERWIN WILLIAMS	WSFS GENER
05/13/2022	212201871	1,197.00	SHOEMAKER, LAURA	WSFS GENER
05/13/2022	212201872	414.24	SIEMENS INDUSTRY	WSFS GENER
05/13/2022	212201873	3,933.00	TIMOTHY SCHOOL CORPO	WSFS GENER
05/13/2022	212201874	4,242.00	TITANIUM SECURITY &	WSFS GENER
05/13/2022	212201875	2,765.85	TOSHIBA FINANCIAL SV	WSFS GENER
05/13/2022	212201876	33.96	TOTAL RENTAL INC DBA	WSFS GENER
05/13/2022	212201877	211.33	US SUPPLY CO INC	WSFS GENER
05/13/2022	212201878	90.00	WIGGINS SHREDDING IN	WSFS GENER
05/13/2022	212201879	1,203,132.45	WILMINGTON TRUST COM	WSFS GENER
05/20/2022	212201880	138.35	AIRGAS, INC	WSFS GENER
05/20/2022	212201881	664.92	AMAZON CAPITAL SERVI	WSFS GENER
05/20/2022	212201882	4,885.70	B & H PHOTO-VIDEO	WSFS GENER
05/20/2022	212201883	170.82	BRETT, THOMAS	WSFS GENER
05/20/2022	212201884	441.00	CHEMSEARCH	WSFS GENER
05/20/2022	212201885	1,161.00	COLLEY, DANIELLE	WSFS GENER
05/20/2022	212201886	3,457.05	CROWN CASTLE FIBER L	WSFS GENER
05/20/2022	212201887	13.10	EDDY, SARAH	WSFS GENER
05/20/2022	212201888	22,863.14	ESS NORTHEAST LLC	WSFS GENER
05/20/2022	212201889	185.00	EXTREME HOLDING INC	WSFS GENER
05/20/2022	212201890	232.47	FERGUSON ENTERPRISES	WSFS GENER
05/20/2022	212201891	6,750.00	FRONTLINE TECHNOLOGI	WSFS GENER
05/20/2022	212201892	324.19	GENUINE PARTS CO NAP	WSFS GENER
05/20/2022	212201893	990.00	GOLIGHTLY, WILLIAM	WSFS GENER
05/20/2022	212201894	205.11	W. W. GRAINGER INC	WSFS GENER
05/20/2022	212201895	390.00	HAWLEY, KARLEN	WSFS GENER
05/20/2022	212201896	693.00	GREENWOOD PUBLISHING	WSFS GENER
05/20/2022	212201897	5,625.90	IMPERIAL BAG & PAPER	WSFS GENER
05/20/2022	212201898	686.00	PALMIERI HOLDINGS, I	WSFS GENER
05/20/2022	212201899	203.50	KAMPUS KLOTHES INC	WSFS GENER
05/20/2022	212201900	252.06	KELLY, LORRAINE	WSFS GENER
05/20/2022	212201901	610.00	KENCOR, LLC	WSFS GENER
05/20/2022	212201902	2,486.25	LISA A BRADY LLC	WSFS GENER
05/20/2022	212201903	1,597.50	MCKERLEAN, STEPHANIE	WSFS GENER
05/20/2022	212201904	171.65	MENCHEY MUSIC SERVIC	WSFS GENER
05/20/2022	212201905	138,798.88	RESCHINI AGENCY INC	WSFS GENER
05/20/2022	212201906	1,597.50	RIFFEY, SAMANTHA	WSFS GENER
05/20/2022	212201907	139.39	ROBERT E LITTLE INC	WSFS GENER
05/20/2022	212201908	290.48	SINCLAIR CAMPBELL CO	WSFS GENER
05/20/2022	212201909	196.68	STEVENS, MICHAEL	WSFS GENER
05/20/2022	212201910	14.99	TAGUE LUMBER	WSFS GENER
05/20/2022	212201911	3,009.00	TITANIUM SECURITY &	WSFS GENER
05/20/2022	212201912	354.23	US SUPPLY CO INC	WSFS GENER

