



January 23, 2023 Board Meeting MINUTES

PHOENIXVILLE AREA SCHOOL DISTRICT
Phoenixville, PA 19460

SCHOOL BOARD MEETING
Monday, January 23, 2023 7:00 PM
Phoenixville Area School District
Administration Office Board Room
(TV Channel 28 and www.pasd.com)

MINUTES

OPENING

Ms. Susan Turner, Board President, Presiding called the January 23, 2023, Board Meeting to Order at 7:03 PM. The meeting was held in the Phoenixville Area School District Administration Office Board Room and broadcasted on the website and local cable Channel 28.

ROLL CALL

Dr. Kilmetz called the Roll of the Board

BOARD MEMBERS PRESENT

Overland – YES
Ruch - YES
Carminito - YES
Golberg - YES
Schamis - YES
Vacant
Walker - YES
Weiss – YES
Turner – YES

ADMINISTRATORS PRESENT

Dr. Alan D. Fegley, Superintendent
Dr. Jeremy Melber, Director of Finance
Dr. Kate Pacitto, Executive Director of Curriculum and Specialized Programs and Services
Dr. Frank Garritano, Executive Director of Schools and DEI
Mr. Ken Gibson, Director of Technology and Operations
Mrs. Sylvia Rockwood, Director of Human Resources
Mr. Dave Ramsey, Director of Specialized Programs and Services

STUDENT BOARD REPRESENTATIVE

Scout Woronko NOT PRESENT
Liza Barbash NOT PRESENT

ANNOUNCEMENT OF MEETINGS

- Board Executive Session—January 9, 2023, immediately following Board Meeting; RE: Confidential Student Matters, Legal (100 School Lane/Kdg Ctr); and Negotiations
- Board Building Committee—January 19, 2023, 5:00 PM
- Board Learning Session—January 21, 2023, 8:30 AM
- Board Curriculum Committee Meeting—January 23, 2023, 5:30 PM
- Board Finance/Personnel Committee Meeting—January 23, 2023, immediately following Curriculum
- Board Executive Session—January 23, 2023 (immediately following Board Finance, Re: Negotiations)
- Board Meeting—January 23, 2023, 7:00 PM

UPCOMING PUBLIC MEETINGS

- Board Executive Session—January 23, 2023, immediately following the Board Meeting, Re: Legal/100 School Lane
- How to Run for School Board—January 24, 2023, 6:00 PM, Board Room DAO
- Board Buildings & Grounds Committee Meeting—February 6, 2023, 5:30 PM
- Board Policy Committee Meeting—February 6, 2023, immediately following Buildings & Grounds
- Board Vacancy Interviews—February 6, 2023, 6:15 PM
- Board Meeting—February 6, 2023, 7:00 PM
- Board Building Committee Meeting—February 23, 2023, 5:00 PM
- Board Meeting—February 27, 2023, 7:00 PM

President Turner reminded those present of the upcoming “You Want to Run for School Board”

STUDENT BOARD REPRESENTATIVE REPORTS

Scout Woronko – Senior Student Representative (not present)

Elizabeth (Liza) Barbash – Junior Student Representative (not present)

NEW BUSINESS**DISCUSSION**

1. Ratification of Early Bird Negotiated Contract with the PAEA (Phoenixville Area Education Association) for a term of July 1, 2023 through June 30, 2027 Pending PAEA Approval

President Turner was happy to announce that the School Board has come to an early bird agreement with the teacher’s union.

OPEN PUBLIC COMMENT SECTION***Open Public Comment – Comments on New Business Agenda Items***

At this time, the Board welcomes public comments on new business agenda items from residents of PASD or others who have a business affiliation with PASD. Please include your name, municipality, topic to be addressed, and business affiliation, if applicable. Additionally, comments which pertain to personnel matters, individual student matters, or specifically name individuals, will not be permitted. The reading of comments will be limited to one (1) - three (3) minute opportunity per individual.

Tammy Kurtz, Schuylkill Elementary School teacher and President of the teacher’s union shared that the union members had a 2-hour meeting where they voted on and ratified the new contract.

