



PHOENIXVILLE AREA SCHOOL DISTRICT
Phoenixville, Pennsylvania

BOARD FINANCE AND PERSONNEL COMMITTEE MEETING

May 22, 2023 – following Curriculum
Administration Office Board Room

AGENDA

CALL TO ORDER

Board Finance and Personnel Committee Meeting – Betsy Ruch, Chairperson

A. APPROVAL OF MINUTES

1. Approval of the Minutes of the April 24, 2023 Finance and Personnel Committee Meeting

B. APPROVAL ITEMS

PERSONNEL

**Potential Voting Item at May 22, 2023 Meeting*

1. ***Personnel Report – May 22, 2023**
 - a. Resignations
 - b. Resignation and Resignation and Release Agreement
 - c. Appointments
 - d. Unpaid Leave Request
 - e. Volunteers
 - f. Informational Items
 1. FMLA Leaves of Absence

FINANCE

Business Office Report

1. Approve the Disbursement of School District Funds – April 2023
Check # 4524 (4/7/2023) – Check # 4618 (4/28/2023)
ACH # 222301820 (4/7/2023) – ACH # 222301979 (4/28/2023)
2. Acknowledge the Receipt of District Financial Reports – April 2023

Business Office Items

****Potential Voting Item at May 22, 2023 Meeting***

3. *Approval of the Tax Assessment Settlement for Parcel ID 15-09-0212 for 2023 in the amount of \$788,000 (Increase of \$516,340)
4. Approval of the CCIU Marketplace Contract and Budget Schedule for 2023-2024 School Year
5. Approval of the Special Education Pool Counsel Agreement with Sweet, Stevens, Katz & Williams, LLP in the amount of \$16,000 for the 2023-2024 School Year
6. Approval of the Proactive Appeal Proposal with Valbridge Property Advisors at a Cost of \$4,000 (No increase from last two years)
7. Approval of Amendment for a One Year Extension to the Master Services Agreement with BusPatrol America LLC dated June 12, 2023
8. Approval of Interfund Transfer for \$1,000,000 from General Fund to Capital Reserve Fund.

C. DISCUSSION ITEMS

Personnel

None

Business Office

1. Facility Rental Fee Structure

D. INFORMATION ITEMS

Personnel

None

Business Office

1. Monthly Bank Statements
 - a. Meridian Bank
 - Money Market Account – April 2023
 - Business Banking Account – April 2023
 - b. Peoples Security – April 2023
 - c. Phoenixville Federal
 - Student Activities – April 2023
 - Phoenixville Summer – April 2023
 - d. PLGIT – April 2023
 - e. PNC Bank – Easy Procure – April 2023
 - f. PSDLAF – General Fund – April 2023
 - g. TD Wealth – April 2023
 - h. Univest Bank – CD & Money Market – April 2023
 - i. WSFS

- Capital Reserve – April 2023
- Construction – April 2023
- Construction Bond Fund Proceeds 2023 – April 2023
- Food Services – April 2023
- General Fund – April 2023
- Money Market – April 2023
- Payroll – April 2023

j. Credit Cards

E. RECOGNITION OF VISITORS — The Committee respectfully asks that comments be no more than three (3) minutes

F. NEXT MEETING — June 26, 2023 — following Curriculum.