<u>CHECK</u>	<u>CHECK</u>	<u>AMOUNT</u>	<u>VENDOR</u>	<u>BANK</u>
<u>DATE</u>	<u>NUMBER</u>			<u>CODE</u>
05/06/2022	212201799	207.88	BLICK ART MATERIALS	WSFS GENER
05/06/2022	212201800	85.41	BRETT, THOMAS	WSFS GENER
05/06/2022	212201801	131,237.00	CCIU	WSFS GENER
05/06/2022	212201802	1,107.50	DELIGHTEX, INC	WSFS GENER
05/06/2022	212201803	25,534.46	ESS NORTHEAST LLC	WSFS GENER
05/06/2022	212201804	734.46	FERGUSON ENTERPRISES	WSFS GENER
05/06/2022	212201805	195.85	FLAXENBURG, SHERRY	WSFS GENER
05/06/2022	212201806	282.40	FOLLETT SCHOOL SOLUT	WSFS GENER
05/06/2022	212201807	305.00	GRAY BROTHERS INC	WSFS GENER
05/06/2022	212201808	9,872.03	IMPERIAL BAG & PAPER	WSFS GENER
05/06/2022	212201809	610.00	KENCOR, LLC	WSFS GENER
05/06/2022	212201810	2,872.35	KEYSTONE DEAF AND HA	WSFS GENER
05/06/2022	212201811	436,825.50	KRISE TRANSPORTATION	WSFS GENER
05/06/2022	212201812	2,697.50	LISA A BRADY LLC	WSFS GENER
05/06/2022	212201813	12,216.48	PECO	WSFS GENER
05/06/2022	212201814	18,036.29	PEDIATRIC THERAPEUTI	WSFS GENER
05/06/2022	212201815	11,807.30	PENNSYLVANIA VIRTUAL	WSFS GENER
05/06/2022	212201816	12,662.50	PHOENIXVILLE COMMUNI	WSFS GENER
05/06/2022	212201817	9,440.00	POWER SCHOOL GROUP L	WSFS GENER
05/06/2022	212201818	502,432.70	RENAISSANCE ACADEMY	WSFS GENER
05/06/2022	212201819	256,306.54	RESCHINI AGENCY INC	WSFS GENER
05/06/2022	212201820	979.33	ROBERT E LITTLE INC	WSFS GENER
05/06/2022	212201821	128.00	SCHOLASTIC READING C	WSFS GENER
05/06/2022	212201822	529.75	SHERWIN WILLIAMS	WSFS GENER
05/06/2022	212201823	450.00	SHOLLY, JACOB	WSFS GENER
05/06/2022	212201824	196.68	STEVENS, MICHAEL	WSFS GENER
05/06/2022	212201825	23.24	TEACHER SYNERGY LLC	WSFS GENER
