



Phased School Reopening Health and Safety Plan Template

Each school entity must create a Health and Safety Plan which will serve as the local guidelines for all instructional and non-instructional school reopening activities. As with all emergency plans, the Health and Safety Plan developed for each school entity should be tailored to the unique needs of each school and should be created in consultation with local health agencies. Given the dynamic nature of the pandemic, each plan should incorporate enough flexibility to adapt to changing conditions. The templates provided in this toolkit can be used to document a school entity's Health and Safety Plan, with a focus on professional learning and communications, to ensure all stakeholders are fully informed and prepared for a local phased reopening of school facilities. A school entity's Health and Safety Plan must be approved by its governing body and posted on the school entity's publicly available website prior to the reopening of school. School entities should also consider whether the adoption of a new policy or the modification of an existing policy is necessary to effectively implement the Health and Safety Plan.

Each school entity should continue to monitor its Health and Safety Plan throughout the year and update as needed. All revisions should be reviewed and approved by the governing body prior to posting on the school entity's public website.

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This resource draws on a resource created by the Council of Chief State School Officers (CCSSO) that is based on official guidance from multiple sources to include: the Centers for Disease Control and Prevention, the White House, American Academy of Pediatrics, Learning Policy Institute, American Enterprise Institute, Rutgers Graduate School of Education, the World Health Organization, the Office of the Prime Minister of Norway as well as the departments of education/health and/or offices of the governor for Idaho, Montana, New York, Texas and Washington, DC.

Health and Safety Plan: Phoenixville Area School District

All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school activities must be informed by [Governor Wolf's Process to Reopen Pennsylvania](#). The administration has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

- The Red Phase: Schools remain closed for in-person instruction and all instruction must be provided via remote learning, whether using digital or non-digital platforms. Provisions for student services such as school meal programs should continue. Large gatherings are prohibited.
- The Yellow Phase and Green Phase: Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity's publicly available website.

Based on your county's current designation (i.e., red, yellow, green) and the best interests of your local community, indicate which type of reopening your LEA has selected by checking the appropriate box in row three of the table below. Use the remainder of the template to document your LEA's plan to bring back students and staff, how you will communicate the type of reopening with stakeholders in your community, and the process for continued monitoring of local health data to assess implications for school operations and potential adjustments throughout the school year.

Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen. This means that your school entity should account for changing conditions in your local Health and Safety Plan to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

Type of Reopening

Key Questions

- How do you plan to bring students and staff back to physical school buildings, particularly if you still need social distancing in place?
- How did you engage stakeholders in the type of re-opening your school entity selected?
- How will you communicate your plan to your local community?
- Once you reopen, what will the decision-making process look like to prompt a school closure or other significant modification to operations?

Based on your county's current designation and local community needs, which type of reopening has your school entity selected? (SELECT ONE BOX BELOW)

- Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).
- Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).
- Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).
- Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

Anticipated launch date for in-person learning (i.e., start of blended, scaffolded, or total reopening): August 24, 2020

Pandemic Coordinator/Team

Each school entity is required to identify a pandemic coordinator and/or pandemic team with defined roles and responsibilities for health and safety preparedness and response planning during the phased reopening of schools. The pandemic coordinator and team will be responsible for facilitating the local planning process, monitoring implementation of your local Health and Safety Plan, and continued monitoring of local health data to assess implications for school operations and potential adjustments to the Health and Safety Plan throughout the school year. To ensure a comprehensive plan that reflects the considerations and needs of every stakeholder in the local education community, LEAs are encouraged to establish a pandemic team to support the pandemic coordinator. Inclusion of a diverse group of stakeholders is critical to the success of planning and implementation. LEAs are highly encouraged to make extra effort to engage representatives from every stakeholder group (i.e., administrators, teachers, support staff, students, families, community health official or other partners), with a special focus on ensuring that the voices of underrepresented and historically marginalized stakeholder groups are prioritized. In the table below, identify the individual who will serve as the pandemic coordinator and the stakeholder group they represent in the row marked “Pandemic Coordinator”. For each additional pandemic team member, enter the individual’s name, stakeholder group they represent, and the specific role they will play in planning and implementation of your local Health and Safety Plan by entering one of the following under “Pandemic Team Roles and Responsibilities”:

- **Health and Safety Plan Development:** Individual will play a role in drafting the enclosed Health and Safety Plan;
- **Pandemic Crisis Response Team:** Individual will play a role in within-year decision making regarding response efforts in the event of a confirmed positive case or exposure among staff and students; or
- **Both (Plan Development and Response Team):** Individual will play a role in drafting the plan and within-year decision making regarding response efforts in the event of confirmed positive case.

