



PHOENIXVILLE AREA SCHOOL DISTRICT
Phoenixville, Pennsylvania

BOARD FINANCE AND PERSONNEL COMMITTEE MEETING

November 28, 2022 5:30 PM
Administration Office Board Room

AGENDA

CALL TO ORDER

Board Finance and Personnel Committee Meeting – Betsy Ruch, Chairperson

A. APPROVAL OF MINUTES

1. Approval of the Minutes of the October 24, 2022 Finance and Personnel Committee Meeting

B. APPROVAL ITEMS

PERSONNEL

****Potential Voting Item at November 28, 2022 Meeting***

1. *Personnel Report – November 2022
 - a. Resignations
 - b. Professional Contracts
 - c. Approval of Agreement Addendum
 - d. Appointments
 - e. Informational Items
 1. Conference Requests

FINANCE

Business Office Report

1. Approve the Disbursement of School District Funds – October 2022
Check # 3756 (10/7/2022) – Check # 3884 (10/28/2022)
ACH # 222300570 (10/7/2022) – ACH # 222300791 (10/28/2022)
2. Acknowledge the Receipt of District Financial Reports – October 2022

Business Office Items

****Potential Voting Items at November 28, 2022 Meeting (due to legal time constraints)***

1. Approval of Motion to Approve Appealing the Decisions of the Chester County Board of Assessment Appeals for the School District Initiated Tax Assessment Appeals to the Court of Common Pleas for the Attached Properties

****Potential Voting Items at December 5, 2022 Meeting***

2. Approval of Tax Assessment Settlement for 605 Schuylkill RD, Parcel ID 26-3-6.2 for an Assessment of \$461,250 for the 2022 Tax Year and \$404,875 for the 2023 Tax Year (Increase of \$209,750).
3. Approval of Tax Assessment Settlement for 601 Mason St., Parcel ID 15-8-30 for an Assessment of \$1,730,000 for the 2022 Tax Year and 2023 Tax Year (Increase of \$370,250).
4. Approval of Agreement with Krise Transportation for Renovation of the Leased Bus Terminal

C. DISCUSSION ITEMS

Personnel

None

Business Office

1. Presentation on the Review of the 2021-2022 Fiscal Year End and Internal Controls

D. INFORMATION ITEMS

Personnel

None

Business Office

1. Grant Update
2. Monthly Bank Statements
 - a. Meridian Bank
 - Money Market Account – October 2022
 - Business Banking Account – October 2022
 - b. Peoples Security – October 2022
 - c. Phoenixville Federal
 - Student Activities – October 2022
 - Phoenixville Summer – October 2022
 - d. PLGIT – October 2022
 - e. PSDLAF – General Fund – October 2022
 - f. PNC Bank – Easy Procure – October 2022
 - g. TD Wealth – October 2022
 - h. Univest Bank – CD & Money Market – October 2022
 - i. WSFS
 - Capital Reserve – October 2022
 - Construction – October 2022
 - Food Services – October 2022
 - General Fund – October 2022
 - Money Market – October 2022
 - Payroll – October 2022
 - j. Credit Cards

E. RECOGNITION OF VISITORS — The Committee respectfully asks that comments be no more than three (3) minutes

F. NEXT MEETING — January ____, 2023 (TBD) — 5:30 PM