NEW BUSINESS**ROLL CALL VOTE**

1. Ratification of Early Bird Negotiated Contract with the PAEA (Phoenixville Area Education Association) for a term of July 1, 2023 through June 30, 2027 Pending PAEA Approval

President Turner requested a motion to approve the New Business Roll Call Item – The ratification of the Early Bird negotiated contract with the PAEA for a term of July 1, 2023 through June 30, 2027.

Ms. Walker made the motion with Ms. Carminito seconding. Dr. Melber did a roll call vote.

Overland – YES

Ruch – YES

Schamis – YES

Golberg – YES

Carminito – YES

Weiss – YES

Turner – YES

Walker – YES

Motion carries 8-0

DISCUSSION OF FUTURE VOTING ITEMS

Board Finance/Personnel Committee— Mrs. Betsy Ruch, Chair

For Potential Board Approval at the January 23, 2023 Meeting

Mrs. Ruch provided the list of those items being voted on later that evening.

PERSONNEL

1. [*Personnel Report – January 2023](#)
 - a. Resignations
 - b. Salary Adjustment
 - c. Appointments
 - d. Volunteers
 - e. Informational Items
 1. Conference Requests

FINANCE

1. [Approval of Resolution Under Act 1 of Special Session No. 1 of 2006 for the 2023-2024 Fiscal Year](#)

Mrs. Ruch stated that this presentation will be discussed as part of the Superintendent's report later in the meeting.

For Potential Board Approval at the February 6, 2023 Meeting

FINANCE

Business Office Report

1. [Approve the Disbursement of School District Funds – November 2022](#)
Check # 3885 (11/4/2022) – Check # 4034 (11/25/2022)
ACH # 222300792 (11/4/2022) – ACH # 222301028 (11/25/2022)
2. [Approve the Disbursement of School District Funds – December 2022](#)
Check # 4035 (12/2/2022) – Check # 4150 (12/30/2022)
ACH # 222301029 (12/2/2022) – ACH # 222301201 (12/30/2022)
3. [Acknowledge the Receipt of District Financial Reports – November 2022](#)
4. [Acknowledge the Receipt of District Financial Reports – December 2022](#)

CURRICULUM

Board Curriculum Committee— Ms. Caitlyn Carminito, Chair

1. [Approval of the Health & Safety Plan](#)
2. [Approval of an Affiliation Agreement with Messiah University for Student Teaching Placements and Field Placements with the District for a term of January 1, 2023 through June 30, 2024 with an autorenewal option.](#)
3. [Approval of an Affiliation Agreement with Cabrini University for Student Teaching, Practicum, and Field Experiences with the District for the 2022-2023, 2023-2024 and 2024-2025 Academic Years.](#)
4. [Approval of a Clinical Experience and Outreach Affiliation Agreement with Kutztown University for the Five-Year Term from January 23, 2023 through January 22, 2028.](#)
5. [Approval of a Services Agreement with Applied ABC Behavioral Mental Health Counseling, PLLC for a term of November 21, 2022 through June 9, 2023.](#)
6. Approval of Disposal / Sale / Recycling of Textbooks or Library Books
 - [Phoenixville Area Middle School](#) (set 1)
 - [Phoenixville Area Middle School](#) (set 2)
 - [Manavon Elementary School](#)

7. Approval of Transportation and Field Trip Requests

Date	Destination	Group	Trip #	Comment
December 26 – 30, 2023	KSA Events Holiday Basketball Tournament Disney's Wide World of Sports Orlando, FL	High School Basketball Team Grades 9 - 12	22230091	Booster Club Funded (REPOSTED CORRECTED DATE)
January 27 – 28, 2023	PIAA Competitive Cheerleading Competition Giant Center Hershey, PA	High School Cheer Squad Grades 9 – 12	22230147	Athletics – Transportation Budget
March 26 – 29, 2023	College Tours (Central State University) Wilberforce, OH	High School Grades 9 – 12	22230141	Destinations with Directions (PCEF Funded Program)
August 16 – 18, 2023	Boys Cross Country Gettysburg Artillery Campground Gettysburg PA	High School Grades 9 – 12	22230160	Athletics – Transportation Budget

Ms. Carminito presented the items discussed at the Curriculum Committee meeting.