05/06/2022	212201826	1,445.00	THEO S JANSSEN DBA P	WSFS GENER
05/06/2022	212201827	425.00	THORNTON, AAMINA	WSFS GENER
05/06/2022	212201828	1,521.00	TITANIUM SECURITY &	WSFS GENER
05/06/2022	212201829	982.58	TOZOUR-ENERGY SYSTEM	WSFS GENER
05/06/2022	212201830	264.77	TSCHOEPE, JENNIFER	WSFS GENER
05/06/2022	212201831	76.50	UNITED REFRIGERATION	WSFS GENER
05/06/2022	212201832	116.16	US SUPPLY CO INC	WSFS GENER
05/06/2022	212201833	536.00	WAPPINGERS FALLS SHO	WSFS GENER
05/06/2022	212201834	90.00	WIGGINS SHREDDING IN	WSFS GENER
05/13/2022	212201836	4,964.00	ABINGTON SPEECH PATH	WSFS GENER
05/13/2022	212201837	138.41	AHOLD FINANCIAL SERV	WSFS GENER
05/13/2022	212201839	2,365.47	AMAZON CAPITAL SERVI	WSFS GENER
05/13/2022	212201840	6,167.14	B & H PHOTO-VIDEO	WSFS GENER
05/13/2022	212201841	25,971.57	CCIU	WSFS GENER
05/13/2022	212201842	11,475.00	CLAIRE MILLER (RPIA)	WSFS GENER
05/13/2022	212201843	334.56	CLAUS, SANDRA	WSFS GENER
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05/13/2022	212201845	875.90	DELL MARKETING L.P.	WSFS GENER
05/13/2022	212201846	124.43	DENNEY ELECTRIC	WSFS GENER
05/13/2022	212201847	24,171.64	ESS NORTHEAST LLC	WSFS GENER
05/13/2022	212201848	1.78	FERGUSON ENTERPRISES	WSFS GENER
05/13/2022	212201849	201.66	FRAMES POWER EQUIPME	WSFS GENER
05/13/2022	212201850	381.98	GENUINE PARTS CO NAP	WSFS GENER
05/13/2022	212201851	600.56	W. W. GRAINGER INC	WSFS GENER
05/13/2022	212201852	990.00	GREENWOOD PUBLISHING	WSFS GENER
05/13/2022	212201853	675.00	JACK FORESTA'S COUNT	WSFS GENER
05/13/2022	212201854	1,255.70	KAMPUS KLOTHES INC	WSFS GENER
05/13/2022	212201855	610.00	KENCOR, LLC	WSFS GENER
05/13/2022	212201856	4,867.20	KEYSTONE DEAF AND HA	WSFS GENER