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities (Options Above)
Dr. Le Roy Whitehead	Assistant Superintendent	Pandemic Coordinator (Plan Development/Crisis response)
Dr. Jessica Kilmetz	Director of Curriculum	Plan Development/Crisis Response Team
Mrs. Sylvia Rockwood	Director of Human Resources	Plan Development/Crisis Response Team

Mrs. Shannon Burgess	Parent	Plan Development/Crisis Response Team
Mrs. Rebecca Syx	School Nurse/PAHS	Plan Development/Crisis Response Team
Mrs. Lisa Yeager	Supervisor of Transportation	Plan Development
Dr. Catherine Renzulli	Principal, Schuylkill Elementary	Plan Development/Crisis Response Team
Mrs. Sandy Claus	Community Relations Coordinator	Plan Development/Crisis Response Team
Ms. Laura Reed	School Board member	Plan Development
Mr. Ken Gibson	Director of Operations/Technology	Plan Development/Crisis Response team
Ms. Karen Davies	Science teacher, PAHS	Plan Development
Mr. Rafael Henin	Parent/Emergency Coor. Phoenixville Hospital	Plan Development

Key Strategies, Policies, and Procedures

Once your LEA has determined the type of reopening that is best for your local community and established a pandemic coordinator and/or pandemic team, use the action plan templates on the following pages to create a thorough plan for each of the requirements outlined in the Pennsylvania Department of Education's Preliminary Guidance for Phased Reopening of PreK-12 Schools.

For each domain of the Health and Safety Plan, draft a detailed summary describing the key strategies, policies, and procedures your LEA will employ to satisfy the requirements of the domain. The domain summary will serve as the public-facing description of the efforts your LEA will take to ensure health and safety of every stakeholder in your local education community. Thus, the summary should be focused on the key information that staff, students, and families will require to clearly understand your local plan for the phased reopening of schools. You can use the key questions to guide your domain summary.

For each requirement within each domain, document the following:

- **Action Steps under Yellow Phase:** Identify the discrete action steps required to prepare for and implement the requirement under the guidelines outlined for counties in yellow. List the discrete action steps for each requirement in sequential order.

- **Action Steps under Green Phase:** Identify the specific adjustments the LEA or school will make to the requirement during the time period the county is designated as green. If implementation of the requirement will be the same regardless of county designation, then type “same as Yellow” in this cell.
- **Lead Individual and Position:** List the person(s) responsible for ensuring the action steps are fully planned and the school system is prepared for effective implementation.
- **Materials, Resources, and/or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Professional Development (PD) Required:** In order to implement this requirement effectively, will staff, students, families, or other stakeholders require professional development?

In the following tables, an asterisk (*) denotes a mandatory element of the plan. All other requirements are highly encouraged to the extent possible.

Cleaning, Sanitizing, Disinfecting, and Ventilation

Key Questions All

- How will you ensure the building is cleaned and ready to safely welcome staff and students?
- How will you procure adequate disinfection supplies meeting OSHA and [CDC requirements for COVID-19](#)?
- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?
- What protocols will you put in place to clean and disinfect throughout an individual school day?
- Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

- All daily cleaning in buildings will be followed by disinfecting with mist sprayers to capture all areas. Buses will receive disinfecting at pre-staged stations between runs. The District will supply custodians with sprayers that will mist locations as well as misting bus stations. Supply needs for this will be 30 misters for Custodians and 10 for the bus stations. Bus spray stations will be located at the Main campus (5) bus staging area (Morning/Afternoon), Barkley (1) (Afternoon Only), Schuylkill (2), the Bus depot (2). These supplies will be financed with grant funds
- Hand sanitizing stations will be added throughout the District, especially around restrooms.
- Ventilation systems will be both monitored and filters inspected regularly.
- Water fountain bubble heads will be disconnected. Bottle filling stations will be used only.
- Doorknobs, handrails, and other high touch areas will be cleaned several times per day. Faculty will be responsible for the doorknobs in their classroom spaces. Other staff will clean the handrails in stairwells several times per day.
- Cleaning, Sanitizing, disinfecting and ventilating guidelines apply to areas used by anyone on school property, not just students.
- Gloves will be used and disposed of when cleaning.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<p>Bus drivers will disinfect buses between routes using mister disinfectant. Phoenixville School buses would be sprayed with disinfectant at schools, and private/charter schools would be sprayed/disinfected at bus terminal.</p> <p>Rooms with misted with disinfectant daily.</p> <p>Hand sanitizer dispensers will be installed outside restrooms, and any common area space. Classrooms will be supplied with disinfectant spray bottles and towels.</p> <p>Toilet seat covers will be available in restrooms.</p> <p>Water bottle fillers stations will be used only (No contact) Water fountain bubble heads will be disconnected.</p> <p>When possible, bus windows and air hatches will be opened to allow additional ventilation.</p>	<p>SAME AS YELLOW PHASE</p>	<p>Director of Operations, Supervisor of Transportation</p> <p>Custodial Supervisor, Director of Operations</p>	<p>Disinfectant Mist machines Spray bottles Paper towels Toilet seat covers Hand sanitizer dispensers Hand sanitizer Face shield for drivers</p>	<p>Y</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Other cleaning, sanitizing, disinfecting, and ventilation practices	<p>Monitor outside air flow and use hospital grade air filters</p> <p>Disinfect high touch areas such as doorknobs, handrails, etc.</p> <p>Staff and students will wash hands before and after lunch and snacks. Hand washing will continue to be emphasized and encouraged.</p> <p>The sharing of an equipment and supplies will be limited, however if required, will be cleaned/disinfected in between use.</p> <p>COVID-19 symptomatic procedures are defined in the medical section below.</p> <p>Cleaning of playground equipment after each use (minimum daily)</p>	SAME AS YELLOW PHASE	Maintenance Supervisor Custodial Supervisor	Hospital grade air filters Disinfectant spray bottles Paper towels	Yes

Social Distancing and Other Safety Protocols

Key Questions

- How will classrooms/learning spaces be organized to mitigate spread?
- How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?
- What policies and procedures will govern use of other communal spaces within the school building?