These items included the 6-month Renewal of the Health and Safety Plan, agreements with several universities/colleges for student teaching placements (Kutztown, Cabrini, and Messiah) Other included the disposal/sale of textbooks, and four (4) field trips/transportation requests.

BOARD REPRESENTATIVE REPORTS

- Chester County Intermediate Unit Board / School Authority—Michelle Schamis, Board Representative
Mrs. Schamis reported that the IU Board met on January 18th at the Education Service Center on Boot Road. Chris Tortelli provided an overview of the 2021-2022 Audit Report. Joe Lubitsky presented the 2023-2024 Budget. The next meeting is February 22, 2023 at the TCHS facility in Downingtown.
- Legislative Committee—Ms. Victoria Walker, Board Representative
Ms. Walker indicated the Legislative Committee has not met. The first meeting is January 25th.
- Superintendent's Report—Alan D. Fegley, Ed.D.
Dr. Fegley reported that the board held an executive session prior to the meeting. Topics discussed included 100 School Lane/Kdg Center and negotiations for early bird teachers' contract- He noted that the board would be returning to an Executive Session immediately following the conclusion of this meeting. The topic to be 100 School Lane/Kdg Center.
 - [2023-2024 Initial Budget Presentation including Act 1 Resolution](#) – Dr. Jeremy Melber (Voting item for January 23, 2023)
Dr. Melber noted that any tax increase would not be above the Act 1 Index. By passing this resolution, the Board will be required to keep any budgetary increase to be equal to or less than the Act 1 Index of 4.1%. Dr. Melber stated his confidence in being able to keep the increase to below the Act 1 Index. Dr. Melber will be meeting with the Department Heads next week to review budgetary needs. He will have an update for the Board at the February 27th Board meeting.
- Board President's Report – Ms. Susan Turner, President
 - **Board Candidate Forum Reminder**
President Turner reminded those interested in running on the ballot or filling the current vacancy to attend the upcoming "You Want to Be a Board Member" forums. Anyone interested in applying for the vacancy and/or running for office is invited to an information session on January 24, 2023 at 6:00 PM in the District Administration Office.
 - **Board Vacancy Update** included a reminder that applications are accepted in person, mail, email or fax to Dr. Fegley and must be received by 3:00 PM on January 30, 2022. Candidates selected for interviews will be notified later that week. The interviews are open to the public and will be held in District Administration Office on February 6, 2023 prior to the board meeting.

OPEN PUBLIC COMMENT SECTION***Open Public Comment – Comments on Consent Agenda Items***

At this time, the Board welcomes public comments on consent agenda items from residents of PASD or others who have a business affiliation with PASD. Please include your name, municipality, topic to be addressed, and business affiliation, if applicable. Additionally, comments which pertain to personnel matters, individual student matters, or specifically name individuals, will not be permitted. The reading of comments will be limited to one (1) - three (3) minute opportunity per individual.

No public comment

VOTING ITEMS
CONSENT AGENDA

President Turner requested a motion to approve the Consent Agenda as presented. Mrs. Schamis made the motion with Ms. Walker seconding. There was no board discussion. Dr. Melber did a roll call vote.

Ruch – YES

Schamis – YES

Golberg – YES

Carminito – YES

Walker – YES

Weiss – YES

Overland – YES

Turner – YES

Board Finance/Personnel Committee— Mrs. Betsy Ruch, Chair**PERSONNEL**

1. [*Personnel Report – January 2023](#)
 - a. Resignations
 - b. Salary Adjustment
 - c. Appointments
 - d. Volunteers
 - e. Informational Items
 1. Conference Requests

President Turner read the retirement resolution for Julie Cordingley.