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	BANK CODE
05/20/2022	3232	50.00	O'CONNOR, CAILYN	WSFS GENER
05/20/2022	3233	50.00	PARSONS, MAPLE	WSFS GENER
05/20/2022	3234	50.00	PERERA, ELLA	WSFS GENER
05/20/2022	3235	36.00	PHOENIXVILLE HARDWAR	WSFS GENER
05/20/2022	3236	50.00	QUINN, ANNA ROSE	WSFS GENER
05/20/2022	3237	50.00	READING PUBLIC MUSEU	WSFS GENER
05/20/2022	3238	50.00	ROST, WILLIAM	WSFS GENER
05/20/2022	3239	50.00	SOBJAK, BENJAMIN	WSFS GENER
05/20/2022	3240	3,933.00	TIMOTHY SCHOOL CORPO	WSFS GENER
05/20/2022	3241	50.00	TRAINOR, LUCINE	WSFS GENER
05/20/2022	3242	50.00	TURNER, JASON	WSFS GENER
05/20/2022	3243	504.00	UHS OF PENNSYLVANIA,	WSFS GENER
05/20/2022	3244	1,014.96	VERIZON	WSFS GENER
05/20/2022	3245	50.00	WARMAN, MATTHEW	WSFS GENER
05/20/2022	3246	50.00	WEAKLEY, OLIVER	WSFS GENER
05/20/2022	3247	29.00	WESTERN INDUSTRIES -	WSFS GENER
05/20/2022	3248	50.00	ZAGORSKI, SOPHIA	WSFS GENER
05/20/2022	3249	50.00	ZAVOD, PHOEBE	WSFS GENER
05/27/2022	3250	143.91	BEATTY, LAURA	WSFS GENER
05/27/2022	3251	198.00	DAVE'S MOBILE LOCK S	WSFS GENER
05/27/2022	3252	280.00	DAVID BENEDICT (DAVI	WSFS GENER
05/27/2022	3253	2,087.10	NORRISTOWN ZOOLOGICA	WSFS GENER
05/27/2022	3254	136.08	FULL COMPASS SYSTEMS	WSFS GENER
05/27/2022	3255	310.00	GOURASH, LINDA	WSFS GENER
05/27/2022	3256	764.00	INSTRUMENTALIST AWAR	WSFS GENER
05/27/2022	3257	597.19	JOHNSON CONTROLS FIR	WSFS GENER
05/27/2022	3258	1,800.00	KENCREST SERVICES	WSFS GENER
05/27/2022	3259	106.08	KEYSTONE COLLECTIONS	WSFS GENER
05/27/2022	3260	75.64	KUTCH, KATHLEEN	WSFS GENER
05/27/2022	3261	296.74	LAB-AIDS, INC	WSFS GENER
05/27/2022	3262	1,740.00	THE LINCOLN CENTER F	WSFS GENER
05/27/2022	3263	2,000.00	MAC-FAT LLC	WSFS GENER
05/27/2022	3264	1,150.00	MONTGOMERY COUNTY IU	WSFS GENER
05/27/2022	3265	193.08	PA DEPT OF LABOR & I	WSFS GENER
05/27/2022	3266	125.00	PAFPC	WSFS GENER
05/27/2022	3267	184.65	PENNSYLVANIA AMERICA	WSFS GENER
05/27/2022	3268	110.63	PHOENIXVILLE HARDWAR	WSFS GENER
05/27/2022	3269	9,179.87	PORTNOFF LAW ASSOCIA	WSFS GENER
05/27/2022	3270	1,534.20	QCC INSURANCE COMPAN	WSFS GENER
05/27/2022	3271	1,366.00	READING PUBLIC MUSEU	WSFS GENER
05/27/2022	3272	6,500.00	RICCOMINI, PAUL	WSFS GENER
05/27/2022	3273	3,530.40	SALISBURY TOWNSHIP S	WSFS GENER
05/27/2022	3274	397.40	SCHOLASTIC STUDENT S	WSFS GENER
05/27/2022	3275	2,368.00	SCHRADER GROUP ARCHI	WSFS GENER
05/27/2022	3276	2,533.93	SCHUYLKILL TOWNSHIP	WSFS GENER
05/27/2022	3277	188.54	STAPLES ADVANTAGE	WSFS GENER
05/27/2022	3278	3,000.00	TELVUE CORPORATION	WSFS GENER
05/27/2022	3279	87.22	TRIBLE'S INC	WSFS GENER
05/27/2022	3280	2,334.00	VERIZON WIRELESS SER	WSFS GENER
05/27/2022	3281	32.70	VERIZON	WSFS GENER
05/27/2022	3282	70.00	WANG, CHANG-YUNG	WSFS GENER
05/27/2022	3283	3,240.10	WERNER PROMOTION	WSFS GENER
05/27/2022	3284	8,525.00	WESTERMAN'S LAWN & T	WSFS GENER
05/27/2022	3285	675.25	WOODWARD LANDSCAPE S	WSFS GENER
05/06/2022	212201797	409.59	AMAZON CAPITAL SERVI	WSFS GENER
05/06/2022	212201798	503.48	B & H PHOTO-VIDEO	WSFS GENER