- How will you utilize outdoor space to help meet social distancing needs?
- What hygiene routines will be implemented throughout the school day?
- How will you adjust student transportation to meet social distancing requirements?
- What visitor and volunteer policies will you implement to mitigate spread?
- Will any of these social distancing and other safety protocols differ based on age and/or grade ranges?
- Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

- **Visitors** – Visitors will be restricted. Parents/guardians can drop off items at designated spots; no parents or guardians are allowed in office except to sign students in/out, or for a scheduled meeting. All visitors will be required to wear a mask when in the building. On-site screening for symptoms and temperature checks will be required prior to entry.
- **Substitutes** - Request certain ESS substitutes so that the same substitutes are working in the same buildings, and limiting new substitutes to buildings as much as possible.
- **Nurses/Operations** - Hand sanitizers in every room; spray bottles/paper towels in every room. Clean up after sneezing/coughing, etc. Teachers to directly teach/remind/reinforce students to sanitize and wash hands. Post signs in many areas to support proper hygiene and social distancing. Monitor restrooms, if possible, to limit the amount of students in the restrooms at one time.
- **School Schedule** – In-person/brick and mortar—Depending upon state/local guidance regarding the amount of social distancing required, the “in-person/brick and mortar” option will have one of two potential formats:

Format 1: Students attend in person instruction each day, with social distancing of 3 – 5 feet.

Format 2: Students attend in person instruction every other day, with social distancing of 6 feet. In this case, on the “virtual learning day” the student will “attend” class online synchronously (presented “LIVE”) with their classmates. An in-school virtual learning space will be provided as an option for students in Grades K-5 on the days when elementary students are scheduled to be learning virtually.

NOTE- FULL DESCRIPTION IS CONTAINED IN THE Continuity of education (CoE) Plan

- A full virtual option will be available for students upon request.
- **Building Design** – At **6-feet** social distancing, in K-8 there will be colored zones of rooms. Students stay in classrooms while teachers move. High school students will move following one-way travel patterns in the hallway. At **3-feet** social distancing, students would move but limited to necessary movement only and following one-way traffic patterns in the hallway. Teachers will work within teams to collaborate on instruction and online content. ***When a student is reported sick, 1 zone can be closed for the appropriate cleaning or time.***
- **Virtual Learning Centers:** At **6-feet** social distancing, there will be “***Virtual Learning Centers***” for students to learn virtually while supervised on site for K-5 only. Students in K-5 will have the option of learning virtually from home if the parent prefers. For students in K-5 these spaces are designated at each elementary building, and additional Virtual Learning Centers will be available at the MS, and HS. On virtual learning days, students and teachers are assigned to the same spaces. Students in grades 6-12 will learn virtually from home.
 - **Available for Learning Centers: (virtual learning with supervision on site)**
 - HS – Gym, Café, Auditorium, choir, band,
 - MS – gym, café, LGI, Band, Choir, special area classrooms (6 rooms) Auxiliary gym.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible	Zones – see above Furniture to be removed from rooms to support the 6, 4- or 3-feet social distancing.	SAME AS YELLOW	Principal/Admin Team Operations	Staffing for Learning Spaces	N

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</p>	<p>Meals will be served in classrooms or grab and go.</p> <p>Some students may be eating in the cafeteria with appropriate spacing.</p> <p>Social Distancing will be used during lunch periods.</p> <p>Staggered arrangement will be used to avoid “across the table seating”.</p> <p>Staff should avoid face to face seating while eating.</p> <p>Stagger use of playgrounds to create smaller learning groups of students.</p>	<p>SAME AS YELLOW</p>	<p>Food Service Team, Aides and Teachers</p>	<p>At MES/PAELC may need mobile equipment to move breakfast and lunches throughout the building.</p> <p>Other buildings may need plexiglass on tables.</p>	<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices	<p>Hand sanitizers in every room; spray bottles/paper towels in every room. Clean up after sneezing/coughing, etc.</p> <p>Teachers teach, reinforce, and remind students to sanitize and wash hands.</p> <p>Monitor restrooms, if possible, to allow only a few in the restroom at once.</p> <p>Display signs in designated areas for students and staff with pictures and reminders that reinforce proper hygiene.</p>	SAME AS YELLOW	Teachers	Hand sanitizer dispensers Hand-Sanitizer Disinfectant Spray bottles Paper towels Signs with reminders for teachers and students on hygiene for every room.	N
* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs	<p>Display signs/posters outlining the use of masks and 6-feet social distancing will be posted at all entrances.</p> <p>Mark the floors with social distancing cues for students to spread out when in hallways or common spaces.</p> <p>Display signs/posters for bathrooms to limit the number of students in the restroom at a time.</p>	SAME AS YELLOW	Community Relations Coordinator Custodial Team	Community Relations Coordinator Custodial Team	N

