



PHOENIXVILLE AREA SCHOOL DISTRICT  
Phoenixville, Pennsylvania

## **BOARD FINANCE AND PERSONNEL COMMITTEE MEETING**

June 26, 2023 – following Curriculum  
Administration Office Board Room

### **AGENDA**

#### **CALL TO ORDER**

Board Finance and Personnel Committee Meeting – Betsy Ruch, Chairperson

#### **A. APPROVAL OF MINUTES**

1. Approval of the Minutes of the May 22, 2023 Finance and Personnel Committee Meeting

#### **B. APPROVAL ITEMS**

##### **PERSONNEL**

##### ***\*Potential Voting Item at June 26, 2023 Meeting***

1. **\*Personnel Report – June 26, 2023**
  - a. Resignations
  - b. Track Changes
  - c. Approval of Salaries
  - d. Professional Contracts
  - e. Appointments
  - f. Unpaid Leave Request
  - g. Volunteers
  - h. Informational Items
    1. FMLA Leaves of Absence
    2. Building Transfers

##### **FINANCE**

##### **Business Office Report**

1. Approve the Disbursement of School District Funds – May 2023  
Check # 4619 (5/5/2023) – Check # 4721 (5/26/2023)  
ACH # 222301981 (5/5/2023) – ACH # 222302155 (5/26/2023)
2. Acknowledge the Receipt of District Financial Reports – May 2023

## Business Office Items

3. Approval of the K-9 Contraband Inspection Service Agreement with West Caln Township Police Department K-9 Unit for the term of September 1, 2023 to June 30, 2024.
4. Approval of the District's Property and Liability Insurance for the 2023-2024 Fiscal Year as follows:

<b>Insurance</b>	<b>Company</b>	<b>2023-24 Premium</b>	<b>Premium Increase</b>
Package Policy	Utica Mutual	\$145,062	10.8%
Business Auto	Utica Mutual	\$15,200	6.5%
School Board Legal	AIG	\$40,719	0%
Cyber Liability	CHUBB	\$23,157	-0.03%
Commercial Umbrella	Utica Mutual	\$16,680	5.1%
Sports Accident	Fairfax Financial	\$16,490	0%
	<b>Total:</b>	<b>\$257,309</b>	<b>6.5%</b>

5. Approval of a Security Services Agreement with Titanium Security and Surveillance for a term of July 1, 2023 through June 30, 2024
6. Approval of the Tax Assessment Settlement for Parcel ID 15-009-0231.0000 for 2023 in the amount of \$425,000 (Increase of \$289,530).

## C. DISCUSSION ITEMS

### Personnel

None

### Business Office

1. East Pikeland LERTA
  - a. Letter
  - b. Map
  - c. Resolution

## D. INFORMATION ITEMS

### Personnel

None

### Business Office

1. Monthly Bank Statements
  - a. Bryn Mawr Trust – Construction – May 2023
  - b. Meridian Bank
    - Business Banking Account – May 2023
    - Money Market Account – May 2023
  - c. Peoples Security – May 2023

- d. Phoenixville Federal
  - Student Activities – May 2023
  - Phoenixville Summer – May 2023
- e. PLGIT – May 2023
- f. PNC Bank – Easy Procure – May 2023
- g. PSDLAF – General Fund – May 2023
- h. TD Wealth – May 2023
- i. Univest Bank – CD & Money Market – May 2023
- j. WSFS
  - Capital Reserve – May 2023
  - Construction – May 2023
  - Construction Bond Fund Proceeds 2023 – May 2023
  - Food Services – May 2023
  - General Fund – May 2023
  - Money Market – May 2023
  - Payroll – May 2023
- k. Credit Cards

**E. RECOGNITION OF VISITORS** — The Committee respectfully asks that comments be no more than three (3) minutes

**F. NEXT MEETING** — August 28, 2023 – following Curriculum