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	BANK CODE
05/13/2022	3176	535.50	MACIE PUBLISHING COM	WSFS GENER
05/13/2022	3177	40.00	PETERS, EZRA	WSFS GENER
05/13/2022	3178	1,000.00	PHOENIXVILLE COUNTRY	WSFS GENER
05/13/2022	3179	22.75	PHOENIXVILLE HARDWAR	WSFS GENER
05/13/2022	3180	377.01	POMANTI, GALE	WSFS GENER
05/13/2022	3181	4,165.00	RAPTOR TECHNOLOGIES	WSFS GENER
05/13/2022	3182	3,542.19	REACH CYBER CHARTER	WSFS GENER
05/13/2022	3183	20.00	RODRIGUEZ, GABRIEL	WSFS GENER
05/13/2022	3184	20.00	ROSENFELD, ZACHARY	WSFS GENER
05/13/2022	3185	138.45	SCHOLASTIC STUDENT S	WSFS GENER
05/13/2022	3186	40.00	SCHWARTZ, ALEXANDER	WSFS GENER
05/13/2022	3187	221.45	TEMPLETON, JOLYSSA	WSFS GENER
05/13/2022	3188	824.22	VERIZON	WSFS GENER
05/13/2022	3189	40.00	WARTENBURG, WILLIAM	WSFS GENER
05/20/2022	3190	98.90	AQUA PA	WSFS GENER
05/20/2022	3191	250.00	ASH ASSOCIATES INC	WSFS GENER
05/20/2022	3192	50.00	BARONI, MADISON	WSFS GENER
05/20/2022	3193	50.00	BECK, OLIVIA	WSFS GENER
05/20/2022	3194	50.00	BOMBERGER, COLTEN	WSFS GENER
05/20/2022	3195	50.00	BONSHOCK, JONATHAN	WSFS GENER
05/20/2022	3196	50.00	BROKER, REBEKKA	WSFS GENER
05/20/2022	3197	418.50	THE CAMPBILL SCHOOLS	WSFS GENER
05/20/2022	3198	10,852.00	CHEF CHIPPER, LLC DB	WSFS GENER
05/20/2022	3199	50.00	CIRUELOS, PATRICK	WSFS GENER
05/20/2022	3200	50.00	CLARK, BRADY	WSFS GENER
05/20/2022	3201	51.95	COMMAND PERFORMANCE	WSFS GENER
05/20/2022	3202	50.00	CONRAD, COLE	WSFS GENER
05/20/2022	3203	50.00	COOPER, ZAKAA	WSFS GENER
05/20/2022	3204	50.00	D'ANGELO, JASMINE	WSFS GENER
05/20/2022	3205	50.00	DATESMAN, HELEN	WSFS GENER
05/20/2022	3206	50.00	DEFREITAS, JOSHUA	WSFS GENER
05/20/2022	3207	50.00	DEFREITAS, ZACHARY	WSFS GENER
05/20/2022	3208	50.00	DEMONTE, ISABELLA	WSFS GENER
05/20/2022	3209	13,204.19	DORNEY PARK SALES DE	WSFS GENER
05/20/2022	3210	50.00	EMMANUEL, ANDREW	WSFS GENER
05/20/2022	3211	50.00	FARLEY, JACKSON	WSFS GENER
05/20/2022	3212	50.00	FARRIS, ALEXIS	WSFS GENER
05/20/2022	3213	50.00	FELKER, PEYTON	WSFS GENER
05/20/2022	3214	50.00	FISHER, RYAN	WSFS GENER
05/20/2022	3215	50.00	FOSTER, TREVOR	WSFS GENER
05/20/2022	3216	317.52	FULL COMPASS SYSTEMS	WSFS GENER
05/20/2022	3217	50.00	GALLAGHER, BRETT	WSFS GENER
05/20/2022	3218	50.00	GAMA MOREIRA, ARTHUR	WSFS GENER
05/20/2022	3219	447.00	MARTINA BEX	WSFS GENER
05/20/2022	3220	650.00	GIMKIT, INC	WSFS GENER
05/20/2022	3221	50.00	GOMES DOS SANTOS, LA	WSFS GENER
05/20/2022	3222	50.00	HEDRICK, HADLEY	WSFS GENER
05/20/2022	3223	50.00	HETTINGER, CHARLES	WSFS GENER
05/20/2022	3224	50.00	KANASKIE, OLIVIA	WSFS GENER
05/20/2022	3225	50.00	KANSAL, EVA	WSFS GENER
05/20/2022	3226	232.50	KLINE, CARLA	WSFS GENER
05/20/2022	3227	50.00	LUTZ, MAYA	WSFS GENER
05/20/2022	3228	50.00	MAZZONI, CAMILA	WSFS GENER
05/20/2022	3229	3,888.50	MONTOUR SCHOOL DISTR	WSFS GENER
05/20/2022	3230	50.00	MULLANE, WILLOW	WSFS GENER
05/20/2022	3231	50.00	NAIR, ISHIKA	WSFS GENER