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Identifying and restricting non-essential visitors and volunteers	<p>Visitor will be restricted. Parents/guardians can drop off items at designated spots; no parents or guardians are allowed in office except to sign students in/out, or for a scheduled meeting. All visitors will be required to wear a mask when in the building. On-site screening for symptoms and temperature checks will be required prior to entry.</p> <p>Visitors will be required to wear a mask and practice social distancing while in the buildings.</p>	SAME AS YELLOW	HR team/Principals	Signs for the doors about material drop off and required masks when in the building.	N
* Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports	Physical Education – No materials used and class outside when possible. Display markers in outdoor spaces to reinforce social distancing guidelines. Playgrounds will be closed.	Physical Education- No materials used and class outside when possible. Display markers in outdoor spaces to reinforce social distancing guidelines. Playgrounds will be open as determined by the PA/CC Departments of Health Guidelines.	Principal/Admin Team and PE Teachers Custodial Team	Marking items- Paint, cones, etc.	N

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Limiting the sharing of materials among students	Lockers will not be used in the middle school or high school. PAELC and elementary students will use hallway cubbies while monitored for social distancing. Learning kits will be distributed when students need “non-standard” materials.	SAME AS YELLOW	Teachers	Adjusts student supply list for parent purchase. Purchase additional classroom materials so that they are not shared between students. Learning kit materials	Y
Staggering the use of communal spaces and hallways	At 6-feet social distancing, PAELC, Elementary and Middle School students remain in classrooms with teachers moving into classrooms to deliver instruction within the same zone. High school students will move following hallway traffic patterns. At 3-feet social distancing, students will move between classrooms in all building following hallway traffic patterns. Student movement will occur across all buildings but will be limited to necessary/emergency movement.	SAME AS YELLOW	Principal/Admin Team	None	N

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Adjusting transportation schedules and practices to create social distance between students	<p>Bussing will continue and schedules will be adjusted to reflect the number of riders.</p> <p>Students will sit two to a seat and are required to wear face masks.</p> <p>Family members should sit together.</p> <p>Use assigned seats. Bus drivers must wear</p> <p>Drivers are to wear face coverings or shield when others are present on the bus</p> <p>All riders must face forward</p> <p>Drivers or aides should wear gloves when assisting students on and off the bus.</p> <p>Students showing any symptoms must sit in front seat and immediately report to the school nurse upon arrival,</p>	SAME AS YELLOW	Transportation Supervisor and Drivers	Masks	N

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students	<p>Classrooms for in-person learning and classrooms/spaces for “Virtual Learning Centers” within the same zones when possible. Minimal student movement during the day between classrooms – teachers will move. High school students will move according to hallway traffic patterns.</p> <p>On virtual days, students in K-5 will have the option of learning from home or coming on-site in the Virtual Learning Space that they are assigned to. Students remain in their assigned zones.</p>	SAME AS YELLOW	Principal/Admin Team	Staff to supervise Virtual Learning Centers.	Y – for teacher to provide virtual and in person instruction
Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars	<p>The Intermediate Unit classes will be housed on-site at Barkley and Schuylkill Elementary. These programs will comply with all PASD health and safety guidelines.</p> <p>Coordinate with childcare organizations to provide transportation and comply with all PASD health and safety guidelines</p>	SAME AS YELLOW	Outside Providers and Principal	None	N

Other social distancing and safety practices	<p>As of Jul 1,2020 by order of the Governor and the PA DOH Universal face coverings are required of all staff and students at all times. (See use of Face Coverings below)</p> <p>The District will provide masks to students who need them.</p> <p>Arrival and dismissal procedures will be modified to promote social distancing and smaller groups of students.</p> <p>Virtual Learning Centers in large group spaces will have larger numbers of students spread out with adequate supervision.</p> <p>Monitor restroom use for students to limit the number of students.</p> <p>Shielding materials may be used as a physical barrier in cafeteria and other common spaces where large groups may have to gather.</p> <p>Shielding materials will be used in office spaces.</p> <p>Refrain from large group activities such as field trips, inter-group events, and extra-curricular activities.</p>	SAME AS YELLOW	District Administration and Principals.	Masks Shielding material	
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Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	Limit movement in and out of classrooms of high-risk students.				

Monitoring Student and Staff Health

Key Questions

- How will you monitor students, staff, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?
- Where, to whom, when, and how frequently will the monitoring take place (e.g. parent or child report from home or upon arrival to school)?
- What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19?
- Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?
- What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? How will you accommodate staff who are unable to uncomfortable to return?
- How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?
- When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?
- Which stakeholders will be trained on protocols for monitoring student and staff health? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions: All employees will acknowledge through the use of an online form that they received and agree to follow guidelines including use of masks, social distancing, self-monitoring of health conditions for both themselves and individuals with whom they have close contact. Beginning of year Skyward health updates will include this acknowledgement for all parents to affirm online that they have received these guidelines and agree to follow health monitoring of every student prior to coming to school each day. All decisions regarding the need for students to be isolated or when a student shows symptoms of COVID-19 will be made by the school nurse in consultation with the parent/guardian following the same procedures as all other infectious and contagious diseases and conditions. For staff, decisions about health conditions and need for isolation or quarantine will be made following existing protocols and communications between the employee and human resources. Accommodations will be made for students with virtual options and staff accommodations will be made following standard accommodation protocols following federal employment laws. Communication will follow existing protocols for contagious illness following the directive of the local and State Department of Health. Training will be conducted and monitored by school nursing staff for students and staff using in person and virtual platforms.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
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* Monitoring students and staff for symptoms and history of exposure	<p>Essential employees will self-monitor and report medical needs/concerns to immediate supervisor and HR.</p> <p>The use of Temperature checks will be utilized based on the current recommendations of the CC Dept. of health</p> <p>Employees will self-monitor and report medical needs/concerns to immediate supervisor and HR.</p> <p>On-site screening for symptoms and temperature are required for all non-essential visitors and volunteers.</p> <p>No staff or students with symptoms will be allowed at school.</p> <p>Staff students must notify the school if an absence is related to COVID-19.</p> <p>Monitor symptoms of students, staff and visitors throughout the day; proactively monitor classrooms, cafeterias, hallways, common areas, etc. for symptoms and compliance with other prevention measures.</p>	<p>Teachers, staff, individual students and parent/guardian will monitor student health and report symptoms and or exposure to school nurse.</p>	<p>Certified School Nurse (students)</p> <p>HR Director (staff)</p>		Y
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Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)

* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure	<p>Follow current protocols already in place for contagious and infectious diseases.</p> <p>Close off areas used by sick person and do not use these areas until after cleaning and disinfecting. If not cleaned wait at least 24 hours if possible.</p> <p>If a student is symptomatic, that student should be removed from the classroom and taken to the isolation area.</p> <p>The remaining students should be removed from that classroom and taken to another temporary area while that classroom is cleaned and disinfected.</p> <p>Designate an isolation room/area to separate anyone who exhibits COVID-19-like symptoms until the individual is able to go home, or to a healthcare provider; the isolation room/area should not be the existing nurse's office.</p> <p>If a separate isolation room is not attainable, the nurse's office can be used if space permits barriers to be installed to avoid</p>	SAME AS YELLOW	Certified School Nurse (students) HR Director (staff)	PPE	N
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	<p>comingling of students with and without COVID-19 symptoms.</p> <p>Immediately separate individuals with COVID-19 symptoms, or report of COVID-19 test into the designated isolation area, and maintain social distancing.</p> <ul style="list-style-type: none">○ Face covering is required for individuals sent to the isolation area. Use of N-95 masks is recommended to be worn by individuals showing symptoms.○ Staff assisting individuals in the isolation area must wear mask, eye protection, gloves, and gown; ensure proper use and disposal of personal protective equipment. <p>Immediately <u>Report suspect or confirmed COVID individuals</u></p>			
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	<p><u>the Chester County Health Department</u>.</p> <p>Immediately close off the area(s) used by a sick person and do not use before cleaning and disinfection – see <u>Cleaning, Sanitizing, Disinfecting, and Ventilation</u>.</p> <p>Individuals who are sick or have an elevated temperature must go home, or to a healthcare facility depending on how severe their symptoms are; prior to leaving the school, provide guidance for self-isolation at home and returning to school – see <u>Home Guidance and Exclusion From and Return to School Requirements</u>.</p> <p>If an individual requires transportation by an ambulance, alert the ambulance and hospital that the person may have COVID-19.</p> <p>Thoroughly clean and disinfect isolation room after each use.</p> <p>Train staff on the symptoms and procedure for sending individuals with symptoms to</p>			
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	<p>the school nurse or designee; ensure parents/guardians are aware of the classroom protocol.</p> <p>Educate and encourage parents to be prepared in the event their student has to stay home per the exclusion requirements.</p> <p>Maintain adequate personal protective equipment for use when individuals become ill: gowns, N95, gloves.</p> <p>Nurses will respond to minor student needs in the classroom to reduce the number of students who enter the health room when possible.</p> <p>All cases of infectious illness, once confirmed, would be reported to the CC Department of Health.</p> <p>On July 2, 2020 the PA Department of Health issued a requirement for all PA residents to quarantine for 14 days upon return from one of the following states. The list below was revised again on July 10, 2020:</p> <ul style="list-style-type: none"> • Arizona 			
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Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	<ul style="list-style-type: none"> • Arkansas • California • Delaware • Florida • Georgia • Idaho • Iowa • Kansas • Louisiana • Mississippi • Nevada • North Carolina • Oklahoma • South Carolina • Tennessee • Texas • Utah <p><u>https://www.health.pa.gov/topics/disease/coronavirus/Pages/Travelers.aspx</u></p> <p>All staff and students will adhere to the above PADOH requirement and self-quarantine as directed.</p>				

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Returning isolated or quarantined staff, students, or visitors to school	Follow current protocols already in place for contagious and infectious diseases	SAME AS YELLOW	Certified School Nurse (students) HR Director (staff)		N
Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols	Use of all communication tools including social media, website, Skylerts, etc.	SAME AS YELLOW	Superintendent		N

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Other monitoring and screening practices	<p>All employees will be required to self-monitor health and report to supervisor and HR Director if leave is needed.</p> <p>Bus drivers will be accountable to self-monitor personal health needs and report concerns to immediate supervisor</p>	<p>All employees will receive written guidelines and sign an online acknowledgement that they've read and agree to follow guidelines.</p> <p>Every student parent/guardian will be required to sign online acknowledgement of guidelines and agreement to follow in Skyward.</p> <p>Bus drivers will be accountable to self-monitor personal health needs and report concerns to immediate supervisor</p> <p>School nursing staff will be provided with personal testing for themselves/individually as needed/requested</p>	HR Director Certified School Nurse Wolfington Leasing Director of SPS	PPE, Therma scan Full PPE for school nursing staff including gloves, N95 respirators, surgical masks, face shields, goggles and disposable gowns	N

Other Considerations for Students and Staff

Key Questions

- What is the local policy/procedure regarding face coverings for staff? What is the policy/procedure for students?
- What special protocols will you implement to protect students and staff at higher risk for severe illness?
- How will you ensure enough substitute teachers are prepared in the event of staff illness?

