



PHOENIXVILLE AREA SCHOOL DISTRICT  
Phoenixville, Pennsylvania

## **BOARD FINANCE AND PERSONNEL COMMITTEE MEETING**

January 23, 2023 – following Curriculum  
Administration Office Board Room

### **AGENDA**

#### **CALL TO ORDER**

Board Finance and Personnel Committee Meeting – Betsy Ruch, Chairperson

#### **A. APPROVAL OF MINUTES**

1. Approval of the Minutes of the November 28, 2022 Finance and Personnel Committee Meeting

#### **B. APPROVAL ITEMS**

##### **PERSONNEL**

##### ***\*Potential Voting Item at January 23, 2023 Meeting***

1. \*Personnel Report – January 2023
  - a. Resignations
  - b. Salary Adjustment
  - c. Appointments
  - d. Volunteers
  - e. Informational Items
    1. Conference Requests

##### **FINANCE**

##### **Business Office Report**

1. Approve the Disbursement of School District Funds – November 2022  
Check # 3885 (11/4/2022) – Check # 4034 (11/25/2022)  
ACH # 222300792 (11/4/2022) – ACH # 222301028 (11/25/2022)
2. Approve the Disbursement of School District Funds – December 2022  
Check # 4035 (12/2/2022) – Check # 4150 (12/30/2022)  
ACH # 222301029 (12/2/2022) – ACH # 222301201 (12/30/2022)
3. Acknowledge the Receipt of District Financial Reports – November 2022
4. Acknowledge the Receipt of District Financial Reports – December 2022

**Business Office Items**

None.

**C. DISCUSSION ITEMS**

**Personnel**

None

**Business Office**

1. Presentation of the Occupational Tax Elimination Act

**D. INFORMATION ITEMS**

**Personnel**

None

**Business Office**

1. Monthly Bank Statements
  - a. Meridian Bank
    - Money Market Account
      - November 2022
      - December 2022
    - Business Banking Account
      - November 2022
      - December 2022
  - b. Peoples Security
    - November 2022
    - December 2022
  - c. Phoenixville Federal
    - Student Activities
      - November 2022
      - December 2022
    - Phoenixville Summer
      - November 2022
      - December 2022
  - d. PLGIT
    - November 2022
    - December 2022
  - e. PSDLAF – General Fund
    - November 2022
    - December 2022
  - f. PNC Bank – Easy Procure
    - November 2022
    - December 2022
  - g. TD Wealth
    - November 2022
    - December 2022

- h. Univest Bank – CD & Money Market
  - November 2022
  - December 2022
- i. WSFS
  - Capital Reserve
    - November 2022
    - December 2022
  - Construction
    - November 2022
    - December 2022
  - Food Services
    - November 2022
    - December 2022
  - General Fund
    - November 2022
    - December 2022
  - Money Market
    - November 2022
    - December 2022
  - Payroll
    - November 2022
    - December 2022
- j. Credit Cards

**E. RECOGNITION OF VISITORS** — The Committee respectfully asks that comments be no more than three (3) minutes

**F. NEXT MEETING** — February 27, 2023 — following Curriculum