CHECK DATE	CHECK NUMBER	AMOUNT	VENDOR	BANK CODE
05/13/2022	1116	26.25	RIEG, CATHERINE	WSFS CAFET
05/13/2022	212201835	232,673.19	ARAMARK SERVICES, IN	WSFS CAFET
05/27/2022	1008	92,220.19	P.C. CURRY FLOOR COV	WSFS CAPIT
05/04/2022	1393	-400.00	REEDER, DOMONYCK	WSFS GENER
05/05/2022	3014	-70.00	CIVIL AIR PATROL	WSFS GENER
05/06/2022	3126	470.00	AASA	WSFS GENER
05/06/2022	3127	375.00	ACOUSTICA INC	WSFS GENER
05/06/2022	3128	3,488.68	AQUA PA	WSFS GENER
05/06/2022	3129	10,181.00	BADALAMENTI, ELIZABE	WSFS GENER
05/06/2022	3130	129.52	BEATTY, LAURA	WSFS GENER
05/06/2022	3131	450.00	CAREY, JULIA	WSFS GENER
05/06/2022	3132	70.00	CIVIL AIR PATROL	WSFS GENER
05/06/2022	3133	144.00	COMCAST	WSFS GENER
05/06/2022	3134	9,912.89	CONSTELLATION NEWENE	WSFS GENER
05/06/2022	3135	344.05	CRYSTAL SPRINGS	WSFS GENER
05/06/2022	3136	623.35	DOWNINGTOWN GN, INC	WSFS GENER
05/06/2022	3137	204.35	EAGLE WIRELESS COMMU	WSFS GENER
05/06/2022	3138	3,381.00	FRANKLIN CLEANING EQ	WSFS GENER
05/06/2022	3139	302.00	GOVCONNECTION INC	WSFS GENER
05/06/2022	3140	16,071.00	JOHNSON CONTROLS	WSFS GENER
05/06/2022	3141	1,800.00	KENCREST SERVICES	WSFS GENER
05/06/2022	3142	68.08	KOCHER, RICHARD JR	WSFS GENER
05/06/2022	3143	68.08	KUTCH, KATHLEEN	WSFS GENER
05/06/2022	3144	2,338.44	MAKE MUSIC INC	WSFS GENER
05/06/2022	3145	880.00	MUSEUM OF THE AMERIC	WSFS GENER
05/06/2022	3146	279.00	NEIL T PHELAN	WSFS GENER
05/06/2022	3147	79.95	PAT'S PIZZERIA OF PH	WSFS GENER
05/12/2022	3147	-79.95	PAT'S PIZZERIA OF PH	WSFS GENER
05/06/2022	3148	3,341.39	PHOENIXVILLE AREA MI	WSFS GENER
05/06/2022	3149	112.66	PHOENIXVILLE HARDWAR	WSFS GENER
05/06/2022	3150	400.00	REEDER, DOMONYCK	WSFS GENER
05/06/2022	3151	4,752.87	REPUBLIC SERVICES	WSFS GENER
05/06/2022	3152	830.00	RIVERBEND	WSFS GENER
05/06/2022	3153	160.00	THE ENCAMPMENT STORE	WSFS GENER
05/06/2022	3154	1,290.00	THE TUSTIN GROUP LLC	WSFS GENER
05/06/2022	3155	1,541.36	VERIZON	WSFS GENER
05/06/2022	3156	29.00	WESTERN INDUSTRIES -	WSFS GENER
05/13/2022	3157	6,380.90	AGORA CYBER CHARTER	WSFS GENER
05/13/2022	3158	382.58	ALBERTSONS / SAFEWAY	WSFS GENER
05/13/2022	3159	748.00	ALPINE SANITATION	WSFS GENER
05/13/2022	3160	30,033.45	APPLE INC	WSFS GENER
05/13/2022	3161	1,860.82	ASSOCIATES LAND TRAN	WSFS GENER
05/13/2022	3162	152.70	BELLA NAPOLI PIZZERI	WSFS GENER
05/13/2022	3163	459.25	CLARK SERVICE GROUP,	WSFS GENER
05/13/2022	3164	21,981.41	COMMONWEALTH CHARTER	WSFS GENER
05/13/2022	3165	438.05	CRYSTAL SPRINGS	WSFS GENER
05/13/2022	3166	49.75	EAGLE WIRELESS COMMU	WSFS GENER
05/13/2022	3167	15.01	FORD-BEY, TRAVIS JR	WSFS GENER
05/13/2022	3168	515.42	FRANKLIN CLEANING EQ	WSFS GENER
05/13/2022	3169	2,148.75	GIANNI, GARRET	WSFS GENER
05/13/2022	3170	20.00	GORDON, SCOTT	WSFS GENER
05/13/2022	3171	1,619.88	HOME DEPOT CREDIT SE	WSFS GENER
05/13/2022	3172	4,019.44	INSIGHT PA CYBER CHA	WSFS GENER
05/13/2022	3173	70.72	KEYSTONE COLLECTIONS	WSFS GENER
05/13/2022	3174	40.00	KEYSTONE STATE LITER	WSFS GENER
05/13/2022	3175	1,057.06	LEARNWELL SERVICES	WSFS GENER