- How will the LEA strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as supports for social emotional wellness at school and at home?

Summary of Responses to Key Questions: Masks will be required for all employees and visitors following CDC guidelines which states face coverings will be worn by staff and students (particularly older students) as feasible. The wearing of masks is essential in times when social distancing is difficult. Individuals should be frequently reminded not to touch the face covering and to wash their hands frequently. Information should be provided to staff, students, and students' families on proper use, removal, and washing of cloth face coverings. Requests for accommodations should be made to the HR Director following established and legal protocols.)

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Protecting students and staff at higher risk for severe illness	Requests for accommodations related to use of face coverings should be made to the HR Director.	Appropriate review and updates (upon request) to individual health plans will be completed following established protocols. Requests for accommodations related to use of face coverings should be made to the HR Director.	Certified School Nurse (students) HR Director (staff)	Additional classroom cleaning supplies and PPE	N
* Use of face coverings (masks or face shields) by all staff	Essential employees required to wear masks when interacting with others and when transitioning between spaces. Masks will be worn when social distancing is not possible.	SAME AS YELLOW	Administrators	Masks; face shields	N

* Use of face coverings (masks or face shields) by older students (as appropriate)	<p>As of Jul 1,2020 by order of the Governor and the PA DOH</p> <p>Universal face coverings are required of all staff and students at all times.</p> <p>It is recognized that some individuals may be unable to wear masks to personal ability, age, health conditions, etc.</p> <p>If an adult is in a work-space/vehicle alone, removing the face cover is acceptable.</p> <p>If an adult is in a shared work-space, removing the face cover is acceptable when 6 feet distance can be maintained, or physical barriers are in place.</p> <p>All bus drivers must wear face coverings (mask or shield) while on the bus or in the presence of students and staff.</p> <p>Share mask covering guidance with staff, faculty, volunteers, and visitors</p> <p>Fabric masks should be washed regularly</p>	SAME AS YELLOW	Principals	Masks; face shields	N
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Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	<p>Non fabric masks should be changed regularly, or when soiled.</p> <p>Further guidance provided by the PA Dept. of Ed as of July 6, 2020:</p> <p>Schools may allow students to remove their face coverings when students are:</p> <ol style="list-style-type: none"> 1. Eating or drinking when spaced at least 6 feet apart; 2. Seated at desks or assigned work spaces at least 6 feet apart; or 3. Engaged in any activity at least 6 feet apart (e.g. face covering breaks, recess, etc.). 				

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Unique safety protocols for students with complex needs or other vulnerable individuals	<p>Appropriate review and updates (upon request) to individual health plans will be completed following established protocols.</p> <p>Online learning options, smaller group settings, modified schedules, etc.</p>	SAME AS YELLOW	Certified School Nurse (students) Principal	Additional classroom cleaning supplies and PPE	Y
Strategic deployment of staff	<p>Essential workers redeployed as needed; instructional staff and administration supporting online learning needs</p>	<p>Balance staffing requests for leave and reassignments and potential accommodations to align with need for virtual instruction and telework.</p> <p>Train identified group of substitute employees for online learning and require acknowledgement and receipt of safety protocols for in person work.</p>	Principals, Supervisors, HR Director HR Director; Canvas Administrator	PASD Login credentials/ canvas access	Y

Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires professional development, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the professional learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate participant learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
Introduce Reopening Plan to Staff	All PASD Staff	Lead Person: Superintendent, Asst. Superintendent	Pre-recorded video	Reopening Plan; PowerPoint Presentation	July 1 video to be sent to all staff	July 1
Live Online Instruction Platform (Teams vs. Zoom)	All PASD instructional staff (teachers and aides) TBD for non-instructional support staff	Lead Person: IT Manager Note: If we use Teams, then a Microsoft trainer to train the building tech coordinators Trainers: Building Technology Coordinators	Live Zoom/Teams Session with PowerPoint Presentation	Quick Reference Guides for Staff; PowerPoint Presentation for Trainers	Week of August 17-21	August 21