WHEREAS, Mrs. Julie Cordingley has served in the field of education for twenty-four years as a teacher and dedicated Professional Staff Member of the Phoenixville Area School District; and,
WHEREAS, Mrs. Julie Cordingley has tendered her resignation from the employ of the District for the purpose of retirement; effective June 12, 2023; and,
WHEREAS, The Board of School Directors of the Phoenixville Area School District wishes to recognize her for her valued service and, officially record its appreciation; be it hereby,
RESOLVED, That the Board of School Directors of the Phoenixville Area School District observes with regret the resignation of Mrs. Julie Cordingley from its Professional Staff and expresses its deep appreciation for the qualities of inspiration and dedication which have been so characteristic of her approach with our children; and be it,
FURTHER RESOLVED, That a copy of this resolution be recorded in the minutes of the meeting of the Board of School Directors of the Phoenixville Area School District held on January 23, 2023, and that a copy of this resolution be presented to Mrs. Julie Cordingley.

Board Buildings and Grounds Committee—Mr. Jerome Weiss, Chair

1. [Approval of Maintenance Contract with the Phoenixville Area Public Library for a term beginning February 1, 2023 through January 2026.](#)

Board Secretary's Report— Jerome Weiss, Board Secretary

1. [Approval of a Donation of \\$27,000 for the purchase of a Food Concession Trailer from the Rotary Club of Phoenixville.](#)
2. Approval of Board Meeting Minutes
 - a) [November 28, 2022, Board Meeting](#)
 - b) [December 5, 2022, Board Reorganization Meeting](#)
 - c) [December 5, 2022, Board Meeting](#)

Board Policy Committee— Ms. Victoria Walker, Chair

1. [Policy 200—Pupils—Enrollment of Students](#)
2. [Policy 202—Pupils—Eligibility of Nonresident Students](#)
3. [Policy 203—Pupils—Communicable Diseases and Immunization](#)
4. [Policy 204—Pupils—Attendance](#)
5. [Policy 217—Pupils—Graduation Requirements](#)
6. [Policy 221—Pupils—Dressing and Grooming](#)
7. [Policy 233—Pupils—Suspension And Expulsion](#)
8. [Policy 251—Pupils—Homeless Students](#)
9. [Policy 810—Operations—Transportation](#)

OPEN PUBLIC COMMENT SECTION**Open Public Comment – Comments on Roll Call Voting Item(s)**

At this time, the Board welcomes public comments on Roll Call Voting item(s) from residents of PASD or others who have a business affiliation with PASD. Please include your name, municipality, topic to be addressed, and group affiliation, if applicable. Additionally, comments which pertain to personnel matters, individual student matters, or specifically name individuals, will not be permitted. The reading of comments will be limited to one (1) - three (3) minute opportunity per individual.

There was no public comment.

ROLL CALL VOTING ITEMS

1. [Approval of Resolution Under Act 1 of Special Session No. 1 of 2006 for the 2023-2024 Fiscal Year](#)

President Turner requested a motion to approve the Roll Call Voting Item.

Mrs. Ruch made the motion with Ms. Carminito seconding. Dr. Melber did a roll call vote.

Schamis – YES

Golberg – YES

Carminito – YES

Walker – YES

Weiss – YES

Overland – YES

Ruch – YES

Turner – YES

Motion Passes 8-0

OPEN PUBLIC COMMENT SECTION**Open Public Comment – Comments on Any School Subject**

At this time, the Board welcomes public comments on Any School subject from residents of PASD or others who have a business affiliation with PASD. Please include your name, municipality, topic to be addressed, and group affiliation, if applicable. Additionally, comments which pertain to personnel matters, individual student matters, or specifically name individuals, will not be permitted. The reading of comments will be limited to one (1) - three (3) minute opportunity per individual.

Mr. John Mraz, Phoenixville resident, thanked Dr. Melber for his budget presentation. He did ask if the District has lunch debt balance and if so, what it is.

Tammy Kurtz, Schuylkill teacher and PAEA President thanked the board for voting for the contract. She thanked members of both negotiating teams for their hard work in getting this ratified.

Dr. Fegley answered Mr. Mraz' question. He noted that the District does have a lunch balance. He noted there is hard work being done to help those students who qualify to get approved for the Free/Reduced Lunch program. Current lunch balance owed by students is approximately \$4,300.

ADJOURNMENT

President Turner adjourned the meeting at 7:47 PM to executive session for 100 School Lane/Kdg Center and Legal.

PLEASE NOTE: This agenda is subject to change. The Board requests that they be made aware of anyone taping the proceedings of this meeting.

Jerome Weiss

Date