



PHOENIXVILLE AREA SCHOOL DISTRICT
Phoenixville, Pennsylvania

BOARD FINANCE AND PERSONNEL COMMITTEE MEETING

October 24, 2022 5:30 PM
Administration Office Board Room

AGENDA

CALL TO ORDER

Board Finance and Personnel Committee Meeting – Betsy Ruch, Chairperson

A. APPROVAL OF MINUTES

1. Approval of the Minutes of the September 27, 2022 Finance and Personnel Committee Meeting

B. APPROVAL ITEMS

PERSONNEL

****Potential Voting Item at October 24, 2022 Meeting***

1. *Personnel Report – October 2022
 - a. Resignation
 - b. Approval of Renewal of Agreement
 - c. Appointments
 - d. Leave Request
 - e. Volunteers
 - f. Informational Items
 1. Conference Requests
 2. FMLA – Family Medical Leave of Absence

FINANCE

Business Office Report

1. Approve the Disbursement of School District Funds – September 2022
Check # 3629 (9/2/2022) – Check # 3755 (9/30/2022)
ACH # 222300349 (9/2/2022) – ACH # 222300569 (9/30/2022)
2. Acknowledge the Receipt of District Financial Reports – September 2022

Business Office Items

****Potential Voting Items at October 24, 2022 Meeting***

1. Approval of Contract with Accurate Construction Management, LLC as Construction Manager for the Hares Hill Road Property Construction Project

2. Approval of Contract with Environmental Standards for Environmental Consulting Services for the Hares Hill Property Construction Project
3. Approval of Contract with Bellwoar Kelly, LLP for Legal Professional Services for the Hares Hill Road Property Construction Project
4. Approval of Contract with Schrader Group Architecture, LLC for Architectural Services for the Hares Hill Road Property Construction Project

****Potential Voting Items at November 14, 2022 Meeting***

5. Approval of Resolution authorizing the Waiver of Additional Charges for the Late Payment of Real Estate Taxes that Comply with Act 57 of 2022

C. DISCUSSION ITEMS

Personnel

1. 2021-2022 Employee Survey Action Steps Update

Business Office

1. Presentation on Financing Projections for the Hares Hill Road Construction Project

D. INFORMATION ITEMS

Personnel

None

Business Office

1. Monthly Bank Statements
 - a. Meridian Bank
 - Money Market Account – September 2022
 - Business Banking Account – September 2022
 - b. Peoples Security – September 2022
 - c. Phoenixville Federal
 - Student Activities – September 2022
 - Phoenixville Summer – September 2022
 - d. PLGIT – September 2022
 - e. PSDLAF – General Fund – September 2022
 - f. PNC Bank – Easy Procure – September 2022
 - g. TD Wealth – September 2022
 - h. Univest Bank – CD & Money Market – September 2022
 - i. WSFS
 - Capital Reserve – September 2022
 - Construction – September 2022
 - Food Services – September 2022
 - General Fund – September 2022
 - Money Market – September 2022
 - Payroll – September 2022

j. Credit Cards

E. RECOGNITION OF VISITORS — The Committee respectfully asks that comments be no more than three (3) minutes

F. NEXT MEETING — November 28, 2022 — 5:30 PM