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
Canvas – consistency in newly established expectations for elementary and secondary	All PASD instructional staff (teachers and aides)	Lead Person: IT Manager & Dir. of Curriculum Trainers: Canvas Super-Users	Live Zoom/Teams Session with PowerPoint Presentation	Quick Reference Guides for Staff; PowerPoint Presentation for Trainers	Week of August 17-21	August 21
Various Tech Resources – create a library of different topics	All PASD teachers: varying by elementary and secondary	Lead Person: IT Manager & Dir. Of Curriculum Trainers: Canvas Super-Users				
Application Stage: Social-Emotional Learning & Trauma-Informed Practices	All PASD staff	Lead Persons: Director of Specialized Programs & Services, Elem. Sup. Of Special Ed., Secondary Sup. Of Special Ed. Trainers: Lakeside Therapists	Live Zoom/Teams Session with PowerPoint Presentation	PowerPoint Presentation for Trainers	Week of August 17-21	August 21
Application Stage: Equity Trainings	All PASD staff	Lead Persons: Superintendent, Asst. Superintendent Trainers: Building Principals	Live Zoom/Teams Session with PowerPoint Presentation	PowerPoint Presentation for Trainers	Week of August 17-21	August 21
Parent Presentation: Introduce PASD's Reopening Plan to Families	All PASD families	Lead Persons: Superintendent, Asst. Superintendent Trainers: Building Principals	Pre-recorded video with additional Q&A sessions with Supt/Asst. Supt.	Reopening Plan; PowerPoint Presentation for Trainers	July 1 video to be sent to families and posted online Follow-up Q&A sessions weekly (7/8, 7/15, 7/22)	Last Q&A session on July 22

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
Parent Presentation Training Series for Online Learning – create a library of different topics	All PASD families: varying by elementary and secondary	Lead Persons: Asst. Superintendent, Director of Curriculum Trainers: Counselors, Super-Users, Building Principals, Program Supervisors (SPS, Curr., Tech, Etc.)	Pre-recorded videos with additional Q&A sessions with designated trainers	PowerPoint Presentation for Trainers; Surveys to families/staff for topics needed	Week of August 17-21	Ongoing throughout the year; adding topics in response to identified needs (family surveys and staff input)
Health and Safety Protocols Training	All PASD staff	Lead Person: Dir. of Oper.); Dir. Of SP) Trainers: Nurses (general health and safety protocols); Supervisors of Special Education (Sec & Elem), BCBAs (protocols for students who require close proximity)	Pre-recorded videos with additional Q&A sessions for staff	PowerPoint Presentation	Week of August 17-21	August 21

Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
New Disinfectants	Custodial Team	Custodial Super.	Online video and Vendor provided	Aug 2020	Ongoing
Overall Plan	External	Comm Team	PP (Phantom TV, website, etc.)	07/15/20	8/15/20
Communication Protocols	External	Community Relations Coor, Admin	Newsletters (Central – Building – Classroom)	7/1/20	Ongoing
Communication Protocols	Internal	Community Relations Coor, Admin	Memos; notifications of expectations/student expected behaviors and establishing new norms	7/1/20	Ongoing
Managing a New Narrative	Ext / Int	All	Published and presented message of "We have emerged from a crisis and we have learned that . . ."	ASAP	Ongoing
Ongoing communication	External	Community Relations Coor.	Weekly Phantom News, weekly principal newsletters, teacher newsletters—all translated in multiple languages; website---create page, provide regular updates; Monthly online Superintendent/Parent Chats;	June 22	Ongoing

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
District Home & School	External	Superintendent/Asst. Super., Community Relations Coor, Principals	Monthly meetings with reps from each building—two way sharing of information, quashing rumors, etc.	September	Ongoing

Health and Safety Plan Summary: Phoenixville Area School District

Anticipated Launch Date: July 1, 2020

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<ul style="list-style-type: none">• All daily cleaning in buildings will be followed by disinfecting with mist sprayers to capture all areas. Buses will receive disinfecting at pre-staged stations between runs. The District will supply custodians with sprayers that will mist locations as well as misting bus stations. Supply needs for this will be 30 misters for Custodians and 10 for the bus stations. Bus spray stations will be located at the Main campus (5) bus staging area (Morning/Afternoon), Barkley (1) (Afternoon Only), Schuylkill (2), the Bus depot (2). These supplies will be financed with grant funds• Hand sanitizing stations will be added throughout the District, especially around restrooms.• Ventilation systems will be both monitored and filters inspected regularly.• Water fountain bubble heads will be disconnected. Only bottle filling stations will be used.• Doorknobs, handrails, and other high touch areas will be cleaned several times per day. Faculty will be responsible for the doorknobs in their classroom spaces. Other staff will clean the handrails in stairwells several times per day.

Requirement(s)	Strategies, Policies and Procedures
	<ul style="list-style-type: none"> • Cleaning, Sanitizing, disinfecting and ventilating guidelines apply to areas used by anyone on school property, not just students. • Gloves will be used and disposed of when cleaning.

Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
<ul style="list-style-type: none"> * Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible * Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms * Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices * Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs * Handling sporting activities consistent with the <u>CDC Considerations for Youth Sports</u> for recess and physical education classes <p>Limiting the sharing of materials among students</p> <p>Staggering the use of communal spaces and hallways</p>	<ul style="list-style-type: none"> • Visitors – Visitors will be restricted. Parents/guardians can drop off items at designated spots; no parents or guardians are allowed in office except to sign students in/out, or for a scheduled meeting. All visitors will be required to wear a mask when in the building. On-site screening for symptoms and temperature checks will be required prior to entry. • Substitutes - Request certain ESS substitutes so that the same substitutes are working in the same buildings, and limiting new substitutes to buildings as much as possible. • Nurses/Operations - Hand sanitizers in every room; spray bottles/paper towels in every room. Clean up after sneezing/coughing, etc. Teachers to directly teach/remind/reinforce students to sanitize and wash hands. Post signs in many areas to support proper hygiene and social distancing. Monitor restrooms, if possible, to limit the amount of students in the restrooms at one time. • School Schedule – In-person/brick and mortar— Depending upon state/local guidance regarding the amount of social distancing required, the “in-person/brick and mortar” option will have one of two potential formats: Format 1: Students attend in person instruction each day, with social distancing of 3 – 5 feet.