4. **APPOINTMENTS** – The administration respectfully requests Board approval of the following appointments, pending completion of required pre-employment paperwork including background checks:

A. Administrative Staff

1. Dr. Nicole Celotto is recommended as principal of Manavon Elementary School at an annual salary of \$125,000.00. Effective date to be determined.

B. Professional Staff

1. Mercedes Huff is recommended as a learning support 8<sup>th</sup> grade teacher at Phoenixville Area Middle School on a Professional Contract, effective August 16, 2022. Salary to be set at \$70,003 based on Master's +30 Track, Step 4.
2. Alaina Nawa is recommended as a grade 5 teacher at Manavon Elementary School on a Temporary Professional Contract, effective August 16, 2022. Salary to be set at \$51,672 based on Bachelor's Track, Step 2.

C. Long-Term Substitute

1. Stephanie Mossip is recommended as a gifted long-term substitute teacher at Phoenixville Area Early Learning Center and Manavon Elementary School effective August 16, 2022 through approximately November 7, 2022. Salary to be set at \$180 per day. (Mrs. Kerins)
2. Madison Rogge is recommended as a grade 2 long-term substitute teacher at Schuylkill Elementary School for the 2022 – 2023 school year. Salary to be set at \$50,944. (Mrs. Hyland)

**BOARD MOTION**

***Move that the Board approve the above-listed Appointments, as recommended.***

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1. **RESIGNATIONS** – The administration respectfully requests Board approval of the following resignations:
  - A. Elizabeth Chapman, math interventionist, Phoenixville Area Middle School, effective June 14, 2022.
  - B. Wm. Scott Golightly, librarian, Phoenixville Area Middle School, effective June 14, 2022.
  - C. Robyn Spear, principal, Manavon Elementary School, effective June 30, 2022.

**BOARD MOTION**

*Move that the Board accept the above-listed Resignations, as recommended.*

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2. **APPROVAL OF SALARIES** – The administration respectfully requests Board approval of the attached salaries:

[Support Staff](#)  
[Professional Staff](#)  
[Administrative and Unrepresented Staff](#)

**BOARD MOTION**

*Move that the Board approve the attached Salaries, as recommended.*

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3. **PROFESSIONAL CONTRACTS** – The following staff members have completed three years of satisfactory service in the Phoenixville Area School District under a Temporary Professional Contract. The administration respectfully request that the Board approve the issuance of a Professional Contract (Tenure in Pennsylvania).

Kelsey D'Annibale  
Robyn Derban  
Jessica Edgar  
Robert Eppleman  
Alexandra Flannery  
Victoria Holler  
Natalie Izzi  
Madison Kurtz  
Rachel Lovelidge

Sheila McCluskey  
Duffie Morrow  
Abriana Nolan  
Stephanie Rue  
Rebecca Schubmehl  
Julia Schultz  
Lauren Shoemaker  
Rebecca Syx

**BOARD MOTION**

*Move that the Board approve the above-listed Professional Contracts, as recommended.*

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- f. PNC Bank – Easy Procure – April 2022
- g. TD Wealth – April 2022
- h. Uninvest Bank – CD & Money Market – April 2022
- i. WSFS
  - Capital Reserve – April 2022
  - Construction – April 2022
  - Food Services – April 2022
  - General Fund – April 2022
  - Money Market – April 2022
  - Payroll – April 2022
- j. Credit Cards

**E. RECOGNITION OF VISITORS**

Ms. Ruch asked Dr. Melber to respond to a set of questions and comments submitted by a resident. Resident Lisa Longo made statements related to the treasurers report format and fund balances, the borrowing of debt, and questioned the board on transportation and walk zones related to possible construction of the kindergarten center.

Resident John Mraz made statements about the treasurers report and being more transparent.

Resident Chris Duvall made statements about the sale of the kindergarten center.

**F. NEXT MEETING – June 27, 2022 – 5:30 PM**

**Adjournment**

The meeting adjourned at 6:03PM.