Requirement(s)	Strategies, Policies and Procedures
<p>Adjusting transportation schedules and practices to create social distance between students</p> <p>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</p> <p>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</p> <p>Other social distancing and safety practices</p>	<p>Format 2: Students attend in person instruction every other day, with social distancing of 6 feet. In this case, on the “virtual learning day” the student will “attend” class online synchronously (presented “LIVE”) with their classmates. An in-school virtual learning space will be provided as an option for students in Grades K-5 on the days when elementary students are scheduled to be learning virtually.</p> <p>NOTE- FULL DESCRIPTION IS CONTAINED IN THE Continuity of education (CoE) Plan</p> <ul style="list-style-type: none"> • <i>A full virtual option will be available for students upon request.</i> • Building Design – At 6-feet social distancing, in K-8 there will be colored zones of rooms. Students stay in classrooms while teachers move. High school students will move following one-way travel patterns in the hallway. At 3-feet social distancing, students would move but limited to necessary movement only and following one-way traffic patterns in the hallway. Teachers will work within teams to collaborate on instruction and online content. <i>When a student is reported sick, 1 zone can be closed for the appropriate cleaning or time.</i> • Virtual Learning Centers: At 6-feet social distancing, there will be “Virtual Learning Centers” for students to learn virtually while supervised on site for K-5 only. Students in K-5 will have the option of learning virtually from home if the parent prefers. For students in K-5 these spaces are designated at each elementary building, and additional Virtual Learning Centers will be available at the MS, and HS. On virtual learning days, students and teachers are assigned to the same spaces. Students in grades 6-12 will learn virtually from home.

Requirement(s)	Strategies, Policies and Procedures
	<ul style="list-style-type: none"> ○ <u>Available for Learning Centers: (virtual learning with supervision on site)</u> ○ HS – Gym, Café, Auditorium, choir, band, ○ MS – gym, café, LGL, Band, Choir, special area classrooms (6 rooms) Auxiliary gym.

Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<ul style="list-style-type: none"> * Monitoring students and staff for symptoms and history of exposure * Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure * Returning isolated or quarantined staff, students, or visitors to school <p>Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols</p>	<p>All employees will acknowledge through the use of an online form that they received and agree to follow guidelines including use of masks, social distancing, self-monitoring of health conditions for both themselves and individuals with whom they have close contact. Beginning of year Skyward health updates will include this acknowledgement for all parents to affirm online that they have received these guidelines and agree to follow health monitoring of every student prior to coming to school each day. All decisions regarding the need for students to be isolated or when a student shows symptoms of COVID-19 will be made by the school nurse in consultation with the parent/ guardian following the same procedures as all other infectious and contagious diseases and conditions. For staff, decisions about health conditions and need for isolation or quarantine will be made following existing protocols and communications between the employee and human resources. Accommodations will be made for students with virtual options and staff accommodations will be made following standard accommodation protocols following federal employment laws. Communication will follow existing protocols for contagious illness following</p>

Requirement(s)	Strategies, Policies and Procedures
	<p>the directive of the local and State Department of Health. Training will be conducted and monitored by school nursing staff for students and staff using in person and virtual platforms.</p>

Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
<ul style="list-style-type: none"> * Protecting students and staff at higher risk for severe illness 	<p>As of Jul 1,2020 by order of the Governor and the PA DOH Universal face coverings are required of all staff and students at all times. (See use of Face Coverings below)</p>
<ul style="list-style-type: none"> * Use of face coverings (masks or face shields) by all staff 	
<ul style="list-style-type: none"> * Use of face coverings (masks or face shields) by older students (as appropriate) 	<p>The District will provide masks to students who need them.</p>
<p>Unique safety protocols for students with complex needs or other vulnerable individuals</p>	<p>Arrival and dismissal procedures will be modified to promote social distancing and smaller groups of students.</p>
<p>Strategic deployment of staff</p>	<p>Virtual Learning Centers in large group spaces will have larger numbers of students spread out with adequate supervision.</p>
	<p>Monitor restroom use for students to limit the number of students.</p>
	<p>Shielding materials may be used as a physical barrier in cafeteria and other common spaces where large groups may have to gather.</p>
	<p>Shielding materials will be used in office spaces.</p>
	<p>Refrain from large group activities such as field trips, inter-group events, and extra-curricular activities.</p>
	<p>Limit movement in and out of classrooms of high-risk students.</p>

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **Phoenixville Area School District** reviewed and approved the Phased School Reopening Health and Safety Plan on **July 14, 2020**.

The plan was approved by a vote of:

Yes

No

Affirmed on: **July 14, 2020**

By:

(*Signature* of Board President*)

(*Print Name of Board President*)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.