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Mrs. Betsy Ruch, Chairperson

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The minutes of the May 23, 2022 Board Finance-Personnel Committee meeting are scheduled to be approved at the June 27, 2022 Board Finance-Personnel Committee meeting. The May 23, 2022 minutes were prepared by Dr. Jeremy Melber, Director of Finance, and Sharon Oleski, Executive Assistant to the Cabinet.

## FINANCE

### BUSINESS OFFICE REPORT

1. APPROVE THE DISBURSEMENT OF SCHOOL DISTRICT FUNDS – APRIL 2022  
Check # 3010 (4/1/2022) – Check # 3125 (4/29/2022)  
ACH # 212201584 (4/1/2022) - # 212201796 (4/29/2022)  
The committee agreed to recommend approval to the full Board.
2. ACKNOWLEDGE THE RECEIPT OF DISTRICT FINANCIAL REPORTS – APRIL 2022  
The committee agreed to recommend approval to the full Board.

### BUSINESS OFFICE ITEMS

#### **\*POTENTIAL VOTING ITEM AT MAY 23, 2022 MEETING**

1. APPROVAL OF THE 2022-2023 PENNSYLVANIA SCHOOL BOARD ASSOCIATION MEMBERSHIP RENEWAL IN THE AMOUNT OF \$16,308.04  
The committee agreed to recommend approval to the full Board.
2. APPROVAL OF THE CCIU MARKETPLACE BUDGET SCHEDULE FOR 2022-2023 SCHOOL YEAR  
The committee agreed to recommend approval to the full Board.
3. APPROVAL OF THE PROFESSIONAL SERVICES CONTRACT WITH VALBRIDGE PROPERTY ADVISORS  
Dr. Melber discussed this will be the same type of review as last year in order to identify properties that meet the threshold of underassessed properties within the district's policy. Mrs. Walker had some questions about the contract and what type of properties were being reviewed. The committee agreed to recommend approval to the full Board.

## C. DISCUSSION ITEMS:

### **Personnel**

None

### **Business Office**

1. DISTRICT FINANCIAL ADVISOR RFP UPDATE  
Dr. Melber discussed that the district received three proposals and asked the board how they wished to proceed. There was some committee discussion on the firms that responded to the RFP and it was determined to set up interviews with two of them.

## D. INFORMATION ITEMS

### **Personnel**

None

### **Business Office**

1. MONTHLY BANK STATEMENTS
  - a. Meridian Bank – April 2022
  - b. Peoples Security – April 2022
  - c. Phoenixville Federal
    - Student Activities – April 2022
    - Phoenixville Summer – April 2022
  - d. PLGIT – April 2022
  - e. PSDLAF – General Fund – April 2022

PHOENIXVILLE AREA SCHOOL DISTRICT  
Phoenixville, Pennsylvania

**MINUTES**  
**of the FINANCE / PERSONNEL Committee Meeting**  
**May 23, 2022**

**DRAFT**

**Finance / Personnel Committee Members Present:**

Betsy Ruch, Chair  
Caitlyn Carminito  
Scott Overland

**Finance / Personnel Committee Members Absent:**

None

**Board Members Present:**

Victoria Walker

**Administrators Present:**

Dr. Alan D. Fegley – Superintendent  
Dr. Le Roy Whitehead – Asst. Superintendent  
Dr. Jeremy Melber – Director of Finance  
Sylvia Rockwood – Director of Human Resources  
Ken Gibson – Director of Operations & Technology

**Others Present:**

Lisa Longo  
John Mraz  
Emily Shanley  
Steve Young

**Call Board Finance / Personnel Committee Meeting to Order**

The Finance Committee meeting was held in person and was called to order at 5:30 p.m. by Mrs. Betsy Ruch, Chairperson.

**A. APPROVAL OF MINUTES**

**1. APPROVAL OF THE APRIL 25, 2022 FINANCE/PERSONNEL COMMITTEE MEETING MINUTES**

The committee approved the minutes as presented.

**B. APPROVAL ITEMS**

**PERSONNEL**

**1. PERSONNEL REPORT – MAY 2022**

- a) Resignations
- b) Appointments
- c) Leave Requests
- d) Informational Items

**1. FMLA – Family Medical Leave of Absence**

Mrs. Ruch detailed the personnel listing items and noted they are set for approval this evening.